GROUP ADVISING
FIRST TIME IN COLLEGE TEAM

Certified Advisors

Business and Public Service
- Karyn McCarty
- Ed Rangel

Creative And Communication Arts
- Jen Correa

Health and Bioscience
- Maria Cooper
- Marilyn Luna

STEM
- Rigo Amaya

College Readiness
- Kyle DeStefano
- Melissa Guerra
- Val Najera
OBJECTIVES

- Important Policies
- Degrees and Pre-Majors
  - Importance of having correct Pre-Major in system
- My Mission Statement
- GPS and ISP
- Registration
IMPORTANT POLICIES

- Smart Start
- Six Course Drop Ruling
- Developmental Education Enrollment Ruling (27-Hour Rule)
- Three-Peat (Third Attempt) Enrollment Ruling
- Student Email Policy
- Academic Standing
- Satisfactory Academic Progress (Financial Aid)

San Antonio College 2022-2023 Catalog:
https://mysaccatalog.alamo.edu/index.php?catoid=250
DEGREES

- Associate of Arts
- Associate of Science
- Associate of Arts in Teaching
- Associate of Applied Science
- Certificate
- Bachelor of Science in Nursing (RN to BSN Bridge Program)
PRE-MAJORS

Associate of Arts
- Accounting
- Art
- Architecture
- Criminal Justice
- English
- History
- Music

Associate of Science
- Biology
- Biology/Pre-Nursing
- Chemistry
- Computer Science
- Engineering
- Mathematics
- Psychology

https://mysaccatalog.alamo.edu/content.php?catoid=250&navoid=19206
MY MISSION STATEMENT

What are your educational and career goals?

- Log into ACES
- Click on your “Student” tab
- Click “Web Services”
- Click the “Student” link
- Click the “My Mission Statement” link
- Write a brief statement regarding your educational and career goals
- Once completed, click “Submit”
Intuitive software that outlines courses needed for degree

Provides a snapshot of your
- Degree
- Major/pre-Major
- GPA
- Holds
- Hours Attempted
- Academic Standing
- Advisors Name
INDIVIDUAL SUCCESS PLAN (ISP)

Customized degree plan to keep you on your path to graduation and/or transferring

Course recommendations are based on:

- Declared major or pre-major
- Test scores
- Transfer credits
- AP and Dual Credits found in our system
<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCW 2301</td>
<td>3.0</td>
<td>C</td>
</tr>
<tr>
<td>SCW 2302</td>
<td>3.0</td>
<td>C</td>
</tr>
<tr>
<td>SCW 2303</td>
<td>3.0</td>
<td>C</td>
</tr>
<tr>
<td>SCW 2304</td>
<td>3.0</td>
<td>C</td>
</tr>
<tr>
<td>SCW 2305</td>
<td>3.0</td>
<td>C</td>
</tr>
<tr>
<td>SCW 2306</td>
<td>3.0</td>
<td>C</td>
</tr>
<tr>
<td>SCW 2307</td>
<td>3.0</td>
<td>C</td>
</tr>
</tbody>
</table>
REGISTRATION: PARTS OF TERM

Summer

- Maymester (3 Week)
- Summer I (8 Week)
- Summer I (5 Week)
- Summer II (5 Week)
- Summer II (8 Week)
- Summer III (6 Week)
- Summer (10 week)

Fall and Spring

- Full Term (16 Week)
- Flex I (8 Week)
- Flex II (8 Week)
- Start II (14 Week)
- Wintermester (3 Week)
REGISTRATION: COURSE LOAD

Students should not enroll for more semester credit hours than the number of weeks in a semester or part of term.

**Fall/Spring Semesters**
- 16 Week Sessions - Maximum Hours: Eighteen (18) semester credit hours

**Flex I and Flex II**
- 8 Week Sessions - Maximum Hours Per 8-Week Session: Eight (8) semester credit hours

**Fall/Spring Start Two**
- 14 Week Sessions - Maximum Hours: Fourteen (14) semester credit hours

*Fall and Spring, Flex I and II, and Start Two semester credit hours count toward the Fall and Spring totals.*

**Summer Semester**
- Maymester 3 Week Session - Maximum Hours: Three (3) semester credit hours
- Summer I 5 Week Session - Maximum Hours: Six (6) semester credit hours
- Summer II 5 Week Session - Maximum Hours: Six (6) semester credit hours
- Summer 8-Week Session - Maximum Hours: Eight (8) semester credit hours

*Not to exceed 17 semester credit hours for the entire Maymester and Summer session combined.*
REGISTRATION: ENROLLMENT STATUS

Fall/Spring Semesters
- Full-Time Student - Twelve (12) or more semester credit hours
- Half-Time Student - Six to eleven (6-11) semester credit hours

Summer Semester
- Full-Time Student - Six (6) semester credit hours
- Half-Time Student - Three to five (3-5) semester credit hours

Note: The above enrollment status is based on a semester, not sessions within the semester. For Financial Aid or Veteran Affairs enrollment status, please check with designated department.
The CRN stands for Course Reference Number – this is a unique 5 digit number associated with that specific course offering; each course has a unique CRN.
REGISTRATION: READING REGISTRATION SCREEN

When selecting your class pay attention to what campus the course is being offered by reading the College column.
Courses are broken down into **Subjects** and **Course Numbers**

**Subjects** are 4 letter codes

**Course Numbers** are 4 digit codes

The first number in a course code represents the course level

- **0** – Developmental Level
- **1** – Freshman Level
- **2** – Sophomore Level

The second number in a course code represents how many hours a course is worth
Meeting Times provides you with the **days of the week, time, location** and the **start and end dates** for the class; start and end dates are important as this tells you what part of term a class is and how many weeks you will be in class.
**REGISTRATION: READING REGISTRATION SCREEN**

Status provides you with how many seats are still available.
Instructional Method provides you with how the course will be taught; Face-to-Face, Online (Asynchronous) or Online (Synchronous/Zoom)
**REGISTRATION: READING REGISTRATION SCREEN**

**Attribute** provides you with course information including if the course has special attributes like a Learning Community.
REGISTRATION

https://www.youtube.com/watch?v=F6QL4isD1q4