C.1.4.1 (Procedure) Annual Operating Budget
Responsible Department: Vice Chancellor for Finance and Administration
Based on Board Policy: C.1.4 - Budget
Approved: 8-18-09
Last Amended: 11-2-16

Chancellor’s Reserve
Each year the Chancellor shall designate an amount to be budgeted in a contingency account (the Chancellor's Reserve), to reasonably provide for unforeseen demands. The initial amount shall not exceed .25 % (¼ of one percent) of the approved annual current unrestricted operating budget. In addition to this initial amount, during the fiscal year the Chancellor may allocate a percentage of unexpended salary residuals from vacant positions to the Chancellor's Reserve and to the colleges. The Chancellor shall have the authority to approve reallocations of the Chancellor's Reserve.

No funds shall be expended directly from this account.

Preventive Maintenance Set Aside
Funds shall be set aside annually to fund preventive maintenance projects in accordance with Procedure C.2.3.1. Unspent funds may be carried over for inclusion in the subsequent annual budget.

CAAA(LEGAL) - State and Federal Revenue Sources: State
CAAB(LEGAL) - State and Federal Revenue Sources: Federal
CC(LEGAL) - Annual Operating Budget