

Case for Reqs/Std's:

- _ CR2.12 QEP
- _ CS3.3.2 QEP outcomes*
- _ QEP DOCUMENT/Implementation Plan



**ALAMO
COLLEGES**

ST. PHILIP'S COLLEGE

SACSCOC REAFFIRMATION 2016 Agenda/Minutes

**QUALITY ENHANCEMENT PLAN
IMPLEMENTATION TEAM AGENDA/MINUTES
6-23-2015**



*Southern Association of Colleges and Schools
Commission on Colleges*

ITEM	TIME	AGENDA ITEM	PRINCIPLE	 ACTIONS	NOTES	ESCALATION ISSUE Y/N
	2:00	1		Review and approve minutes from 6-9-15 Implementation Team meeting	There was need for minor revision and minutes will be brought back at next meeting for final approval.	
	2:05	2		Update on QEP Proposal - Final submission by QEP team to SACSCOC on target for July 30.	The document is continuing to be tweaked. Still awaiting approval of revised mission statement which needs to be placed in document.	
	2:10	3		Update from Good to Great Follow-up Retreat	Irene Young thanked those who attended.	
	2:15	4		Review and discuss PR QEP Marketing Plan and Feedback from Good to Great Retreat on May 21/EDM Process posters	The marketing plan was distributed, which included comments from 'Good to Great' meeting of 5.21.15. It was suggested that the electronic version of the bookmark be provided for academic advisers. Professional Development for faculty will include the repeat retreat, pilot faculty workshop and chair academy presentation. Since EDM fits within the spectrum of "What Would You Do?" strategies, it was suggested that John Quinones, host of the TV show of the same name be invited as a guest lecturer for the President's Lecture Series. The Tip of the Week will likely begin the first week of the fall semester and there will be reminders on Facebook, Twitter, and Instagram. It was suggested that messaging change from fall to spring semesters, but both Irene and Marketing believe that consistency is important and that awareness come first. General awareness will begin now. QEP will be focus of first SGA meeting of the 2015 fall semester which is	

					<p>scheduled for 8.11.15 as a form of training. It was suggested that for the SGA assembly for all students, the SGA officers lead QEP training for students with QEP representation to fill in gaps and answer questions. It was suggested that the focus statement be placed in every classroom. Increasing visibility related to QEP is paramount and could be in the form of campus banners, street banners, "potty training," stickers on mirrors, texts, buttons (ask me about EDM), e-mail/text blasts for various groups on both MLK and SW campuses, replace computer screen saver with QEP theme.</p>	
	2:45	5		<p>Discussion of EDM campus/community awareness to ECHS, Middle College Students at SWC, Academy Kids, advisory boards, collaborative partners and construction crew, administrative assistants, student workers, possible awareness luncheons for summer/fall, off-site visits and presentations</p>	<p>Much of this is already being done. It was agreed that dissemination should occur from a more general focus to one of specific audiences.</p>	
	3:05	6		<p>Discussion of service learning EDM student engagement</p>	<p>Kevin Schanz discussed service learning. It is not service and learning as two separate entities, but it is integrating the two to master learning outcomes. It is a reciprocal arrangement in that both students and the community at large are having their needs met. The amount of service learning is dependent on the needs of the community. Examples of service learning that is already taking place include Jessica's Project, the President's Interfaith & Community Service Campus Challenge, and Irene Young's integration of social behavior to the study of hunger/poverty through participation in the Hunger Banquet.</p>	
	3:30	7		<p>Review and discuss New Student Orientation QEP EDM presentation</p>	<p>The new focus statement has been added to the power point. There has been a 49% increase in student's ability to correctly answer the post-test question since the initiation of QEP concepts in orientation.</p>	
	3:40	8		<p>Updates New Student Convocation, T-Shirt Orders & availability</p>	<p>The focus is on engaging students as to the understanding of QEP in a way that is fun/entertaining so a song is being developed to catch the interest of students. An EDM piece has also been added to the Financial Literacy presentation.</p>	

	3:45	9		Updates Phi Theta Kappa	The group is developing three skits on EDM. Currently the skits on bullying and sexual harassment are almost complete and ready for review by Professor Fuller this week. Theft has been removed as a topic and a focus yet to be determined will take its place. The group meets this Thursday to rehearse and complete dialogue for the third topic. Filming will be done in July and the Implementation Team will get a preview at its July 15 meeting.	
	3:50	10		Updates All Access Pass, Student Handbook, Student Organization Handbook & Training with EDM focus statement and EDM process	The All Access Pass has been completed and the student handbook will be completed by July 1.	
	3:55	11		Recommendations & Suggestions	It was recommended that the QEP website be changed so that it is more engaging. This can be accomplished by leading with EDM so that people will become interested and want to dig further for more information. Jill Zimmerman will take on this task.	
					Jill Dehoog, Recorder Irene Young, Chair Minutes approved 6-30-15	