

# Student Success Action Plan



**Student Name:** \_\_\_\_\_ **Banner ID:** \_\_\_\_\_ **Semester:** \_\_\_\_\_ **Assigned Advisor:** \_\_\_\_\_

The Student Success Action Plan is a tool designed by you and your certified academic advisor to help you to overcome the challenges you identified on your Academic Dismissal Petition and focus on achieving the goals you set. Based on the goals you list below, your advisor will help you to identify your strengths, address opportunities for improvement, and discuss potential resources that will help you to achieve your academic and career goals.

**Goal Setting:** To be completed and submitted to your assigned certified advisor a minimum of 3 business days *prior* to your Advising session. You will identify and write out your goals in the SMART format. A SMART goal is specific, measurable, achievable, relevant to you and time-limited. During the advising session, you and your advisor will review your goals and discuss your plan of action. Please see the example provided below on how to complete.

**Example. Goal:** To earn an “A” in my Math class by the end of the fall semester.

**Goal:**  I will earn an “A” in my Math1414 class by the end of the fall 2019 semester. \_\_\_\_\_

**How is it SMART? - Fill in each section below:**

**Specific:** It is specific in that I plan to earn an “A” not just pass my course.

**Measurable:** It is measurable because I will be able to see my grades for each assignment I complete and calculate my course GPA.

**Achievable-** describe what actions you will take to achieve your goal:

Action	Deadline	Potential Obstacles	Potential Solutions
Utilize my course syllabus to plan ahead for assignments, quizzes, and exams.	Have information added to my planner by end of the first week of class.	Not reading my syllabus completely/ not planning for assignments when updated by my instructor.	Make sure I take complete notes in class/ Ask my instructor for any updates if I missed a class/ update my planner immediately when changes are made.

**Relevant-how is this goal relevant to you?** - This goal is relevant because it is a prerequisite course for me to be able to register for MATH2412 (Pre-Calculus).

**Time-Limited-length of time it will take to achieve this goal:** It will take me one semester to achieve this goal.

**How will you know that you have achieved this goal?**  I will know I achieved this goal when my final grades post at the end of the fall semester. \_\_\_\_\_

As you can see from the example, a SMART goal is specific to one goal, however impacts your larger goals. In order to help you it must be written out and be able to align to all SMART areas The example was specific to one class, was measurable, as the results will be visible at the end of the semester, it is achievable with the right actions, is relevant as it relates to the degree plan requirements and it is time-limited as it must be completed by the end of the fall semester. Now it is your turn.

**Identify one (1) long-term SMART goal that you will strive to accomplish while at Northwest Vista College.**

**Goal:** \_\_\_\_\_

**How is it SMART? - Fill in each section below:**

**Specific:**

**Measurable:**

**Achievable- describe what actions you will take to achieve your goal:**

Action	Deadline	Potential Obstacles	Potential Solutions

**Relevant-how is this goal relevant to you?**

**Time-Limited-length of time it will take to achieve this goal:**

**How will you know that you have achieved this goal?**

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**Identify two (2) short-term SMART goals that you will strive to accomplish this semester.**

**Short Term Goal #1:** \_\_\_\_\_

**How is it SMART? - Fill in each section below:**

**Specific:**

**Measurable:**

**Achievable- describe what actions you will take to achieve your goal:**

Action	Deadline	Potential Obstacles	Potential Solutions


**Relevant-how is this goal relevant to you?**

**Time-Limited-length of time it will take to achieve this goal:**

**How will you know that you have achieved this goal?**

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**Possible Actions you can take to meet your Goals (check all that apply):**

Meet with my advisor before I drop a class	Take detailed notes in class
Complete the next two semesters in the GPS Schedule Planner prior to meeting with my assigned academic advisor	Take a Learning Style questionnaire to determine which type of learner I am, and how it will make me a more successful student
Ensure that I am attending class regularly	Increase my study time
Submit all of my class assignments on time	Make sure I am studying in a place that works for me and does not distract me
Seek help from my instructors to ensure that I fully understand the material and what is expected of me	I will ensure that I am getting enough sleep and rest to enable me to do well in all aspects of my life
I will work with my instructor if I am having trouble understanding my assignments	Use the course catalog to read course descriptions before I register for classes
Utilize the tutoring labs as needed	Take a career assessment to explore my concentration and career interests
Utilize the course syllabus to plan ahead for assignments, study time and quizzes or tests	If I do not know how to balance my time, I will seek assistance and resources to help me
Utilize a daily planner or calendar	I will balance my work/ class/ study/ personal time more effectively
Complete a Financial Literacy course	Only take classes that are related to my chosen concentration
Attend a transfer and/or career fair held on campus	Check out student organizations related to my interests
Meet with the Recommended support services for assistance	Other: