

San Antonio College Academic Dismissal Petition

Semester for which this Petition is Requested to take Effect: _____

Part 1.

Name _____ Major _____
Address _____ Banner ID _____
City/St./Zip _____ Day Phone _____
Alt. Phone _____

You are seeking? Check one:

Certificate 2-yr Degree 4-yr Degree

EMAIL

Please provide if outside (210) area. _____

Will you be employed during the semester for which you are requesting an exception?

If yes, then how many hours per week? _____

Please provide your employer's phone no.

Work Tel. Phone _____

Yes? No?

Please list all other Colleges/Universities attended:

Ex. Fall 98 to Spr 03

Name of Institution _____	Dates Attended? _____	GPA _____	Transcript? <input type="checkbox"/>
Name of Institution _____	Dates Attended? _____	GPA _____	Transcript? <input type="checkbox"/>
Name of Institution _____	Dates Attended? _____	GPA _____	Transcript? <input type="checkbox"/>

ARE YOU CURRENTLY ATTENDING ANOTHER COLLEGE/UNIVERSITY? No Yes Semester Hours currently enrolled _____

STUDENT: SKIP TO PAGE 2 TO COMPLETE. DO NOT WRITE BELOW THIS LINE.

ADMINISTRATIVE REVIEW ONLY

Faculty Committee and/or Dean/Designee Recommendation

DENIED

Student is NOT recommended for reinstatement.

May repetition for Term _____.

APPROVED

Student IS reinstated for Term _____.

Student IS recommended for readmission and must follow and adhere to the conditions and stipulations listed below.

STUDENT MUST ADHERE TO THESE SPECIFICATIONS:

1. Must enroll and successfully complete SDEV 0171 "Strategies for Success" course.
2. Must earn "C" or better in each course attempted.
3. Enrollment WILL NOT EXCEED _____ semester hours, unless specified by Dean/Designee.
4. Student must consult with this office before any action contrary from this authorization.

(Course/Section #)

(Course/Section #)

(Course/Section #)

Additional requirements and/or comments: _____

Committee Chair
Date

Dean/Designee

Date

Part 2. STUDENT STATEMENT

Last Name

SSN

Write a summary of the specific circumstances you feel hindered your academic performance. Attach additional page(s) if necessary.

Write a specific plan of action to improve your academic performance. Attach additional page(s) if necessary.

STUDENT'S PROPOSED COURSE LOAD: (EXAMPLE - HIST 1301, ENGL 1302, MATH 1314)

(COURSE/SECTION#)

(COURSE/SECTION#)

(COURSE/SECTION#)

San Antonio College is an equal opportunity institution. Students are admitted without regard to race, nationality, color, religion, sex, age, or disability. The College also complies with Title IX of the Education Amendments of 1972.

I understand that I must adhere to the qualifying factors defined by the committee, dean and/or dean's designee to be allowed to enroll, if recommended. I am aware of the policies and procedures concerning Academic Performance and Progress Standards outlined in the college bulletin. I further understand that I must make a minimum grade of "C" in each course I attempt to be eligible to continue my enrollment at San Antonio College.

I have read and signed the Student Enrollment Contract. I understand I must comply fully with the specific instructions administered to me in the this petition process, and that I must enroll only for the authorized courses determined by the committee, dean and/or the dean's designee.

Printed Name

SSN

Signature

Date

SAN ANTONIO COLLEGE
STUDENT APPEAL PETITION ADDENDUM
FOR STUDENTS ON ACADEMIC DISMISSAL AND PROBATIONARY READMISSION

ENROLLMENT CONTRACT

I understand that I must enroll in, and satisfactorily complete, SDEV 0171, "Strategies for Success" as a condition of my continued enrollment at San Antonio College, unless I have previously completed it.

I understand and agree that if I am dropped from SDEV 0171, "Strategies for Success" due to excessive absences, I will be withdrawn from all my courses without refund.

I understand that if I enroll in SDEV 0171, "Strategies for Success" only ONE absence is allowed and that students will be dropped on the second absence.

I understand and agree that if I am allowed to enroll, I must follow and adhere to the specified terms and conditions set by the Dean, or the Dean's designee(s), and the San Antonio College Academic Policies or I may be withdrawn from all my courses without refund.

I understand and agree that if I am allowed to enroll, I must meet all the terms and conditions set by the Dean, or the Dean's designee(s), and the San Antonio College Academic Policies or I will be required to sit out for one semester, or if applicable, one calendar year.

I am aware of the policies and procedures concerning Academic Performance and Progress Standards outlined in the college bulletin.

I am aware that if I am currently receiving financial aid; my **academic status may change the amount of my financial aid award** and I must see a financial aid advisor as soon as possible.

I agree that I will not exceed the number of hours of employment I have reported on the petition.

I understand that a withdrawal or incomplete grade does not meet the terms of this agreement regarding my conditional enrollment status.

I further understand that I must make a minimum grade of "C" **in each course attempted** to be eligible to continue my enrollment at San Antonio College.

I understand that I may not enroll in more credit hours than approved.

I further understand that as a student enrolled during the regular Fall/Spring semester my enrollment will not exceed three (3) courses, unless otherwise specified.

I further understand that as a student enrolled during the regular Summer I or II or Flex I or II semesters my enrollment will not exceed two (2) courses, unless otherwise specified.

I understand I must comply fully with the specific instructions required of me in this petition process, and that I must enroll only for the courses authorized by the Dean, or the committee, or the Dean's designee or my enrollment may be withdrawn from all my classes without refund.

Printed Name

SSN

Signature

Date