



ST. PHILIP'S COLLEGE

**SACS REAFFIRMATION 2016 Agenda/Minutes**

**GOVERNANCE**  
**AGENDA/MINUTES**  
**DATE: April 8, 2014**



- \_ CR2.1 Degree-granting authority
- \_ CR2.2 Governing Board
- \_ CR2.3 CEO
- \_ CR2.4 Institutional Mission
- \_ CR2.6 Continuous Operations\*
- \_ CS3.2.1 CEO evaluation/selection
- \_ CS3.2.2 Governing Board Control
- \_ CS3.2.3 Conflict of Interest
- \_ CS3.2.4 External influence
- \_ CS3.2.5 Board dismissal
- \_ CS3.2.6 Board/Admin distinction
- \_ CS3.2.7 Org Structure
- \_ CS3.2.8 Qualified administration
- \_ CS3.1.1 Mission alignment
- \_ CS3.2.10 Admin Evaluation
- \_ CS3.2.11 CEO control athletics
- \_ CS3.2.12 CEO control fundraising

ITEM	TIME	AGENDA ITEM	PRINCIPLE	ACTIONS	NOTES	
1	1:00	Compliance	<b>3.2.6</b>	<p>Research compliance regarding whether there is a clear and appropriate distinction between the policy-making functions of the Board and the responsibility of the administration and faculty.</p> <p><i>We cannot find documented evidence for the following questions:</i></p> <ul style="list-style-type: none"> <li>• <i>What evidence exists that other documents, such as board Manuals, minutes, and administrative procedures Manuals, illustrate the distinction in practice?</i></li> <li>• <i>What evidence exists demonstrating that administrators/faculty administer policy?</i></li> </ul>	<ul style="list-style-type: none"> <li>• In Board Policy there is no statement identifying to role of the President.</li> </ul> <p>(Draft in Progress)</p>	<b>Y</b>
2		Compliance	<b>3.2.5</b>	<p>Research compliance regarding the policy addressing Board dismissal</p>	Draft Complete – no outstanding issues or concerns	<b>N</b>
3		Compliance	<b>3.2.8</b>	<p>Research compliance of whether the institution has qualified administrative and academic officers.</p> <ul style="list-style-type: none"> <li>• <i>What evidence exists showing that persons holding key leadership positions in the institution are qualified to carry out their responsibilities?</i></li> <li>• <i>If staff members with non-traditional credentials have been appointed, what evidence in their background and experience justifies their employment?</i></li> </ul>	<p>How can we obtain the resumes of key administrative and academic personnel?</p> <p>(Draft in progress)</p>	<b>N</b>
4		Compliance	<b>3.2.11</b>	<p>Research compliance of whether the CEO controls intercollegiate athletics.</p>	<p>SPC sports are not considered intercollegiate our programs are recreational sports.</p> <p>(draft complete)</p>	<b>N</b>
5		Compliance	<b>3.2.12</b>	<p>Research compliance of whether the institution's CEO controls fund raising activities.</p> <ul style="list-style-type: none"> <li>• <i>What is the written policy on the oversight of fundraising?</i></li> <li>• <i>What evidence exists that fundraising activities by board members, alumni groups, or</i></li> </ul>	<p>Non-Compliance</p> <p>(Draft complete)</p>	<b>Y</b>

				<ul style="list-style-type: none"> <li>• <i>others are coordinated by the chief executive officer or the person so delegated these responsibilities?</i></li> <li>• <i>What are the reporting arrangements of the fund-raising staff?</i></li> </ul>		
6		Principle Assignments		List principles whose drafts are complete: CR 2.3, 2.4; CS 3.1.1, 3.2.5, 3.2.11, 3.2.12		
7		Next Meeting		All remaining principles need to be presented for discussion before draft review.		
8		Adjournment		Meeting adjourned – individuals encouraged to stay and finish their drafts.		

Governance Functional Team		Deadline
<b>Case for Reqs/Std:</b>	Assigned to:	
<b>CR2.1 Degree-granting authority</b>	Aurora Medina	April 15
<b>CR2.2 Governing Board</b>	Aurora Medina	April15
<b>CR2.3 CEO</b>	Art Hall	Draft complete
<b>CR2.4 Institutional Mission</b>	Yolanda Crooms	Draft complete
<b>CR2.6 Continuous Operations</b>		
<b>CS3.1.1 Mission alignment</b>	Yolanda Crooms & Marsha Hall	Draft complete
<b>CS3.2.1 CEO evaluation/selection</b>	Art Hall & Marsha Hall	Draft in progress
<b>CS3.2.2 Governing Board Control</b>		Draft in progress
<b>CS3.2.2.1 Institution's Mission</b>	Yolanda Crooms	
<b>CS3.2.2.2 Fiscal stability</b>	Dr. Gregory Hudspeth	
<b>CS3.2.2.3 Institutional Policy</b>	Dr. Gregory Hudspeth & Dr. Raymond Chacon	
<b>CS3.2.3 Conflict of Interest</b>	Dr. Raymond Chacon	Draft in progress
<b>CS3.2.4 External influence</b>	Aurora Medina	April 15
<b>CS3.2.5 Board dismissal</b>	Art Hall	Draft complete
<b>CS3.2.6 Board/Admin distinction</b>	Dr. Gregory Hudspeth & Dr. Raymond Chacon	Draft in progress
<b>CS3.2.7 Org Structure</b>	Marsha Hall	Draft complete
<b>CS3.2.8 Qualified administration</b>	Art Hall & John Orona	Draft in progress
<b>CS3.2.9 Personnel Appointment</b>	Art Hall & John Orona	April 15
<b>CS3.2.10 Admin Evaluation</b>	Art Hall & John Orona	April 15
<b>CS3.2.11 CEO control athletics</b>	Art Hall	Draft complete
<b>CS3.2.12 CEO control fundraising</b>	Dr. Gregory Hudspeth & Dr. Raymond Chacon	Draft complete
<b>CS3.2.13 Institution related entity</b>	Dr. Gregory Hudspeth & Dr. Raymond Chacon	April 15
<b>Key Deliverables:</b>		
Organizational charts		
Profiles/CVs of AC & SPC officers		