

MY MONEY MATTERS

Business/Bursar's Office

The Virtual Business Office (VBO) is an online hub where you can pay for college related products, services, tuition and fees. No more waiting in line to pay your tuition or payment or to collect your student refund, the VBO has made these services accessible online. Check out the complete host of items that you can access and pay online. It's convenient and secure!

<https://www.alamo.edu/district/virtual-business-office/>

Services offered

- Student billing for tuition and fees
- Cash payment processing
- Refund processing

Tuition & Fees:

Tuition

\$99/credit hour for Bexar county residents

\$215 per credit hour for non-Bexar county residents

\$466 per credit hour for Non-Texas residents

Student Activity Fee:

\$3 per credit hour, will be assessed to all students.

Campus Access Fee:

\$25 per semester, with a maximum of \$50 per Academic Year, which is non-refundable.

Additional Fees:

27 Hour Rule - Special Tuition:

Students taking in excess of 27 hours of Developmental Education courses will be charged an additional rate of \$118 per hour for In-District and \$176 per hour for Out-of-District. No additional charges are assessed to non-resident/international students.

3-Peat:

Students registering, for a course for the third time, will be charged the rate of \$384 per hour.

International Education Fee:

International Education Fee, of \$1 per semester, will be assessed to all students.

VIA Bus Pass:

Beginning in the Spring 2019 term your Northeast Lakeview College ID is your U-Pass to ride VIA mainline bus routes. The VIA U-Pass is available for regular academic students. Students seeking to utilize the VIA U-Pass must be registered with tuition paid, be enrolled in an installment plan, or have no tuition balance. Students must provide a valid college student ID to receive unlimited rides on VIA.

Bus Pass Deadline

You have unlimited rides on VIA during the term of qualified enrollment.

The last day passes will be issued is the Friday before the end of the semester.

Refunds

Students will need to set up a direct deposit delivery method via Heartland ECSI. Within 48 hours of initial registration each student will receive an email to their student ACES email from our refund processor, Heartland ECSI. The email will contain a Heartland key code, specific to each individual student. Students will first create a user account and then will be allowed to set up/link their personal bank account to their key code.

Visit us in person:

LOCATION: Student Commons Building CONTACT: 21Alamo (212-5266)

Business Office Hours	
Fall and Spring Semester	Summer Semester
Monday, Tuesday & Wednesday 8:00AM-5:00PM	Monday-Thursday 8:00AM-7:00PM (doors lock at 6:30PM)
Thursday 8:00AM-7:00PM (doors lock at 6:30pm)	Closed Friday & Saturday
Friday 8:00AM-5:00PM	
Saturday 9:00AM-1:00PM (First Saturday of the month) (doors lock at 12:30PM)	

Financial Aid

Financial Aid is financial assistance for those who qualify. To learn if you qualify, you must complete a Free Application for Federal Student Aid (FAFSA) at <http://www.fafsa.ed.gov>

Federal Student Aid includes:

1. Grants – A federal Pell Grant is a need based grant awarded to students who qualify and have not earned a bachelor's or professional degree. Grants are financial aid that doesn't have to be repaid (unless, for example, you withdraw from school and owe a refund).
2. Loans – money borrowed for college; you must repay loans.
3. Work-Study – federal work study program is a financial need based program that provides funds that are earned through part-time employment, on campus.

The FAFSA application is available October 1st for the upcoming academic year. It is your responsibility to ensure that financial aid will be processed by the priority deadline for the semester you will be attending. The Office of Financial Aid communicates only through your college email. Financial aid is awarded by your primary institution.

<https://alamo.campuslabs.com/engage/organization/nlcfinaid>

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Tuition and Fees

Tuition is a sum of money charged for instruction at a college or university. The cost of tuition is based on enrollment status (number of courses), and residency.

A fee is a payment made for professional advice or services.

1. **Mandatory Fees-** authorized by statute or by the governing board of an institution, and are charged to a student upon enrollment to provide services available to every student. Example of such fees are: library, laboratory fees, course, student activities, etc.
2. **Course Fees-** are mandatory fees required of all students enrolled in a particular course, such as materials for a chemistry lab, or a discretionary fee required of students in a given course, or for students participating in a special activity, such as a parking fee.

Total academic charges are the total of all tuition, mandatory, and course fee charges for a student taking a given number of Schedule Course Hours (SCHs).

Tuition 3-Peat

Northeast Lakeview College will charge a higher tuition rate to students registering the third (3) or subsequent time for a course. The State will no longer subsidize a student's enrollment for the third (3) or subsequent attempt. Students should meet with an advisor to determine if they are repeating a course for the third (3) time. Exemptions available if completing the courses in the last semester for degree completion.

TUITION PAYMENT PLAN

The payment plan allows students to separate their tuition into three (3) payments. The first payment is due when the contract is signed. This action would need to take place before the first payment deadline of the semester. Payment Plans are available online through ACES, and are available for all semesters and have preset dates that determine when the next payment is due.

TUITION REFUND PETITION

No refund is possible after the designated deadline, except in extraordinary circumstances and if approved by the appropriate Northeast Lakeview College administrator.

REFUNDS

Refunds are dependent on students having paid more than the minimum required tuition and having paid their tuition in full. For example:

1. Financial Aid credit - if tuition and fees were lower than financial aid award than a refund will be issued
2. Withdraw/drop from a course(s) - you may be eligible to receive a refund based on the college refund schedule website: <https://www.alamo.edu/admission--aid/paying-for-college/business-office/refunds/>

Students who receive a refund are responsible for reimbursements to companies or agencies that have financially assisted them with their tuition.

Refunds for students on the Installment Plan will be applied to the balance due, as stated in the Installment Plan Contract. All academic calendar days are considered for refund purposes, not only the days the student attends class.

Refunds for other non-standard length courses (ie. open learning, continuing education) shall be made based on the Refund of Tuition table provided by the Texas Higher Education Coordinating Board (THECB).

NLC does not require any additional fees or charges for verification of student identity at this time.

SCHOLARSHIPS

Scholarships are gifts. They do not need to be repaid. There are hundreds offered by schools, employers, individuals, private companies, non-profits, communities, religious groups, and professional and social organizations.

<https://www.alamo.edu/nlc/admissions--aid/paying-for-college/scholarships/scholarships-list/>

Location: Student Common Opportunity Mall

Email: nlc-scholarships@alamo.edu

AlamoEXPERIENCE: <https://alamo.campuslabs.com/engage/organization/scholarships>

SUMMER MOMENTUM PLAN

The Alamo Colleges District now offers students a Summer Momentum Plan that saves eligible students time and money. The plan allows students who earn 18-24 credit hours in the Fall and Spring semesters at any of the five colleges at the Alamo Colleges District, to get three to six FREE credit hours in the Summer semester.

The Summer Momentum Plan enables more students to achieve the life-long benefits of college, with less financial stress. Students can earn their degree in less time, save money, and use their financial aid more effectively.

<https://www.alamo.edu/nlc/admissions--aid/paying-for-college/tuition-and-fees2/summer-momentum-plan/>

VETERANS AND THEIR DEPENDENTS

The Office of Veteran Affairs assists all students using educational benefits under Department of Veterans Affairs Educational Assistance Programs.