

Case for Reqs/Std:

- _ CR2.12 QEP
- _ CS3.3.2 QEP outcomes*
- _ QEP DOCUMENT



ST. PHILIP'S COLLEGE

SACS REAFFIRMATION 2016 Agenda/Minutes

**QUALITY ENHANCEMENT PLAN
CORE TEAM AGENDA/MINUTES
DATE: 6/2/2015**



*Southern Association of Colleges and Schools
Commission on Colleges*

ITEM	TIME	AGENDA ITEM	PRINCIPLE	ACTIONS	NOTES	ESCALATION ISSUE Y/N
	2:00	1		Review/ approve 5-19-15 Core Team Minutes	Minutes were approved as submitted.	
	2:05	2		Update on PR – Call to Comment “thank you” message	“Call to Comment” is now closed. Thank you e-mail has been sent out. The overall feedback was good.	
	2:10	3		Discuss QEP proposal submission – possible updates	The team met the internal due date of 5/30/15. Currently highlighted areas of the document reflect places where a modification of the mission statement is to be inserted. Input regarding the modification was received from individuals attending the Good to Great Retreat. The modified mission statement is awaiting District approval. This generated discussion related to the requirement of autonomy of St. Philip’s College by SACS for accreditation purposes.	
	2:25	4		Review/discuss Case studies and SPC EDM process for All College Meeting	The Cabinet was very receptive regarding the Case Studies presented to them for use at the All-College Meeting as requested by Dr. Loston. Of the four selections, the Cabinet liked #3 and it will be used. They have requested another case study that relates to some type of employee/ employer issue or conflict within the workplace. Professors Hill and Fuller have been asked to present these at the meeting followed by discussion and then introduction of the decision-making model. This meeting is scheduled for 8/15/15. The EDM was so well received that the Cabinet wants it to be represented on bookmarks, banners, etc. There was concern	

					that since the EDM is a paraphrase of copyrighted material that we should get clearance. Although Professor Hill does not believe this is an issue, he will contact UCSD related to this matter.	
	2:55	5		Review agenda for Pilot Faculty Workshop, discuss possible deliverables from faculty participants	This is scheduled for 8/19/15 at 0900. The list of participants is included in the QEP plan. There may be openings for others to attend. In looking at the agenda, it was suggested that the team introduce the day and the topic of "why teaching ethical decision making?" Jill Zimmerman has agreed to speak about library resources. Professors Hill and Fuller will address the topic of ethical decision-making and how to develop quality assignments. The afternoon session includes small group discussion of best practices and sharing assignment preparation and it was suggested that Dr. Chris Davis lead this portion. It was also suggested that Kevin Schanz discuss servant leadership and Mike Moran demonstrate his assignment and how it applies to EDM in order to encourage diversity of ways to explore the topic. Phi Beta Kappa students are also filming a skit related to EDM. The goal is that each participant will walk away with something tangible to take back to the classroom.	
	3:20	6		Review/amend segments of QEP Retreat presentation	This is scheduled for 8/18/15 at 1230. The slide presentation needs to be revised on pages 3 and 4 to remove outdated material. This presentation is for individuals who were unable to attend the first workshop. It was suggested that much of the information on the last page such as references, etc. be deleted because of the small print which the audience cannot read. Handouts will be provided for this information. There is a possibility that Dr. Loston will want to speak at this since she did so at the last one.	
	3:40	7		Discuss/develop tentative Employee Development Day QEP agenda	This will be held October 28 th . Suggestions included having a guest speaker, having the American Red Cross do a presentation on humanitarian law, or having community leaders/stakeholders host roundtable discussions as to what EDM looks like from an employer perspective as our students enter the	

					workforce. This idea generated enthusiasm among those present and suggested representatives were identified to include law enforcement, health care, automotive, culinary arts, computer science, communication, etc. This would allow all divisions within the college to have topics of interest to their specific needs.	
	3:55	8		Next steps/suggestions	Next meeting is scheduled for the third Tuesday which is 6/16 /15.	



Approved 6.16.15

Jill DeHoog