

B.3.2 (Policy) Board Member Training

Responsible Department: Board of Trustees, Legal Services

Board Adoption: 8-18-09

Last Board Action: 10-27-15

Orientation

The Board and the Chancellor shall provide an orientation for new Board members promptly after their election to assist them in understanding the Board's function, policies, and procedures. Assistance given in the orientation of new Board members may include the following, as appropriate or available:

1. Selected materials on the responsibilities of being a contributing member of the Board.
2. Information regarding training needs of Board members including all training as required by state law.
3. Material pertinent to meetings and an explanation of its use.
4. Invitations to meet with the Chancellor and other administrative personnel designated by the Chancellor to discuss services the administration performs for the Board.
5. Access to a copy of the Board's policies and administrative regulations and other documents and information currently in use by other Board members.
6. Information regarding appropriate meetings and workshops.
7. A formal orientation on legal and budgetary oversight responsibilities of the Board.
8. Other information and activities as the Board or the Chancellor deems useful in fulfilling the role of Board member.
9. Texas Association of Community Colleges (TACC) Summer Conference

Board Self-Evaluation and Retreat

The Chancellor shall work with the Board to develop and implement an annual plan to address the training needs of Board members including all training as required by state law.

The Board shall carry out a self-evaluation and Board retreat in June of odd numbered years.

Training for Members of Governing Boards

Under Texas Education Code §61.084, the Texas Higher Education Coordinating Board (THECB) shall establish a training program for members of the governing boards of institutions of higher education. Each member of a governing board shall attend, during the member's first year of service, at least one training program under this Section.

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The THECB shall provide an equivalent training program by electronic means in the event a member of a governing board is unable to attend the training program required by Section 61.084. Completion of the training program by electronic means is deemed to satisfy the requirements of this section.

According to Section 61.084, a participant who attends the training shall pay for the training and any costs of travel, including transportation, lodging, and meals, from private funds or grants and donations of private funds. There shall be no reimbursement from appropriated funds.

Public Information Coordinator

The Chancellor or designee shall fulfill the responsibilities of the public information coordinator and shall receive, on behalf of Board members, the training specified by Texas Government Code 552.012.

Legal Reference - TACC Policy Reference Manual
BBD(LEGAL) - Board Members: Orientation and Training