

SACS REAFFIRMATION 2016 Agenda/Minutes

FACULTY & STAFF AFFAIRS
AGENDA/MINUTES
DATE: 4/22/2014



TEAM 4

Case for Reqs/Std's:

- _ CS3.7.2 Faculty evaluation
- _ CS3.7.3 Faculty development
- _ CS3.74 Academic Freedom
- _ CS3.7.5 Faculty role in governance
- _ CS 3.2.9 Personnel appointment
- _ CS3.8.3 Librarian staffing
- _ CS3.4.10 Resp. for curriculum
- _ CS3.4.11 Pgm Coordination
- _ CS3.9.3 Student Success staffing

ITEM	TIME	AGENDA ITEM	PRINCIPLE	ACTIONS	NOTES	ESCALATION ISSUE Y/N
1	12:20	Review progress of narratives	All	<p>CS3.7.2 Faculty evaluation – Sharon is actively working on this section and expects to have the draft done by next week’s meeting.</p> <p>CS3.7.3 Faculty development – Sharon is actively working on this section and expects to have the draft done by next week’s meeting.</p> <p>CS3.74 Academic Freedom – Jessica has uploaded the draft and supporting documents into our Canvas space. This section is ready for upload into Weave Affirm.</p> <p>CS3.7.5 Faculty role in governance – Jessica has uploaded the draft and supporting documents into our Canvas space. Jessica will be contacting Mary Kunz (Curriculum Committee) and Luis Lopez (Instructional Technologies Committee) for additional information to add to the draft and supporting documents.</p> <p>CS 3.2.9 Personnel appointment – Kimbel has uploaded narrative draft into our Canvas space but would like to make a few more additions. Supporting documents will be uploaded this week [district policies, legal documents, Faculty Handbook, Personnel Manual, Unit Plans (?) etc.]. Kimbel will contact Instructional Unit Review Committee chairs about updated documentation that may outline program directors’ roles in the IUR process.</p> <p>CS3.8.3 Librarian staffing – Lucy has uploaded narrative into draft into Canvas space. A few more supporting documents (roster of library employees, sample transcripts, and job descriptions) need to be uploaded into Canvas.</p> <p>CS3.4.10 Responsibility for curriculum – Diane is still waiting for SPC’s</p>	N/A	Y (Definition of “field” as it relates to CS3.4.11.)

				<p>response to SACS letter of inquiry to address this section. Jessica will remind Dr. Sides about providing a copy.</p> <p>CS3.4.11 Program coordination – Kimbel and Lucy have a draft of the narrative ready, but definition of “field” as it relates to program director responsibilities/qualifications at SPC is unknown. Jessica will email Dr. Sides about escalating this. Jessica will also email deans (and their secretaries) about compiling a list of program directors and their qualifications.</p> <p>CS3.9.3 Student Success staffing - Diane is actively working on this section and expects to have the draft done by next week’s meeting.</p>		
3	1:07	Adjournment	N/A	<p>Finish narratives and gather required documentation. Communicate through Canvas as needed.</p> <p>Next meeting: April 29, 2014. Have drafts and supporting documentation uploaded to Canvas in PDF format.</p>	N/A	