



April 10, 2014

Dr. Adena Williams Lotson
President
Saint Philip's College
1801 Martin Luther King Drive
San Antonio, TX 78203

Dear Dr. Lotson:

Thank you for your letter of February 24, 2014, providing the Commission additional information regarding the new off-campus instructional site to offer the A.A.S. in Advanced Manufacturing Technician (AMT) degree program at the request of Toyota Corporation, effective spring 2014. The address for the site is:

Workforce Development Center of Excellence: Alamo Academies
800 Quintana Road
Building 8
San Antonio, TX 78211

The Commission requested the following additional information to the modified prospectus submitted:

1. Please provide clarification regarding the actual number of program courses and percentage of credit hours that will be delivered at the proposed Workforce Development Center of Excellence: Alamo Academies (WDCE) off-campus instructional site.
2. Please provide a description of discipline-specific library and learning resources for the proposed program.
3. Please provide a description of physical facilities and equipment which evidence appropriateness of the facility to support this program and instructional delivery.
4. Please provide requested course descriptions for courses scheduled to be offered at the off-campus instructional location.

Nine courses totaling 29 semester credit hours will be offered at the WDCE. These 29 credit hours represent approximately half (47.5) of the credit hours needed to complete the degree program (61 credit hours).



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Information provided indicates that discipline-specific library resources are adequate to offer the degree program. The College library has a significant number of discipline-specific resources related to manufacturing technology, and a number of new resources are on order.

The physical resources also appear adequate to support the instructional delivery needs for the program. The WDCE houses appropriate Smart classrooms with computer lab support and climate control. Construction of a new lab is expected to be complete by March 23, 2014, which will mimic the function of a real workplace. Toyota has provided two robotic arms and Lab Volt has provided 10 sets (5 trainers) of motor controls. Several items of other technology training equipment have been added.

A listing of the course descriptions of the courses scheduled to be offered indicates a logical and consistent curriculum for the program. A total of nine (9) courses will be offered at the facility.

The Board of Trustees of the Southern Association of Colleges and Schools Commission on Colleges reviewed the materials seeking approval of the Workforce Development Center of Excellence: Alamo Academics off-campus site. It was the decision of the Board to approve this site and include it in the scope of the current accreditation.

The approval of an off-campus instructional site is effective for a maximum of five years. The site will be reviewed, which may include a site visit, as part of the institution's fifth-year or decennial review.

The Commission wishes you success in this endeavor.

Best regards,

A handwritten signature in cursive script that reads "Belle S. Wheelan".

Belle S. Wheelan, Ph.D.
President

BSW/LCS:iyw

cc: Dr. Karen Sides, Dean of Interdisciplinary Programs and Institutional Accreditation ✓
Liaison Officer
Dr. Michael T. Hoefler