



February 24, 2020

**ADDENDUM I**  
**Purchase of Project Management Certification & Technical Training Services**  
**CSP No. 20A-013**

I. The following is being provided in response to questions received:

A. Question: On page 5, "Offeror must affirm in writing and include copies of certification with proposal submission: Offeror's firm possesses 5 years of corporate training experience and is an authorized provider and certified to proctor the following:" Is a successful vendor required to deliver all classes listed or can a vendor submit a proposal for a subset of the classes?

**Response:** No. Offeror need not propose delivery for all classes referenced in Section 1 Statement of Work #1 to be considered for award.

B. Question: On page 11, 3.1 and 3.2: Is the vision of this service for a trainer to deliver courses on a quarterly or semester-long basis or by a set number of hours as required by the certification (i.e. 35 hours for PMP)?

**Response:** The following has been added to Section 1 Statement of Work #3 Hours of Operation (page 11 of this CSP): Offeror is to deliver courses on a set number of hours as required by the certification.

C. Question: On page 11, 3.2: Is it acceptable for a vendor to list a higher rate for weekend or evening course delivery?

**Response:** All Offerors are encouraged to submit a proposal. All proposals, received, will be evaluated in accordance with the terms and conditions of the CSP. Offeror should include a copy of firm's price listing for other available courses or optional services with Offeror's proposal.

D. Question: On Page 17, Item 17, Texas Resident Information: Are vendors outside of the State of Texas disqualified if they or their parent companies do not employ at least 500 people in the State?

**Response:** No, all Offerors are encouraged to submit a proposal. All proposals, received, will be evaluated in accordance with the terms and conditions of the CSP.

E. Question: How many print copies must accompany the original proposal? Between the Offeror's Checklist, which listed 3 bound copies, and C.1 on page 19, which statement controls?

**Response:** The first paragraph of C.1 Submission of Proposal on page 19 of this CSP has been revised as follows:

Signed and sealed proposals shall be submitted prior to 2:00 pm. Central Standard Time (CST) on **March 5, 2020**. Offeror must provide one (1) original, **three (3)** bound copies and one (1) electronic copy (preferred format for electronic copy is Word or PDF), and delivered to:

II. **The deadline to submit a proposal has been extended to 2:00 p.m. CST, March 5, 2020. The Submission Deadline and Bid Opening for this proposal is 2:00 p.m. CST, March 5, 2020.**

*The deadline to submit a proposal for this project is by no later than 2:00 p.m. (CST), March 5, 2020.*