



ALAMO  
COLLEGES

ALAMO COLLEGES FOUNDATION

## Statement of Donor Empowerment

(10.2013)

The Alamo Colleges Foundation's overarching commitment is to be a good steward of the gifts it is entrusted with from individuals, businesses, organizations, foundations and other donors. This process begins with assuring donors that information about their gift(s) is handled with respect and with confidentiality to the extent provided by law. Protecting the privacy of donor information is essential to earning and maintaining trust.

Alamo Colleges Foundation communicates with donors via postal mail, e-mail and telephone on subjects that might be of interest, including upcoming events, information on the impact of their gifts, and opportunities to expand the impact of their gifts. At the same time, Alamo Colleges Foundation will empower donors with full control over their privacy, contact information and any communication to them.

In order to empower donors, the Foundation:

- Refuses to share donor contact information with third parties.
  - Provides donors with easy access to "opt-out" of any communications pieces.
  - Responds promptly to donor requests to cease postal mail, e-mail, telephone calls and other forms of communication and contact.
  - Provides donors with the opportunity to change contact information.
  - Responds promptly and fully to requests for information about gifts and the organization.
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