



SACS REAFFIRMATION 2016 Agenda/Minutes 3/5/14

FUNCTIONAL TEAM Policy Compliance:
Melissa Arthur (absent); Ivette Sterling,
Michoo Kelly; George Johnson; Rafael Brisita;



ITEM	TIME	AGENDA ITEM	PRINCIPLE	ACTIONS	NOTES	ESCALATION ISSUE Y/N
1	1240	Assigned roles reviewed				No
2						
3		Principles of concern	<p>Policy: 3.2.14- M. Kelley and R. Brisita.</p> <p>Policy: 3.12.1- K. Poff and G.Johnson.</p>	<p>It was identified the current district policy is vague on this issue and a comprehensive policy should be identified which includes the procedures regarding intellectual property. In addition should the district policy suffice as the lead document on this matter it must be mentioned in the faculty, student and staff handbooks respectively.</p> <p>Members are requesting access or examples of substantive changes that have occurred within the past ten years or the last SACS reaffirmation in 2006.</p>	<p>Regarding intellectual property rights as it applies to students, faculty and staff. The findings were as follows: The District policy C.1.8. and C.1.8.1 regarding intellectual property was found to be vague. This subject was not addressed in the student or faculty handbook. Assigned team members were unable to locate a staff handbook in Alamo share. Also team members question if staff members have a handbook as they could only locate faculty and student handbooks.</p> <p>The current district policy does not address intellectual property as it pertains to students nor does the student handbook mention the procedures regarding intellectual property. Assigned team members were successful in locating a comprehensive policy (UTSA and Northlake in Dallas) which outlines the procedures members should take in regards to intellectual policy.</p> <p>The assigned members reviewed and researched documents regarding substantive change. The findings were there are no examples of how to utilize the district policy. In addition members are requesting access or examples of substantive changes that have occurred within the past ten years or the last SACS reaffirmation in 2006.</p>	<p>Yes</p> <p>Yes</p>

			Policy: 3.13.1-M. Arthur and I. Sterling	Assigned members will contact the person who is currently responsible to oversee Dual Academic Awards area regarding "complaint procedures against the Commission or its accredited institutions regarding qualifications for teaching.	Assigned team members identified there are 14 programs accredited through discipline specific agencies. Regarding "Reaffirmation of Accreditation and Subsequent Reports" it was found the Deans of respective programs maintain the annual reports. In the matter of Dual Academic Awards: There was discussion regarding "complaint procedures against the Commission or its accredited institutions regarding qualifications for teaching. An example given if the accrediting institution requires a higher degree than what the Commission requirement has stated. It was identified the person who was the liaison for this area is no longer employed at the college. Assigned members will contact the person who is currently responsible to oversee this area.	No
4						
5						
6						
7	1340			The facilitator (Mr. G. Johnson) informed team members narrative reports for their respective policies must be completed after each meeting. Narrative reports may be found in the SACSCOC website http://www.alamo.edu/spc/SACSCCommittee		
8						
9						
10						