SAC SCORES: Assessment Day FALL 2019 Strategic Planning Year-End Activities

2018-2019 Analysis Answers Report by Question (answers to the 2018-2019 Year-End Analysis Questions).

- 1. Access WEAVEonline: https://app.weaveonline.com/sac. Use the established San Antonio College WEAVEonline ID and Password credentials to login.
- 2. Navigate to and click on the Reports tab.



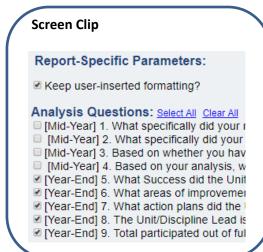
3. On the **Reporting** page, which displays, make the following selections. (**Example**: Journalism/Photography)

1: Select cycle	2: Select a report	3: Select report entities
2017-2018 (Current)	Analysis Question Reports	Selected entities (see choices)
	Analysis Answers Report by Question	☑ Journalism/Photography

4. Scroll to, and Click Next.



- 5. On the Reporting: Analysis Answers Report by Question page, which displays, select the following parameters:
 - Report-Specific Parameters:
 ☑ Keep user-inserted formatting?
 - Analysis Questions:
 Click Clear All
 Then select all questions, beginning:
 ☑ [Year-End]



6. To view/display the **2018-2019 Analysis Answers Report by Question** for the selected entity, click **Run**.



- 7. Save the file.
- 8. Upload the file. For upload instructions, refer to SAC Scores File Upload Instructions located at https://www.alamo.edu/sac/sac-scores.