

Case for Reqs/Std:

- _ CS3.4.3 Admission policies
- _ CS3.4.4 Acceptance academic credit
- _ CS3.4.6 Credit award practice
- _ CS3.4.8 Noncredit to credit
- _ CS3.9.2 Student Records
- _ CS3.5.2 Credit hour requirement
- _ FR4.8 Distance and Correspondence Education
- _ FR4.9 Definition of credit hours

ITEM	TIME	AGENDA ITEM	PRINCIPLE	ACTIONS	NOTES	ESCALATION ISSUE Y/N
1	3:30	Training for Recorder	All	There will be training on how to compile all principles in one common area; this training will be for the recorder.	Beautrice said that both she and Dr. Lang will be attending this meeting.	N
2	3:45	Where are we with each principle	All	Who still needed to complete their principles?	Everyone has finished their draft.	N
3	3:50	What format should these principles be in?	All	What format do we follow when constructing these principles, some of us are using the old format template and some went with answering each question.	Unsure at this point due to the upcoming training. Anticipating at that time we will learn how the format should be.	Y
4	4:00	Begin review process	3.4.4 3.4.6 3.4.8 3.9.2 4.8 4.9	Each member was given an opportunity to review each principle, some changes were suggested.	Minor changes to the principles needs to be made and updated for each team member. We are ready to submit as a draft copy.	Y
5						
6						
7						
8						
9						
10						