

SACS REAFFIRMATION 2016 Agenda/Minutes

**COLLEGE WIDE ARTIFACTS
AGENDA/MINUTES
DATE:**



TEAM 9

Case for Reqs/Std:
_ CS3.14.1 Publication of accreditation
Key Deliverables:
Faculty Manual
University Catalog
Employee Handbook
Student Handbook
College Website

ITEM	TIME	AGENDA ITEM	PRINCIPLE	ACTIONS	NOTES	ESCALATION ISSUE Y/N
1	2:05	Discuss questions from last meeting:	3.14.1	Note issues in minutes so that actions can be tracked and communicated		n
2	2:10	Compliance	3.14.1	Research if SACSCOC denotes accreditation wording somewhere on its site. (Jen)		n
3	2:15	Compliance	3.14.1	Recognizing Board Policy as Employee and Faculty Handbooks.	Employee and Faculty handbook artifacts probably rolled over from SPC's last reaffirmation cycle	n
4	2:20	Compliance	3.14.1	Recommend Board Policy reflect SACSCOC accreditation statement verbatim		y
5	2:25	Compliance	3.14.1	Accreditation statement does not appear in Student Handbook; recommend adding SACSCOC accreditation statement verbatim		y
6	2:30	Compliance	3.14.1	Checked to ensure SACSCOC accreditation statement appears on web site		n
	2:35	Compliance	3.14.1	Checked to ensure SACSCOC statement appears in electronic course catalog and is easily navigable; recommend increase ease of locating	District is in charge of electronic catalog	y
7	2:40	Compliance	3.14.1	Checked to ensure web site locations of SACSCOC statement are easily navigable.		n
8	2:45	Compliance	3.14.1	Added SACSCOC statement to web site footer	Done.	n
9	2:50	Compliance	3.14.1	Researched how SACSCOC statement appears in SPC web site search box hits; recommend Johnny maximizes keyword search function for "SACS" and "accreditation"		n
10	2:55	Compliance	3.14.1	With new technologies, are there additional/other artifacts we should be considering for "representation" and "publication" of accreditation status (eg, public-facing electronic syllabi, social media, periodic paper publications, district's PR campaigns,		y

11	3:00	Compliance	3.14.1	Clarify which artifacts “represent” and “publish” our accreditation statement.		Y
12	3:03	Compliance	3.14.1	Confirm meeting time of group: every other Tuesday starting March 4		n
13	3:05			Adjourn		n

In attendance:

Tracy Ross-Garcia
Johnny Rodriguez
Jen Osborne