



## NOTICE TO PROGRAM APPLICANTS

The Vision Care Technology program makes every effort to provide an understandable application process by ensuring each applicant has the necessary information for application completion. It is the student's responsibility to review the application requirements and selection criteria for the Vision Care Technology program to which they are applying. Application requirements and selection criteria are subject to change. Please visit our website for detailed information about our program's application and selection process.

All applicants have equal opportunity to contact the program director prior to submitting their application. Each program reserves the right to consider an applicant ineligible for program admission if he/she neglects any part of the stated requirements for application or selection. Fulfilling all application criteria does not guarantee acceptance into a program as program size is limited. Acceptance to Vision Care Technology program is subject to completion of a background check and drug screen.

Allied Health front office personnel are able to assist you with general application questions you may have. However, it remains the responsibility of the applicant to follow all written instructions for application submission and selection criteria.

Alamo Colleges, St. Philip's College, the Allied Health Department and the Vision Care Technology program are not responsible for any applicant misinterpretation of the application or selection process. As evidence that you have read and understand this notice, you will be asked to confirm with your signature on the Vision Care Technology program Application.



**STUDENT APPLICATION FORM**

Vision Care Technology					Desired Entry Date:				
Name: (Last, First, MI)						Alamo Student? Banner ID#:			
Street Address		Apt #	City		State	Zip		Email:	
Home Phone:					Cell or Alternate Phone:				
College/University Attended (include attachments as necessary)					Degree	Hours Completed		Dates	
Employment History Employer (include attachments as necessary)						Job Title		Dates	
Are you eligible to work in the United States? Yes ___ No ___									
Convicted of a felony? Yes ___ No ___					Convicted of a misdemeanor? Yes ___ No ___				
Enrollment into the Vision Care Technology program by students with felony convictions could result in denial of licensure or certification. These students would not be eligible for admission into the program until a declaratory order process is completed with the licensure or certification board and proof of eligibility for licensure or certification is provided.									
<b>Medical Emergency Numbers:</b>									
Name			Relationship				Phone Number		

***I understand that falsification of any information on application will automatically disqualify me as an applicant for admission and will result in my being dropped from the Vision Care Technology program.***

***I have read and understand the Notice to Program Applicants.***

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Date**

## ADDITIONAL INFORMATION

### IMMUNIZATIONS:

All students accepted into an Allied Health program at St. Philip’s College must present evidence of having met the following immunization requirements BEFORE the student will be allowed to begin any clinical assignment:

- Tetanus/Diphtheria Toxoid (DT) – boosters within the last ten years
- Measles/Mumps/Rubella (MMR) – immunization within last ten years or evidence from primary care physician you have had the diseases. Immune status required if unsure of having any of these diseases
- Mantoux test (TB) – within the past year. If result is positive, student must obtain chest x-ray.
- Hepatitis A – both immunizations. If 10+ years, booster shot or proof of immune status must be provided.
- Hepatitis B series – all three shots in series of three immunizations. If complete series taken, proof of immune status must be demonstrated. If 10+ years old, booster shot or proof of immune status must be provided.
- Varicella (chicken pox) – either immunization shots or proof of immunity.
- Meningitis – if you are under the age of 22.
- Additional immunization may be required.

### DRUG SCREENING & BACKGROUND CHECK:

All students accepted into an Allied Health program at St. Philip’s College will be required to complete drug testing and background check. Students will be responsible for all costs associated with this process. Certain clinical sites may require additional drug screen or criminal background check. Details regarding this process will be provided by Allied Health personnel.

Enrollment into the Allied Health programs by students with felony convictions could result in denial of licensure or certification. These students would not be eligible for admission into the program until a declaratory order process is completed with the licensure or certification board and proof of eligibility for licensure or certification is provided.

### PERSONAL HEALTH INSURANCE:

All students accepted into an Allied Health program at St. Philip’s College are responsible for obtaining personal health insurance prior to attending clinical rotations. Proof of insurance is required. Options for coverage include the following:

- Family or spouse’s insurance policy
- Obama Care
- Private insurance
- Employer insurance
- Medicaid
- [CareLink](#) (more info at [What is Care Link?](#))

## ADDITIONAL INFORMATION

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C & 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

For more info, see U.S. Department of Education web site at <http://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html>

The Alamo Colleges do not discriminate on the basis of race, color, religion, gender, national origin, age, disability, veteran status, genetic information or sexual orientation with respect to access, employment, programs or services. Inquiries or complaints concerning these matters should be brought to the attention of:

Director of Employee Services  
Title IX Coordinator  
Human Resources Department  
201 W. Sheridan, Bldg. A  
San Antonio, TX 78204 (210) 485-0200