

- _ CR2.1Degree-granting authority
- _ CR2.2Governing Board
- _ CR2.3CEO
- _ CR2.4Institutional Mission
- _ CR2.6 Continuous Operations*
- _ CS3.2.1CEO evaluation/selection
- _ CS3.2.2Governing Board Control
- _ CS3.2.3 Conflict of Interest
- _ CS3.2.4 External influence
- _ CS3.2.5 Board dismissal
- _ CS3.2.6 Board/Admin distinction
- _ CS3.2.7 Org Structure
- _ CS3.2.8Qualified administration
- _ CS3.1.1 Mission alignment
- _ CS3.2.10 Admin Evaluation
- _ CS3.2.11 CEO control athletics
- _ CS3.2.12 CEO control fundraising



SACS REAFFIRMATION 2016 Agenda/Minutes

GOVERNANCE
 AGENDA/MINUTES
 DATE: April 1, 2014



ITEM	TIME	AGENDA ITEM	PRINCIPLE	ACTIONS	NOTES	ISSUE Y/N
1	9:00	Compliance	3.2.2	Research compliance regarding the legal authority and operating control of the institution. <ul style="list-style-type: none"> • <i>The Texas Education Code assigns fiscal responsibility to the Alamo Colleges Board of Trustees. The Board has the legal power and duty to...</i> 	<ul style="list-style-type: none"> • Which code are we referring to? Where is the evidence that we are doing all of the items found in Phase I. • Where is the charter for SPC and Alamo Colleges? • We need supporting documents that demonstrate the process by which the mission statement was last review and/revised (Strategic planning) 	Y
2		Compliance	3.2.1	Research compliance regarding the CEO evaluation/selection. <ul style="list-style-type: none"> • <i>How is the chief executive officer selected and/or appointed and by what body or legal authority.</i> • <i>What are the board's criteria for determining an effective performance of the CEO?</i> • <i>How is the CEO evaluated and what is the schedule</i> 	<ul style="list-style-type: none"> • Attempting to locate the verbiage that states that <i>in addition to powers and duties specifically granted by this code or other law, each governing board shall...appoint the chancellor or other chief executive officer of the system...</i> • We need supporting documentation regarding the annual evaluation of the CEO and the Board's criteria. 	Y
3		Compliance	3.2.7	Research compliance of whether the institution has a clearly defined and published organizational structure. <ul style="list-style-type: none"> • <i>Is the organizational structure updated regularly and consistently presented</i> 	The org chart is updated on an as needed basis but the president's office reviews it twice a year before new employee orientation.	N
4		Principle Assignments		Assign items to John Orona and check the status of other principle assignments. First drafts of all principles are due April 30	See the chart below for deadlines for principles items.	
5		Next Meeting		Prepare a rough draft of your narrative to share with the team for your first item. Email the draft and share with the group.		
6	10:00	Adjournment		Formally meeting adjourned – individuals encouraged to stay to work on their drafts.		
7						

Governance Functional Team		Deadline
Case for Reqs/Std's:	Assigned to:	
CR2.1 Degree-granting authority	Aurora Medina	April 8
CR2.2 Governing Board	Aurora Medina	April 8
CR2.3 CEO	Art Hall	Draft complete
CR2.4 Institutional Mission	Yolanda Crooms	Draft needed
CR2.6 Continuous Operations		
CS3.1.1 Mission alignment	Yolanda Crooms & Marsha Hall	Draft complete
CS3.2.1 CEO evaluation/selection	Art Hall & Marsha Hall	Draft in progress
CS3.2.2 Governing Board Control		Draft in progress
CS3.2.2.1 Institution's Mission	Yolanda Crooms	
CS3.2.2.2 Fiscal stability	Dr. Gregory Hudspeth	
CS3.2.2.3 Institutional Policy	Dr. Gregory Hudspeth & Dr. Raymond Chacon	
CS3.2.3 Conflict of Interest	Dr. Raymond Chacon	Draft in progress
CS3.2.4 External influence	Aurora Medina	April 15
CS3.2.5 Board dismissal	Art Hall	April 8
CS3.2.6 Board/Admin distinction	Dr. Gregory Hudspeth & Dr. Raymond Chacon	April 8
CS3.2.7 Org Structure	Marsha Hall	Draft complete
CS3.2.8 Qualified administration	Art Hall & John Orona	April 8
CS3.2.9 Personnel Appointment	Art Hall & John Orona	April 15
CS3.2.10 Admin Evaluation	Art Hall & John Orona	April 15
CS3.2.11 CEO control athletics	Art Hall	April 15
CS3.2.12 CEO control fundraising	Dr. Gregory Hudspeth & Dr. Raymond Chacon	April 15
CS3.2.13 Institution related entity	Dr. Gregory Hudspeth & Dr. Raymond Chacon	April 15
Key Deliverables:		
Organizational charts		
Profiles/CVs of AC & SPC officers		