

Please note the current Identification Requirements effective 6/1/2014:  
*These IDs will be required upon check-in for your CLEP administration*

## Identification Requirements

### Identification Requirements for Civilian Candidates and Self-Funded Military Candidates

Each CLEP test taker must present one form of valid and acceptable identification. The identification should be checked by a Test Center Administrator during the check-in process and may be rechecked at any time during an exam administration by test center staff.

The test taker's identification must:

- Be government-issued
- Be an original document – photocopied documents are not acceptable
- Be valid and current – expired documents (bearing expiration dates that have passed) are not acceptable, no matter how recently they may have expired
- Bear the test-taker's full name, in English language characters, exactly as it appears on the Registration Ticket, including the order of the names
- Middle initials are optional and only need to match the first letter of the middle name when present on both the ticket and the identification
- Bear a recent recognizable photograph that clearly matches the test-taker
- Include the test-taker's signature
- Be in good condition, with clearly legible text and a clearly visible photograph

Acceptable forms of identification include:

- Government-issued passport with name, photograph, and signature
- Driver's license with name, photograph, and signature
- State or Province ID issued by the motor vehicle agency with name, photograph, and signature
- Military ID with name, photograph, and signature [if applicable]
- National ID with name, photograph, and signature
- Tribal ID card with name, photograph, and signature
- A naturalization card or certificate of citizenship with name, photograph, and signature
- A Permanent Resident Card (Green Card) with name, photograph, and signature
- If the student is a minor and unable to provide a primary government-issued ID, then the **College Board Student ID Form** must be used for identification purposes. This form must include a recognizable photograph, and the school or notary seal must overlap the photo. The student must sign the ID form in the presence of the designated school official or notary. The student must also sign the ID form again at the test center in the presence of a Test Center Administrator. This form is only valid at test centers located in the United States. The ID form must be dated and is valid for only one year.

The **Student ID Form** can be downloaded from the **Exam Day Info** page of the CLEP website: <http://clep.collegeboard.org/exam-day-info>. You can also contact CLEP Services at (800) 257-9558, (212) 237-1331, or [clep@info.collegeboard.org](mailto:clep@info.collegeboard.org) for information on obtaining the College Board ID Form.

Unacceptable forms of identification include (but are not limited to):

- Credit or debit cards of any kind
- Social Security card
- Employee or Work ID
- School ID
- Any document that is photocopied or expired
- Any document that does not bear a recent recognizable photograph that clearly matches the test-taker
- Any document that is worn, torn, scuffed, scarred, or otherwise damaged in such a manner that it renders any part of the test on the ID card illegible or renders any part of the photograph unrecognizable
- Any document that appears tampered with or altered

**Note:** If you have questions about the identification policy or questions about what is or is not acceptable, contact CLEP Services at (800) 257-9558, (212) 237-1331, or [clep@info.collegeboard.org](mailto:clep@info.collegeboard.org).