



ALAMO COLLEGES DISTRICT San Antonio College

Military Verification for Resident Tuition

The proponent department is Enrollment Services

THIS FORM IS PROTECTED UNDER THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974

AUTHORITY: Education Code 54.241; San Antonio College Catalog
PRINCIPAL PURPOSE: Request by a student to receive the Texas resident tuition rate based on military status.
ROUTINE USES: Used to verify the military status of U.S. Armed Forces service members, veterans, and their dependents.
DISCLOSURE: Voluntary. Failure to furnish information may result in denial of the request.

SECTION I: STUDENT INFORMATION *(THIS SECTION MUST BE COMPLETED)*

1. STUDENT ID	2. NAME (LAST, FIRST)	3. DATE OF REQUEST
4. MILITARY STATUS <input type="checkbox"/> ACTIVE DUTY <input type="checkbox"/> RESERVE <input type="checkbox"/> SEPARATED <input type="checkbox"/> NATIONAL GUARD <input type="checkbox"/> DEPENDENT	5. EXPIRATION DATE FOR MILITARY ID OR TERM OF SERVICE	6. ASSIGNED DUTY STATION (MILITARY MEMBER/SPONSOR INFORMATION)
7. PERMANENT ADDRESS	8. HOME OF RECORD OR STATE OF LEGAL RESIDENCE (MILITARY MEMBER/SPONSOR INFORMATION)	9. SOCIAL SECURITY NUMBER
10. HOME COLLEGE <input type="checkbox"/> NLC <input type="checkbox"/> NVC <input type="checkbox"/> PAC <input type="checkbox"/> SPC <input type="checkbox"/> SAC	11. SEMESTER OF ENROLLMENT (If Applicable) <input type="checkbox"/> FALL <input type="checkbox"/> SPRING <input type="checkbox"/> SUMMER	12. ACADEMIC YEAR OF ENROLLMENT

SECTION II: SPONSOR INFORMATION *(THIS SECTION MUST BE COMPLETED ONLY IF THE STUDENT IS A DEPENDENT)*

13. SPONSOR NAME (LAST, FIRST)	14. SPONSOR LAST FOUR OF SSN	15. SPONSOR RELATIONSHIP TO STUDENT
16. SPONSOR EXPIRATION DATE FOR MILITARY ID OR TERM OF SERVICE	17. SPONSOR PERMANENT ADDRESS	

SECTION III: TEXAS RESIDENT TUITION OPTIONS *(MUST CHOOSE ONE OPTION (REQUIRED DOCUMENTATION ON REVERSE))*

- OPTION 1:** U.S. military service members (Active, Guard and Reserve) assigned to duty in Texas and their dependents are entitled to resident tuition without regard to the length of time assigned to duty or residing in the state.
- OPTION 2:** The spouse or child of a U.S. military service member that is assigned to duty elsewhere immediately following assignment to duty in Texas is entitled to resident tuition if the spouse or child resides continuously in Texas.
- OPTION 3:** The spouse or child of a U.S. military service member, who is not assigned to Texas but who has previously resided in Texas, for six months, is entitled to resident tuition when conditions outlined in Education Code 54.241(d) are met.
- OPTION 4:** The spouse or child of a U.S. military service member who dies or is killed is entitled to resident tuition if the spouse or child becomes a resident of Texas within 60 days of the date of death.
- OPTION 5:** A U.S. military service member is stationed outside Texas, and the member's spouse or child establishes residence in Texas by residing in Texas and files a letter of intent to establish residence in Texas. The spouse and child are permitted to pay resident tuition without regard to the length of time resided in Texas and permit the member's spouse to resident tuition if they graduated from a public or private high school in this state or received the equivalent of a high school diploma and maintained a domicile in this state continuously for at least one year before the member was assigned to duty outside Texas.
- OPTION 6:** A former U.S. military service member, their spouse, and child are entitled to resident tuition for any term or semester that begins before the first anniversary of the service member's separation from the Armed Forces if the service member was honorably discharged and complied with requirements of Education Code 54.241(d).
- OPTION 7:** U.S. military service members or veterans and their spouse or children (25 years old and under) are eligible to resident tuition if the U.S. military service member or veteran is eligible for any Federal educational benefit for veterans, registers a letter of intent to establish Texas residence, and resides in the state while enrolled in the institution.

18. STUDENT SIGNATURE	19. DATE
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SECTION IV: DOCUMENT REQUIREMENTS FOR OPTIONS

The below table indicates the required documents for each option. Any box marked with an 'X' is a required document. Any box marked with an 'O' is an optional document, but at least one optional document must be chosen. If the student is a spouse or child, pick one optional document that legally identifies your spouse or child status. If Miscellaneous is marked, additional requirements or documents may be needed. If Option 5 or 7 is selected, the student must complete Section V: Letter of Intent to Establish Texas Residence.

Military personnel, veterans, and dependents who qualify for one of the below options are entitled to pay tuition and fees at the resident tuition rate in any subsequent term or semester while the person is continuously enrolled, not including summer term, in the same degree or certificate program. After qualifying for an option, if a student requests a Change of Major or Change of Primary Institution, this form must be resubmitted to continue to be eligible for the same resident tuition rate.

Documentation	Option 1	Option 2	Option 3	Option 4	Option 5	Option 6	Option 7
Sponsor							
DD-4/Oath of Office			X				
DD-214			O			X	
DD 1300				X			
12 Months of LES							
Certificate of Eligibility							X
Valid State Driver License/ID	X	X	X		X	X	X
Military Orders that Identify Duty Station	X	X			X		
Most Recent LES	X	X			X	O	
IRS Tax Transcript						O	
Texas Voter Registration			X			X	
See Military Verification Guide			X			X	
Dependent							
Marriage License/Certificate	O	O	O	O	O	O	O
Divorce Decree	O	O	O	O	O	O	O
Birth Certificate	O	O	O	O	O	O	O
IRS 1040 Tax Transcript	O	O	O	O	O	O	O
Legal Guardianship Court Order	O	O	O	O	O	O	O
Military Orders that Identify Dependents	O	O	O	O	O	O	O
Adoption Papers	O	O	O	O	O	O	O
Texas (TX) Voter Registration			X			X	
Lease/Mortgage Document		O	X		O	X	
TX High School Transcript or Equivalent					X		
Valid State Driver License/ID	X	X	X	X	X	X	X
See Military Verification Guide		O	X	X	X	X	

SECTION V: LETTER OF INTENT TO ESTABLISH TEXAS RESIDENCE (MUST COMPLETE IF SELECTING OPTION 5 OR 7)

By signing below, I affirm that I intend to establish my residence in Texas and that I will reside in Texas while enrolled.

20. STUDENT SIGNATURE	21. DATE
22. STUDENT'S PARENT/GUARDIAN SIGNATURE IF MINOR	23. DATE

FOR OFFICIAL USE ONLY

24. RECEIVED BY ADMISSIONS AND RECORDS	25. DATE
26. STATE/COUNTY	27. RESIDENCY CODE From: To:
29. VERIFIED BY	28. TERM
30. DATE	31. CHANGE STUDENT TYPE