

Case for Reqs/Std:

- _ CR2.12 QEP
- _ CS3.3.2 QEP outcomes*
- _ QEP DOCUMENT



SACS REAFFIRMATION 2016 Agenda/Minutes

QUALITY ENHANCEMENT PLAN
AGENDA/MINUTES
DATE: 5/5/2014



*Southern Association of Colleges and Schools
 Commission on Colleges*

ITEM	TIME	AGENDA ITEM	PRINCIPLE	ACTIONS	NOTES	ESCALATION ISSUE Y/N
1	3:00	1		Agenda	If neither team Co-Chair is able to attend meeting, team members will still meet to make progress on the QEP. They will agree on the focus or agenda and save the meeting's documents to Canvas.	
2	3:10	2		Review of other QEPs as examples	Team looked at Texas A&M Kingsville QEP. Jamie & Jill presented these documents & the group reviewed the QEP pledge, rubrics, student policy/contract, and other contents of the QEP	
3	3:30	3		Strategies Brainstorming	There was discussion of strategies that will work to get students where they need to be with regards to personal responsibility, using ideas from the examples presented above. Strategies should include benchmarking, best practices, and include student self-assessments in the classroom.	
4	3:45	4		Written Strategy Plans	Team members drafted a set of five (5) strategies that could be implemented and serve as the framework for assessing a student's personal responsibility. These strategies included incorporating personal responsibility into the course syllabus, having students self-assess strengths & weaknesses several times during the semester, identifying areas for improvement & committing to making changes	
5	4:00	5		File Saved	The team saved these written strategies in a file which is named "Personal Improvement Strategies" in Canvas so it will be available for further discussion and development.	
6						