



Palo Alto College Student Success Student Learning Outcome/Service Area Outcome Assessment Plan

DEPARTMENT NAME: **Office of Student Conduct**

Academic Year: **2018-2020**

Department Mission: The mission of the Palo Alto College Office of Student Conduct is to protect and foster the learning environment, through meetings with students both in and out of the classroom, to reach our goal of student success by upholding the Student Code of Conduct.

What question are you trying to answer with the outcomes assessment?
Do students know about college policies and resources for Student Conduct, SOBI, and Title IX?
Is interaction with students in Student Conduct, SOBI, and Title IX educational?

Student Learning Outcome (SLO)	PAC Strat. Direction and ILOs*	Means of Assessment	Assessment Timeline	Dissemination/Communication of Results
1. To educate students on college policies and resources for Student Conduct, SOBI, and Title IX.	<i>Strategic Direction:</i> Empowering students for success <i>ILO:</i> Critical Thinking	EDUC Presentations Alamo Cares Survey Monthly tabling in Student Center	End of semester	End of semester reports presented to College Leadership Team
Service Area Outcome (SAO)	PAC Strat. Direction and ILOs*	Means of Assessment	Assessment Timeline	Dissemination/Communication of Results
2. Students who go through the Student Conduct, SOBI, and Title IX process will be able to identify campus and/or community resources	<i>Strategic Direction:</i> Empowering students for success <i>ILO:</i> Critical Thinking	Survey each student who goes through the Student Conduct, SOBI, and Title IX process	End of semester	End of semester reports presented to College Leadership Team



<p><i>Additional Information/How will you use results to improve services?:</i> Results will be used to see if student interaction is being effective and educational.</p>
<p><i>Training Needed and Timeline:</i> Access to Survey Monkey but can be implemented as soon as available</p>
<p><i>Tips for Assessment of Outcomes: Who? What? How? When?</i></p> <ol style="list-style-type: none"> 1. <i>Identify who will be evaluated and who will be doing the evaluation:</i> Students will be evaluated by Student Conduct Officer 2. <i>Identify how the outcomes will be assessed. It is recommended that multiple assessment measures take place</i> <ol style="list-style-type: none"> a. Survey of Student Conduct, SOBI, and Title IX participants b. Identify who is reached c. Alamo Cares Training Survey results 3. <i>Identify when the assessment will occur and identify when the results will be reviewed:</i> <ol style="list-style-type: none"> a. Within two weeks of Student Interaction b. Alamo Cares: Fall- November 1st and Spring – April 1st 4. <i>Develop a timeline for when the results will be communicated to faculty, staff, and students and what communication venues will be used – End of each semester (January for Fall Results, and June for Spring Results)</i> 5. <i>Identify when SLOs/SAOs will be reviewed and changed/updated as needed – Review and revise each summer</i>

*ILOS are [Institutional Learning Outcomes \(General Education Assessment\)](#):

1. Communication Skills	2. Teamwork
3. Critical Thinking	4. Social Responsibility
5. Empirical and Quantitative Analysis	6. Personal Responsibility

[PAC Strategic Plan](#)

Strategic Direction 1: Empowering Students for Success

Strategic Direction 2: Creating and Sustaining a Culture of Inclusiveness

Strategic Direction 3: Celebrate and Share PAC Excellence

Strategic Direction 4: Targeting Our Resources for Success