
EXECUTIVE SUMMARY

A values driven leader with over ten years of experience in education and nonprofit settings, I build programs that center people, strengthen systems, and lead to measurable impact. I bring a proven ability to launch and scale initiatives, lead cross functional teams, and manage grant funded projects with accountability and care. My work is rooted in strategic planning, collaboration, and community partnership, with a consistent focus on improving access, support, and outcomes for students. I am deeply committed to transformational education and to ensuring students receive the advocacy and resources they need to succeed.

PROFESSIONAL EXPERIENCE

Director, Student Advocacy Center

Northeast Lakeview College – Universal City, TX

2020 – Present

- Leads strategic development and oversight of mental health, disability services, and case management services for over 1,400 students including parenting students, foster youth, veterans and underserved students.
- Tracks key performance metrics including persistence and retention of students participating in each service area.
- Oversees \$20,000 annual program budget allocation and appropriate expenditures
- Oversees multiple federal and state grants ranging from \$1,000 to \$250,000
- Manages operational and financial planning, grant initiatives, and budget alignment with college-wide priorities.
- Leads program expansion from 40 to over 1,400 students between 2020 and 2025, achieving an average annual growth rate of about 103%
- Supervises a team of six dedicated staff, providing guidance, performance oversight, and fostering a collaborative environment to ensure high-quality service delivery.
- Implements initiatives supporting underserved student populations, including parenting students and those at risk of dropping out.

- Plans and conducts college initiatives and events such as Women’s History month, Wellness fair, Scholarships Ceremony, Graduation and parenting students events.
- Participates in Alamo Gives back campaign, which supports funding for the college and community
- Supports Veteran Center, Student Life and Career Services with student events and activities such as coffee with vets, women’s leadership luncheon and career closet.
- Manages Strategies of Behavioral Intervention (SOBI) cases providing interventions, coordination and supportive problem solving.
- Manages and responds to student complaints and works to resolve issues quickly and effectively.
- Develops and maintains strong partnerships with local nonprofits, healthcare providers, and local universities.
- Represents institutions on multiple councils and advocates for policies supporting student success and inclusion.
- Oversaw \$5M in Higher Education Emergency Relief Funds (HEERF) for students in need
- Supports SOBI/Title IX/Misconduct to ensure resolutions and compliance.

Implementation Analyst

The Center for Health Care Services – San Antonio, TX

2019 – 2020

- As part of a team of four implementation Analysts, successfully implemented agency-wide adoption of CCBHC care standards; facilitated system transformation and compliance across the agency with over 1k employees.
- \$4M SAMHSA federal grant, including data reporting, stakeholder coordination, and policy integration.
- As a team, developed and delivered training programs across 81 behavioral health clinics in Bexar County.
- Provided training and support to implement new standards of care
- Recruited to provide input and direction as new standards of care needed to be implemented across the organization

Clinic Administrator

The Center for Health Care Services – San Antonio, TX

2015 – 2019

- Directed all clinic operations and oversaw a multidisciplinary team providing psychiatric and counseling services.

- Supervised a team of ten clinicians and fifteen support specialists who delivered mental health interventions.
- Developed and implemented the Integrated Treatment Program (ITP) to treat individuals with co-occurring disorders utilizing evidence-based practice curriculum and interventions. *ITP is currently still in operation.
- Managed grants totaling \$10M including reporting to the City of San Antonio, 1115 Waiver federal funding source, and Methodist Foundation.
- Tracked and managed consumer data in order to support their well-being and advocate for services as needed.

Adjunct Lecturer – Social Work

Our Lady of the Lake University – San Antonio, TX

2016 – 2017

- Taught undergraduate courses in community practice, ethics, and foundational social work skills.
- Guided students in applying cultural competence, systems thinking, and advocacy principles to real world scenarios.
- Supported the professional growth of future social workers through mentoring, feedback, and practical skill building.

Clinical Team Lead

The Center for Health Care Services – San Antonio, TX

2013 – 2015

- Supervised a trauma-informed therapy program for individuals experiencing homelessness; led Evidence-Based Practice implementation.
- Supervised a team of 10 clinicians who provided therapeutic services for individuals experiencing mental health diagnosis to include bipolar disorder, depression, anxiety and schizophrenia.
- Advocated and successfully added a component program for female residential treatment, since the program only provided services to males at time of inception.
- Mentored interns and clinical staff; oversaw federal \$5M 1115 Waiver-funded services.

Stay-at-Home Parent

San Antonio, Texas

2007–2013

- Managed household operations, budgeting, and scheduling for a family of four.
- Coordinated logistics, appointments, and activities, demonstrating strong organizational skills.
- Volunteered at school/community events, building leadership and communication abilities.
- Attended graduate program part-time

Program Coordinator

Mar Vista Family Center - Los Angeles, CA

2001-2007

- Coordinated educational and enrichment programs that supported academic success and personal development for at risk youth.
- Built relationships with students, families, and community partners to strengthen engagement and improve access to resources.
- Tracked program participation, outcomes, and service needs to ensure timely support and continuous improvement.
- Organized workshops, tutoring sessions, and outreach events that promoted education and encouraged long term goal setting.
- Collaborated with staff and volunteers to maintain a safe, supportive environment and deliver consistent, high quality services.

EDUCATION

Doctor of Education (EdD), Educational Leadership in progress

Capella University, Minneapolis, MN – Expected completion: May, 2027

Master of Social Work (MSW)

University of Texas at San Antonio – 2012

Bachelor of Arts in Psychology

California State University Dominguez Hills, Los Angeles – 2004

LEADERSHIP TRAININGS AND AWARDS

NLC Spirit Award	December 2025
Employee of the Month	December 2025

Leadership Academy May 2023

NISOD Excellence Award May 2022

Leadership Academy for Success May 2021

LICENSURE & CERTIFICATIONS

Student Conduct Training November 2025

Licensed Clinical Social Worker (LCSW)
Behavioral Intervention Team (BIT) July 2023

& Threat Assessment Team Certificate November 2022