



## DMS APPLICATION CHECKLIST

*Initial each box below to affirm you completed that step prior to applying.  
SUBMIT THIS PAGE WITH APPLICATION.*

### Diagnostic Medical Sonography Program

Application Process, Requirements & Forms

Visit our webpage at:

<http://www.alamo.edu/spc/sonography/>

- Are you college ready? Have you completed the ...**
  1. "Apply Texas" application for readmission to St. Philip's College?
  2. Taken the TEAS assessment examination and had the scores forwarded to the Diagnostic Sonography Program?
  3. Have you completed the Mandatory Volunteer hours and provided documentation?
  4. Have you attended one Mandatory Informational Session and provided documentation?
  
- Have you completed the program prerequisite courses?**

See program specific website or Quick Reference Checklist
  
- Have you checked if you meet the minimum grade point average (GPA) requirement?**

You must have a minimum of 2.8 overall GPA and a minimum of 2.0 GPA course pre-requisite
  
- Did you check the program website or the Quick Reference Checklist to make sure you will meet the program application deadline?**

Accepting applications from March 1<sup>st</sup> through June 1<sup>st</sup> and must be mailed and postmarked by June 1<sup>st</sup>.
  
- Did you complete the Healthcare Sciences Department student application form?**

Please fill out the entire form legibly and completely. You must sign and date the form.
  
- Did you include official transcripts of all institutions of higher learning that you have attended?**

Official transcripts from all colleges, including SPC are required. An official transcript is one printed on official paper from the Registrar's office and in a sealed envelope. Do not open, as this invalidates the "official status" of the document. Submit official transcripts with all other application documents in a sealed envelope.
  
- Did you include any additional healthcare licensure documents, if applicable?**

Students should check program website, speak with academic advisor or contact the program director.
  
- Did you place all documents in one sealed envelope addressed with the Program name?**

Documents mailed separately from the application form may not be considered.

**Application and required documentation must be mailed to:  
Department of Healthcare Sciences – St. Philip's College  
Application for Diagnostic Medical Sonography Program  
1801 Martin Luther King Drive, San Antonio, Texas 78203-2098**