

FALL Week of Convocation

- 1. Meet with disciple to discuss CSLOs or identify any changes with CSLOs
- 2. Make appropriate changes to own assessments or discipline common assessments

FALL Week After Census

- 1. Verify the CSLOS & confirm course sections
- 2. Load assessments, if not using discipline common assessments
- 3. Complete LAVC improvement survey if selected for review in previous spring

FACULTY

LEARNING ASSESSMENT eLumen TIMELINE FALL
During Each
Term

- Score assessments during term
- 2. Complete scoring by Final Grade due date
- 3. Participate in Fall SAC Scores: Assessment Day
- 4. Selected faculty are notified by LAVC if assessments will be reviewed in spring

FALL End of Term

- 1. Verify with Coor/DAR you show as complete on the Faculty Participation Report
- Run Fall SLO by Term Report for Spring SAC Scores: Assessment Day

SPRING Week After Census

- 1. Verify the CSLOS & confirm course sections
- Load assessments, if not using discipline common assessments

SPRING During Each Term

- 1. Score assessments during term
- 2. Complete scoring by Final Grade due date
- 3. Participate in Spring SAC Score: Assessment Day

For support with eLumen, contact the Office of Integrated Planning and Performance Excellence Learning Assessment Team sac-slos@alamo.edu

SPRING End of Term

- 1. Verify with Coor/DAR you show as complete on the Faculty Participation Report
- 2. Run Spring SLO by Term Report for Fall SAC Scores: Assessment Day
- 3. Review recommendations of LAVC (if selected)

PPE Learning Assessment

SUMMER During Each Term

- 1. Score assessments during term
- 2. Complete scoring by Final Grade due date