

Case for Reqs/Stdts:

- _ CR2.12 QEP
- _ CS3.3.2 QEP outcomes*
- _ QEP DOCUMENT



ALAMO COLLEGES

ST. PHILIP'S COLLEGE

SACS REAFFIRMATION 2016 Agenda/Minutes

QUALITY ENHANCEMENT PLAN
AGENDA/MINUTES
DATE: 1/27/2015



Southern Association of Colleges and Schools
Commission on Colleges

| ITEM | TIME | AGENDA ITEM | PRINCIPLE | ACTIONS | NOTES | ESCALATION ISSUE Y/N |
|------|------|-------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| | 2:30 | 1 | | Discuss SACSCOC VP Dr. Hoeffler's visit this week Develop list of questions/concerns/clarification areas | May we pilot the 2015 semester as part of a phased in approach? Is it a good idea to establish a QEP director and a separate Implementation Committee? Should we keep EDUC 1300 in the plan? How critical is the College profile and are their recommended elements? | |
| | 2:45 | | | Luis Lopez to discuss professional development ideas for the QEP | Sandra Mc Guire will present in August 2015 as guest speaker on personal responsibility topic; had to be rescheduled due to January date weather closure of school this semester. Master teacher certification can provide support to professional development strategies of QEP. All new faculty must complete MTC. The personal responsibility module is minimal but can be expanded. If we plan anything for August PDW, IIC needs to know what, when, how ASAP. Luis Lopez suggested April as the best month to reach faculty if we begin Professional Development workshops this semester. The team doubts we can develop these modules now as we are focused on completing the QEP proposal. | |
| | 3:00 | 2 | | Review and comment on content of drafts developed to this point: Executive Summary, Institutional Process, Focus of the Plan, and any other draft components ready for review: documents are located on CANVAS Discuss SPC Profile structure and information to include | <i>Executive Summary</i> reviewed and needed edits noted. <i>Institutional Process</i> reviewed and edits noted; <i>Focus of the plan</i> entailed extensive conversation regarding the <i>Detailed Plan</i> section: The QEP team proposes 1. An informational module for faculty this semester regarding what's to come. 2. Development of an online course for faculty specific to ethical decision-making to include preparing assessable assignments.(implement Fall | |

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| | | | | | <p>2015 if possible to delay) 3. Small group workshops for faculty teaching courses directly assessed by the QEP to receive feedback on assignments and assistance with preparing assignments. The team expressed that faculty buy-in and participation would increase if SPC faculty are the leads for the workshops; Faculty teaching faculty may lead to more positive response than outside speakers. It is estimated that there are approximately 40 to 70 faculty instructing directly assessed courses. (Soc/Behav Sci FT Fac = 20, Comm/Learning FT Fac = 15. Suggested 15 faculty per workshop. There are 40 core courses that will be the basis for direct assessment plus SDEV and EDUC 1300. As we already planned a campus wide course on CANVAS, we could use this as the vehicle to begin the faculty training. A concern voiced by the team is the need to have these opportunities in place the semester prior to the semester in which QEP courses will be assessed. Sonia Valdez shared that of courses already assessed for Personal responsibility that only approximately 600/1000 assignments were able to produce valid results. The smaller workshops/roundtables with direct feedback for faculty would increase the number of assessable assignments. The team agreed that a separate implementation committee to begin building these instructional modules, and preparing workshop agendas and timetables is needed.</p> <p><i>SPC Profile</i> section discussed: Irene Young presented possible organizational structures for the profile. The core team preferred the Mission Statement focused option. The team supported inclusion of <i>Community Leadership</i> in the profile and # of student to graduate since our inception Discussed including <i>Glossary Of Terms And Acronyms</i> in the QEP</p> | |
| | 4:30 | 3 | | Update on Marketing Campaign and Lead Evaluators | <p>No new Marketing News at this point. PR has been asked to develop additional possibilities for logos. Marketing Committee is working on the logos. 3 names submitted to Dr. Sides from internal networking for possible Lead Evaluators</p> | Y |

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| | 4:35 | 4 | | SCHEDULE STEERING COMMITTEE MEETING | Scheduled for 2/10 @ 3pm. Preceded by Core Team mtg @ 2pm. The core will not meet face-to-face next week but work on drafting assignments. Dr. Davis to send reminder to team to review drafts and comment as we will only connect electronically next week. | |
| | 4:40 | | | Other items for discussion | Suggested that the SPC Vision statement should incorporate ethical decision-making | |