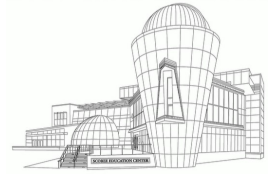


Scobee Education Center
Challenger Learning Center Mission Registration Form
 2023-24



School Name: _____

Grade Level(s) 5-12: 5 6 7 8 9 10 11 12

ISD: _____

Two school employees are required for each Challenger mission.

This registration is for a Single Mission Two Missions

Lead **Teacher 1**: _____

Teacher 1 Phone: _____

Teacher 1 e-mail: _____

Lead **Teacher 2**: _____

Teacher 2 Phone: _____

Teacher 2 e-mail: _____

Total Number of Students: _____ Anticipated Number of Parent Chaperones: _____

Is this a TEA recognized Title I school? If scholarship funds are available, we wish to be considered for the on-campus programs requested below. Yes No

Person to whom the Invoice/Fees for the missions/planetarium programs are to be addressed:

 Name e-mail Address

School/Organization Address: _____
 Mailing Address

 City, State zip code Organization Main Phone Number

Teachers, please send your registration form(s) to the Scobee Education Center registration e-mail to be included on the calendar: sac-ScobeeCtr@alamo.edu

1st Choice Mission Date: _____ 10am__ 12:00__

2nd Choice Mission Date: _____ 10am__ 12:00__

3rd Choice Mission Date: _____ 10am__ 12:00__

Please, recognize that a request is not equivalent to a registration, not all dates and times may be available at the time of the request. ***Your program date & time will be confirmed by staff in an email.***



Programming Options: (Select one from the three groups below.)

On-campus programming options: *(If available, scholarship funding may apply for Title I classes.)*

Smaller group/single activity options:

- 1 - Challenger Center Expedition Mars Mission **Only** (20- 32 students and 2 teachers) \$500
- 1 - Planetarium Program Only (**up to 100 seats**)
\$100/up to 40 seats (age/grade level appropriate)
- 1 - Planetarium + 1 Challenger Center Mission (20-32 students + 2 teachers) \$600

Larger group options:

- 2 - Planetarium Programs, 2 Teacher developed **and** delivered activities/Lunch and 2 Challenger Learning Center Missions for up to 64 students divided in half \$1,200

Virtual off-campus programming options:

*(Delivered via Challenger unique addresses or Secure Zoom links. No pre-mission training is required. Najim Scholarship funds will **not** apply to these programs.)*

- 1 - Challenger Center Virtual Mission Only \$150 (8-25 students and 1-2 teachers)
 - Expedition Mars (4th – 8th Grades)
 - Expedition Moon (6th – 8th Grades)
- 1 – Planetarium “Sky Tonight Live” presentation Only \$150 (up to 100 connections)

Teachers bringing their classes to a Challenger mission are required to attend pre-mission training. Teachers chaperoning the planetarium programs do not require prior training. **Failure to attend a pre-mission briefing could result in the rescheduling or cancellation of your scheduled mission date.**

Pre-Mission Educator Professional Development included in you missions fees on the following dates: **(Check one to register with your mission date request. We will confirm your PD date when your field trip is scheduled. Additional mission options and dates will be posted during the fall for the spring dates.)**

- September 16, 2023 Saturday 8:30-12:30 NISD sponsored EPD – contact Amalia Sollars.
- October 26, 2023, Thursday, 5-8pm Virtual training for **Expedition Mars** missions through Feb. 2024.
- January 20, 2024, Saturday 8:30am – 12:30pm **Pre-Mission for more than one mission** Feb - May 2024.
- March 7, 2024, Thursday 5-8pm Virtual training **Pre-Mission for more than one mission** Feb through May 2024.

***Pre-mission Notes:** Teachers are provided with content and activities that support the TEKS and consistently enrich the students experience when implemented prior to attending a mission. Additional pre-mission support may be provided on a limited basis via zoom. In response to teacher comments, the Scobee staff have reduced the science content to a minimal two-hour program as a trial for zoom options on Thursday evening workshops.

For the vast majority of schools public or private, a school administrator will be required to approve a field trip off campus.

Have your administrator sign below to indicate that this approval has been approved sand the transportation and substitutes provisions are to be arranged.

School Administrator Name Printed

School Administrator Signature

Date

Sample Schedule & Directions Scheduling groups of 64 students would consist of Groups A & B
Planetarium Program, Teacher Lead Activity, Lunch + Challenger Learning Center Missions

Sample Schedule:

Group A

10:00am-10:55am-Planetarium Program
11:00am-11:55am-Classroom Teacher Determined
Activity & LUNCH
12:00-1:30pm-Challenger Mission

Group B

10:00-11:30am- Challenger Mission
11:35am-12:25pm- Classroom Teacher Determined
Activity & LUNCH
12:30-1:30pm- Planetarium Program

Each Challenger Learning Center Mission is designed on a middle school reading level. A mission consists of a group of 20 to 34 students and no less than two teachers. Students take part in a two-part 90-minute Mission Control and Spacecraft simulation. Groups should plan to arrive no less than 15 minutes prior to their start time with two completed copies of the Crew Manifest or roster. The fee for each Challenger Learning Center mission is \$500.

Student groups of 64 wishing to take part in a Challenger Learning Center mission will need to reserve a full-day, running two complete missions. The group would be divided into two 32-34-student teams. One team may take part in an **activity designed and delivered by the classroom teacher**, a planetarium program and lunch period, while the second team would take part in the Challenger Learning Center simulations. During the break, the teams would switch activities. Each group requires school provided adults authorized to provide appropriate behavior management for their students. (2 adults in each mission and 1 per planetarium program)

Teacher determined activities are to be of the classroom teacher's design. The teacher's unit design should incorporate an activity of 20-30 minutes in length to be carried out during the block of time paired with lunch. Most teachers attending the pre-mission workshop identify an activity from the training or their unit of study to use with students during this available time.

