

Strategic Quality Enhancement Committee Meeting Minutes

October 11, 2021

Present: Francisco E. Solis, Stella Lovato, Tiffany Cox Hernandez, Conrad Krueger, Jonathan Lee, Sobia Khan, Christina Horton, Mathew Kerns, Myra Navarro, Cheryl Startzell, Usha Venkat, Richard Varner, Amy Chaye Pena, Fidel Bém

Not Present: Robert H. Vela, Maria Oralia De los Reyes, Darrell Woody

In Attendance: Maria Ester Coronado, Rosalind Ong, Savithra Eratne

Call to Order:

Francisco E. Solis called the meeting, held via Zoom October 11, 2021, to order at 1:30 p.m.

I. Approval of Previous Minutes:

Approved September 13, 2021, meeting minutes. Motion made by Francisco Solis and approved by committee members.

II. SQEC's Review of Strategic Plan Initiatives – Vice-President for College Services:

As the year-end assessment is completed and SAC moves into year-three of the current strategic plan, a review and discussion of the following strategic plan initiatives occurred.

1. PRINCIPLE-CENTERED LEADERSHIP: Develop a work environment that supports and empowers every employee to perform at the highest level.

PRINCIPLE-CENTERED LEADERSHIP - GOAL 1: Develop strategies and systems that promote leadership development and accountability.

PRINCIPLE-CENTERED LEADERSHIP – GOAL 1, OBJECTIVE 1.1: Develop strategies and systems that promote leadership development.

Measure: Conduct landscape analysis and report back.

Report: Landscape analysis conducted: ALAS, Emerging Leaders, Staff Senate, Faculty Senate, and committees are the list.

Decision: Vote – Met the measure and it will be retired. No opposition.

PRINCIPLE-CENTERED LEADERSHIP – GOAL 1, OBJECTIVE 1.2: Develop strategies and systems that promote accountability.

Action Plan: Initiate and support nominations for staff and faculty to participate in accountability development.

Decision: Will not close this out; will come back, with some strategies for implementation.

2. PERFORMANCE EXCELLENCE: Commit to organizational growth, excellence, and sustainability through improved academic, administrative, financial, and operational efficiency and effectiveness.

PERFORMANCE EXCELLENCE - GOAL 3: Invest in innovation, growth, and performance.

PERFORMANCE EXCELLENCE – GOAL 3, OBJECTIVE 3.2: Invest in growth.

Action Plan: Analysis to be completed by IPPE office.

Discussion: Where we are, and where we want to be, with innovation. The district has created a \$250,000 fund to support innovation.

Decision: Vote – Consider this met by supporting the district’s process. No opposition.

PERFORMANCE EXCELLENCE – GOAL 3, OBJECTIVE 3.3: Invest in performance.

Action Plan: IPPE will complete the landscape analysis.

Through its commitment to process improvement via SAC Scores the college continues to garner national attention as evidenced in Aspen Best Community College. As a college how do we move forward with SAC Scores?

Decision: We’ll leave this here. Not Resolved.

III. **Strategic Plan – Equity Data:**

To move toward future equity target development, a brief view of a developing Equity Data scorecard for equity subgroups relative to productive grade rate (PGR), fall-to-fall persistence, course completion, and 3-year graduation rate for SAC and the best of the Alamo Colleges was presented. Through discussion, it was determined SAC will be looking at the best within the subgroup. For the November meeting, data if available, for Ruffalo Noel Levitz, another large institution, and national data will be presented.

IV. **Strategic Plan 2022-2025 – Planning Events:**

Visioning Meetings, which will lead to the Stakeholders Meeting, started off with the College Executive Team, CET, and are to be held for staff, students, and faculty.

Visioning Meetings

- CET - Thursday, October 7, 2021 (Completed)
- Staff – Friday, October 22, 2021
- Students - Friday, November 5, 2021
- Faculty - Friday, November 19, 2021

Stakeholders Meeting – SQEC Members Included

- March or April 2022

V. **Next Meeting and Adjournment:**

The next meeting is November 8, 2021, from 1:30-3:30 p.m. via Zoom. With no other items for discussion, the meeting adjourned at 2:45 p.m.

Minutes submitted by: Ester Coronado - November 30, 2021

Minutes reviewed by: Dr. Francisco Solis - December 9, 2021

Approved by: Committee -February 14, 2022