

Case for Reqs/Stdts:

- _ CR2.12 QEP
- _ CS3.3.2 QEP outcomes*
- _ QEP DOCUMENT/Implementation Plan



ST. PHILIP'S COLLEGE


SACS REAFFIRMATION 2016 Agenda/Minutes

**QUALITY ENHANCEMENT PLAN
IMPLEMENTATION TEAM AGENDA/MINUTES
5-12-2015**



Southern Association of Colleges and Schools
Commission on Colleges

Irene Young

ITEM	TIME	AGENDA ITEM	PRINCIPLE	 ACTIONS	NOTES	ESCALATION ISSUE Y/N
	2:00	1		Review and approve minutes from 4-28-15 meeting	Pending	
	2:10	2		Update regarding progress of the QEP proposal Update regarding work of the QEP for implementation	The QEP draft proposal is on the college website. There were some issues with accessing the link but the link is now working. Feel free to share feedback. The deadline of May 15 is to be extended for another week. Two questions will be added by PR to help facilitate comments and feedback. The draft proposal is a fluid document that offers another opportunity for broad-based involvement.	
	2:30	3		Review tasks due per Implementation Team timeline	QEP directors have been asked to present at the Good to Great retreat. The presentation will be shared and reviewed with the core team.	
	2:40	4		Review and offer feedback for drafts and projects completed by Implementation Team members	Dr. MacPherson Williams discussed and gave examples of 'What do you do?' Students at both the MLK and SWC participated in this EDM student engagement activity. SPC All Access Pass information on QEP-EDM, to be edited. Implementation team needs to approve print media. It was decided that the SPC Student Handbook language should be condensed and student centered. QEP updates for the All Access Pass & Student Handbook will be made available to the implementation team for review.	

	3:00	5		Review Tips of the Week, finalize top choices, select order for the 16 weeks	Top 16 Tips of the Week were selected. Order for when each tip will be released during the 16 weeks still needs to be finalized.	
	3:20	6		Suggestions for QEP presentation for Good to Great Retreat May 20 & 21 st .	QEP is on the agenda for the Good to Great Retreat. QEP updates and an engaging activity, similar to that of the QEP Retreat, may be part of the presentation.	
	3:30	7		Determine a model to follow for "Steps of the Decision-making Process	Based on the suggestion of QEP consultant, Dr. Tillman, the implementation team developed an SPC EDM model which includes basic steps of the EDM process. This model can be used as a starting point for student engagement. Ethics Professors Hill and Fuller along with a combination of credible research EDM models were used to identify and define the 5 step process.	
	3:45	8		Recommendations & Suggestions	Dr. Davis gave a brief overview of the EDM Learning Commons. The home page has already been created in Canvas and aligns with our QEP strategy of best practice sharing.	