Planetarium programs are 30-45 minutes in length and a fee of \$100 up to 40 participants. Additional seats are \$5/person for up to ten additional people before incurring the additional \$100 group rate. The planetarium presentations are grade level specific and do not require a training session prior to attendance.

Special Needs: While the Scobee Education Center is ADA compliant, if members of your group require special assistance, the school is expected to provide the accommodations identified in the individual education plan for the student or employee. Please, contact our center in advance of your visit for specific accommodations.

Payment: You will receive a quote from Scobee staff for the cost of the fees associated with your programs. If your organization requires an invoice in advance of your program date for an organization, school, or ISD payment to be made, please, indicate this when verifying the date of your programs. *Invoices are generated by the Alamo Colleges District accounts payable office and require processing time.*

If the organization is not already included in the ACCD data base, we will require a copy of the **W-9 or tax-exempt form** for invoicing through the ACCD. The Scobee Education Center may accept credit card transactions, cash or check transactions. **When a group reserves 40, 70 or 100 theater seats, your group commits to the fees for this number of seats for student or adults. No reduction is permitted as a result of absenteeism.** The reservation should not be altered during the week of the programming, as other groups may be assigned to share a portion of the theater during your time slot.

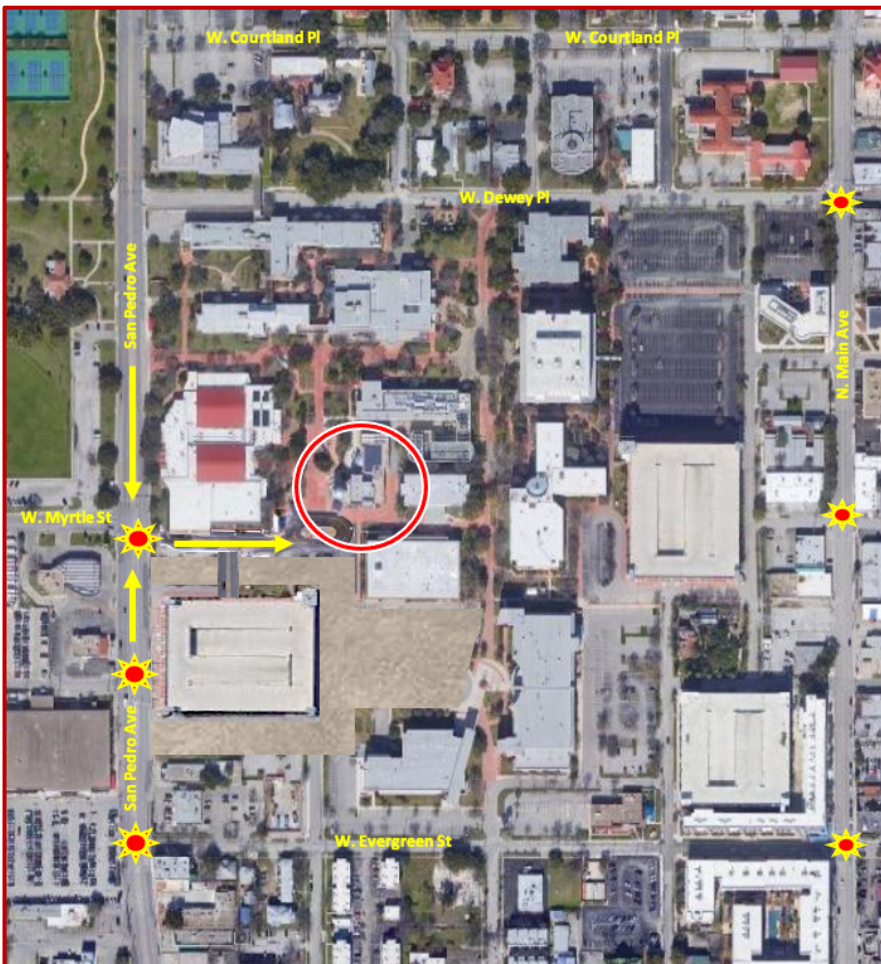
Cancellation/No Show: Cancellations must be received in writing through email or USPS mailing no less than two weeks prior to the scheduled visit. ***Cancellations within this two-week period will forfeit 20% of the collected costs. Once ACCD invoice is generated for a program, there is no refund for participants absent on the day of the event.***

Lunches are not provided by the Scobee Education Center. Groups may bring and conduct their lunches on the terrace picnic tables, unless inclement weather requires an alternative location in the Mays North Lobby. Areas are provided on a first come first served basis. Please, plan accordingly for inclement weather.

Buses: There is limited bus parking in the white lined areas along the Scobee circular roadway. Bus drivers typically drop-off their students and teachers at the curb in front of the center, then leave campus to return at the end of their scheduled program to the same location for pickup. If a teacher/chaperone is also the bus driver, we require notification in advance of your program to ensure a parking space is available. There are two white lined areas designated for school buses; however, there are often different school groups in programs on campus.

Directions:

Approach the west side of the San Antonio College campus from San Pedro Ave. 1198 San Pedro Ave. will bring you to the traffic signal that leads into the campus near W. Myrtle St and the Scobee circular roadway. Turn into campus at this light. After the turn, the parking garage #3 will be on your right and the gym on your left with Scobee's blue Cheever Star Tower ahead of you.



Parents Chaperones: Free parking is available in garage #3 located on San Pedro Ave and the upper floor is seldom full. Parking on a college campus is always a challenge, so plan to arrive early. You may wish to consider carpooling, if you do not ride the bus or vans with the students.