

Strategic Quality Enhancement Committee

Meeting Minutes

August 13, 2024

Present: CET: Stella Lovato, Victoria Moe, Rosalind Ong, Sitakanta Mohanty, Cassandra Rincones, Jonathan Lee, Clare Iannelli, AS: Joan Jaimes SS: Antony Perez, Fidel Bem SACCOC: Seabrook Jones

Not Present: CET: Francisco Solis, Barbara Hong, Amy Chaye Pena, Christina Horton AS: Susan Blizzard, Cleveland Dunlap

In attendance: Savithra Eratne, Catherine Coppersmith

- I. **Call to Order:** Victoria Moe called the meeting to order at 2:05pm on August 13, 2024 held in person (Large VP Conference Room)
- II. **SQEC Committee Nominations:** To fill a vacancy for Academic Success, John Lamerson was nominated. The committee voted and approved his nomination. Additionally a student liaison, Jada Valdez was nominated to the committee, to fill a newly created position for a student liaison. This nomination was provided by the SGA. The student liaison will serve a one year term on the SQEC committee.
- III. **SAC Scores Updates:** The proposed schedule for SAC Scores Kickoff day, the SAC Scores preparation days and SAC Scores day were discussed. A survey to recruit members for a newly formed SAC Scores Committee was also reviewed. The committee was asked to provide any feedback or suggestions for the survey prior to the next SQEC meeting.
- IV. **QEP Topic Development/Discussion:** The committee discussed the progress towards the QEP Topic Development. Dr. Jaimes and Dr. Jones shared updates on the topic development. The committee was tasked with reviewing the working QEP topic before the next SQEC meeting in order to share feedback, suggestions and ideas on improvement.
- V. **Next Meeting and Adjournment:** The next meeting is Tuesday, September 17th from 2:00-3:00 pm. With no other items for discussion, the meeting adjourned at 2:40pm.

Minutes submitted by: Catherine Coppersmith

Approved by: Committee on October 15, 2024