

ENROLLMENT/INTENT LETTER REQUEST Form

NLC NVC PAC
 SAC SPC



LAST NAME:	FIRST NAME/MIDDLE INITIAL:	SSN: - -
TELEPHONE: ()	SEMESTER:	
EMAIL:	ANTICIPATED GRADUATION DATE:	

TYPE OF LETTER REQUIRED:

- Letter of ENROLLMENT (Enrolled and attending)
- Letter of INTENT TO ENROLL (Enrolled but have not attended)
- Letter of COLLEGE VISIT (Not enrolled, just visited to inquire)
- Letter of ENROLLMENT (Military/Other)

PICK UP OR MAIL (CHOOSE ONE):

- PICK UP _____ letter(s)
- MAIL _____ letter(s) to:

MAILING ADDRESS: _____

I understand the processing time for my request is generally within 2 to 3 working days. During peak registration periods, processing time may be longer. I acknowledge that when picking up my letter, I will be required to show an official PHOTO ID.

STUDENT'S SIGNATURE: _____ DATE: _____

The Alamo Community College District is an EOE. For any special accommodations or an alternate format, contact the Title IV Coordinator at (210) 208-8051.

REV 06/2006

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