SACS REAFFIRMATION 2016   Agenda/Minutes

QUALITY ENHANCMENT PLAN
AGENDA/MINUTES
DATE: 1/20/2015

A L A M O
C O L L E G E S
ST. PHILIP'S COLLEGE

SACS COC
Southern Association of Colleges and Schools
Commission on Colleges

ITEM	TIME	AGENDA ITEM	PRINCIPLE	ACTIONS	NOTES	ESCALATION ISSUE Y/N
	2:00	1		Division of duties to complete draft of QEP by March 1st	Writing assignments: SPC Profile-Irene Young Assessment Chapter- Sonia Valdez, Dr. Hinojosa, Dr. Coleman Literature Review and References – Jill Zimmerman Membership Committee Lists- Sean Nighbert Institutional Capability-Budget, Organizational Structure- Dr. Paul Machen Executive Summary, Institutional Process, Focus of the Plan, & Broad-based Involvement – Laura Miele TOC- is organized linearly by SACSCOC indicators per excellent criteria FEB 17th is target for draft completion for each section- Jill Dehoog to review all sections for comment Team will collectively review all as well Drafts are to be posted in CANVAS folder *QEP 2015 Drafts- subfolders are in place per content division.*	
	2:30	2		Lead Evaluator search	Networking in progress. One nominee: Dr. Fred Rodriguez has agreed if asked. A List submitted to Dr. Sides from internet search. Will add additional nominees pending results of networking Team suggested connecting with Dr. Hudspeth for possible candidates	

	2:45	3		New logo for Ethical Decision-making topic	Jill Zimmerman showed the possible logos developed by PR and viewed at Marketing Committee meeting. Core team opinion that some of the ideas and concepts are good; further refinement of the logos is needed. Will continue to work with PR and Marketing Committee. Options for vote are to be presented at February Division Meetings	
	3:00	4		Complete details for strategies used to implement plan	1. Faculty Development- will coordinate with IIC for speakers and to set up faculty Best-practice sharing during PDD. 2. Faculty-student best practice sharing- in addition to PDD and Division meetings, all-campus CANVAS platform for sharing- Dr. Davis volunteered to administrate this project 3. Engage Students- core course assignments with artifacts; PTK to create videos with case scenarios for sharing across campus 4. Ethical decision-making awareness- discussion at Convocation, Student success to include ED at new student orientation and on multiple forms of print media, will use digital media and signage as well-Faculty first day of class discuss academic integrity and ED. Team discussed possibly including information about ED on all course syllabi The team discussed the need for input and support for the QEP from IT, PR, and IIC. Will communicate with key individuals as needed and invite to core team meetings	
	3:45	5		SACSCOC liaison visit 1-28-15	No new information	