



- Explore Your Pre-Major and NVC's Institutes**
www.alamo.edu/enroll/explore
It is best to explore your pre-major and NVC's Institutes before you apply. Once you apply, we can help you identify your math pathway. See back for more information.
- Complete and Submit Application for Admission**
www.goapplytexas.org
Please allow five business days for processing. Once your application is processed, you will receive two emails - a confirmation from ApplyTexas and an email from NVC with instructions on accessing your student portal called ACES.
- Submit All Official High School Transcripts/GED Scores or College Transcripts**
NVC Records and Residency Office - DWWC 102
Official high school or college transcripts are required for your admissions. Visit AlamoNAVIGATE and click on "Submit Transcripts and Documents" for more information on transcript requirements for First Time In College, Transfer, and Returning Students.
- Login to ACES Account**
aces.alamo.edu
Follow the instructions for the default password to log in for the first time. For technical assistance, contact the Help Desk at 210-486-4777.
- Activate your AlamoNAVIGATE Checklist**
Click on the "Start Here" tab and then "AlamoNAVIGATE" to access your personalized enrollment checklist will help you track your next steps and show all the items needed for your enrollment with NVC.
 - Upload Bacterial Meningitis Documentation (Students Under 22)**
Students will submit documentation in ACES student portal on the "Start Here" tab under the Bacterial Meningitis (BM) section. Please allow up to 2 business days to process. You can check your BM hold on the "My Page" tab and click "Holds". Contact nvc-admissions@alamo.edu for more information.
 - Complete Go FAARR and Test Prep Modules**
The Go FAARR module is required for all new students, and the Test Prep module is required for all students who are required to take the TSI placement test. Students exempt from the TSI may skip the Test Prep Module. After you activate your AlamoNAVIGATE checklist, click "complete Go FAARR and Test Prep Modules" on your MyPath. Click on "Enroll" and then "Incomplete" to complete the modules.
 - Take the TSI College-Readiness Test (If Applicable)**
Testing and Assessment Office - DWWC 221
Take the TSI assessment exam to determine your placement into college-level English and Math courses. Students may be exempted from the TSI with qualifying scores or documents. Visit AlamoNAVIGATE and click on "Take Your Placement Test" for information on hours, exemptions, and frequently asked questions.
 - Complete Math or English Refresher Courses (If Applicable)**
Readiness Center in Advising Center - DWWC 202
Students who do not place at college level will be required to take a refresher course before registering for classes. AlamoNAVIGATE will display your scores and more information on scheduling a refresher course.
 - Sign Up For Orientation and Advising**
First Time In College (FTiC) Students: FTiC students will register for classes at New Student Orientation (NSO). Once all enrollment steps have been completed, visit AlamoNAVIGATE and click "Sign Up For NSO."
Transfer Students: View registration instructions and sign up for Transfer and Former Student Orientation by clicking "Sign Up For NSO" in AlamoNAVIGATE.

Additional Resources

Vista Central: Welcome and Admissions Center

Desert Willow Welcome Center (DWWC) 102
210-486-4125 | nvc-admissions@alamo.edu
www.alamo.edu/nvc/apply

Vista Central assists new, returning, and transfer students with the enrollment process. Students can use the Vista Central computer lab to submit an application, apply for FAFSA, or complete enrollment steps.

Records and Residency

Desert Willow Welcome Center (DWWC) 102
210-212-5266 | nvc-records@alamo.edu
www.alamo.edu/nvc/records

Submit official transcripts, update residency, or make any changes to your student record.

Official transcripts may be submitted:

- In person: Hand-deliver transcripts to the Records and Residency Office in DWWC 102. Transcripts must be in a sealed envelope.
- Electronically: Schools can send electronic PDF transcripts to NVC through a secure server such as Parchment, eSCRIPT-SAFE, or National Student Clearinghouse and Transcripts at nvc-records@alamo.edu.
- By mail: Send transcripts to 3535 N. Ellison Dr. San Antonio, TX 78251. Please mark transcripts "ATTN: Records & Residency."

Foreign transcripts must be evaluated and translated from any company listed at www.naces.org. The original, foreign transcript must accompany the evaluated document.

Home school transcripts must be notarized.

GED graduates must submit their test scores report issued by the state where the test was taken and passed.

Financial Aid

Desert Willow Welcome Center (DWWC) 112
210-212-5266 | dst-sfs@alamo.edu
www.alamo.edu/financial-aid

Learn about different types of financial aid or ask questions about your financial aid award. Students can also submit their FAFSA in the Vista Central computer lab. NVC's Federal School Code is: 033723.

Admissions Policy

Northwest Vista College has an open door admissions policy, which means there are no entrance exam scores, minimum GPA, or class rankings required. The only requirement is completion of a high school diploma or GED.

Disability Support Services / Access Office

Desert Willow Welcome Center (DWWC) 120
210-486-4466 | nvc-access@alamo.edu
www.alamo.edu/nvc/disability-services

The Disability Support Services Office provides classroom accommodations for eligible students, such as additional time for testing, priority seating, and more. Students can also receive assistance throughout the admissions and enrollment process. Contact the Access Office to set up accommodations.

Testing & Assessment Office

Desert Willow Welcome Center (DWWC) 221
210-486-4346 | nvc-assessment@alamo.edu
www.alamo.edu/nvc/testing

The Testing & Assessment Office offers the TSI Placement exam on a walk-in basis Monday - Thursday, and by appointment on Fridays and select Saturdays. The test is \$12 per section, or \$32 for the full test. Students may also take the exam online for an additional \$25 fee, and this service is available 24 hours. The Testing & Assessment Office can also assist with placing students into Refresher Courses after taking the placement test.

Download the Navigate App!

Download the Navigate app to access your AlamoNAVIGATE checklist on the go! AlamoNAVIGATE offers personalized resources for career planning and financial aid in addition to your enrollment steps.

Look for "Navigate - College Simplified" in the Google Play or App Store.



NOTES

Student ID: _____

ACES Username: _____

Default Password: _____

(Password Resets: 210-486-4777)

Intended Major: _____

NVC Institute: _____

Math Pathway: _____

NSO/Advising Appt. Date: _____