



CHECKLIST

Initial each box below to affirm you completed that step prior to applying. SUBMIT THIS PAGE WITH APPLICATION.

- Are you college ready? Have you completed the . . .
1. "Apply Texas" application for admission to St. Philip's College if necessary?
2. Assessment tests or submitted assessment scores; or are you exempt?
See [How to Apply](#) for details
- Have you completed program prerequisite courses?
Contact program director, check program website and/or Quick Reference Checklist.
- Have you completed and included the TEAS pre-entrance exam score?
- Have you included any additional healthcare licensure documents, if applicable?
Contact program director, check program website and/or Quick Reference Checklist.
- Have you checked if you meet the minimum grade point average (GPA) requirement?
- Did you check the program website or the Quick Reference Checklist to make sure you will meet the program application deadline?
Applications are not accepted after the stated deadline.
- Did you complete the Healthcare Sciences student application form?
Fill out the entire form **legibly and completely**. You must sign and date the form.
- Did you include official transcripts?
Official transcripts from all colleges (**including St. Philip's College if applicable**) attended are required. *An official transcript is one printed on official paper from the Registrar's office and in a sealed envelope.* Students should request the transcript(s) be sent to their home address. DO NOT OPEN. Submit official transcripts with all other application documents in one sealed envelope. **A separate official transcript must also be provided to the records and registration office to be admitted as a St. Philip's College student.**
- Did you complete all requirements for your selected program?
Contact program director, check program website and/or Quick Reference Checklist.
- Did you read the NOTICE TO PROGRAM APPLICANTS statement?
This is the document. Include with the application.
- Did you include a 1-2 page(s) essay stating why you want to be a Surgical Technologist?
- Did you place all documents in **ONE** sealed envelope addressed with the Program name?

Documents mailed separately from the application form will not be considered.

Application and required documents **must be mailed USPS** to:

Department of Health Sciences - St. Philip's College

(Include name of program applying to)

**1801 Martin Luther King Drive
San Antonio, TX 78203-2098**