

Strategic Quality Enhancement Committee
Meeting Minutes
April 30, 2024

Present: SET: Amy Chaye Pena, Victoria Moe, Christina Horton, Sitakanta Mohanty, Cassandra Rincones, Jonathan Lee, Clare Iannelli, Rosalind Ong **SACSCOC:** Seabrook Jones **SS:** Fidel Bem **CS:** Usha Venkat **AS:** Cleveland Dunlap, Joan Jaimes

Not Present: SET: Francisco Solis, Stella Lovato, Barbara Hong **AS:** Susan Blizzard

In attendance: Savithra Eratne, Catherine Coppersmith

I. Call to Order:

Catherine Coppersmith called the meeting to order at 2:05pm on April 30, 2024 held in person (FAB 113)

II. Approval of Previous Minutes:

Approved March 7th meeting minutes. Motion made Dr. Clare Iannelli and 2nd by Christina Horton. Motion approved by the committee.

III. Welcome Back and Greetings: Dr. Solis was unable to join the SQEC meeting due to a conflicting meeting. Welcoming messages were extended to Dr. Dunlap and Dr. Jaimes, two of the three new liaisons.

IV. SQEC Committee Nominations: To fill a vacancy for a College Services Liaison, La-Keisha Harrell was nominated and approved by the committee. Additional vacancies within Student Success and Academic Success were also discussed. Nominations were requested in order to be presented during May's SQEC meeting.

V. Review of Strategic Plan/Mission Statement With New Legislation: Dr. Eratne shared with the committee, district's response regarding goal one of the College's Equity Strategic Priority. District advised the removal of this goal given the SB17 legislation. Dr. Eratne proposed either a strike-through on the current College Strategic Plan or removal of it entirely. The committee discussed and voted to create a strike-through, which would also cite the reasoning and date the goal was removed.

VI. QEP Topic Discussion: Dr. Seabrook led a discussion about the most recent QEP survey and next steps for the college's QEP development. From the initial survey which was sent out to faculty, staff and students, three possible QEP topics emerged as front runners. The committee discussed these topics in order to help frame a follow-up survey that would once again be sent out to faculty, staff and students to further narrow down the QEP topic.

VII. Next Meeting and Adjournment:

The next meeting is Tuesday, May 21st from 2:00-3:00 pm and will be held in person. With no other items for discussion, the meeting adjourned at 3:05pm.

Minutes submitted by: Catherine Coppersmith

Approved by: Committee on May 21, 2024