LEADING A REMOTE TEAM
at the Alamo Colleges District

At the Alamo Colleges we know you as a supervisor are at the frontline helping our employees be Prepared, Engaged and clearly connected to Supporting our number one priority -- Students First! These tips will help you stay engaged, communicate with your teams and stay aligned to working and leading in a remote environment.

Take the LEAD

Be prepared and PREPARE

Expectations to ENGAGE are a must

Constantly SUPPORT team members

Remember that TECHNOLOGY is our friend

Establish some CONSISTENCY and development

Encourage WELLNESS

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Take steps to engage with your team and be ready to answer and hear concerns.

Consider how to work with each team member and the team as a whole.

Check in daily to Communicate updates and engage in relevant communication.

Ask how team members need to be supported as well as the team as a whole.

Get comfortable using technology to engage members and assist them with work processes.

Check-ins should be consistent throughout the week. Consider team check-ins and individual meetings at a minimum weekly.

Encourage the team to take small breaks, lunch, stretch and practice self-care.

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