1. Apply Texas [www.applytexas.org](http://www.applytexas.org) (takes 4 - 5 business days)
   - **Apply Texas Steps**: *Social Security Number must be entered or you will not be able to find your Banner ID and ACES (look up).*

2. To find your ACES and Banner ID contact SPC Dual Credit Office (210) 486 -2761 or SPC Help Desk (210) 486 – 2777.

3. Login into [ACES](http://www.applytexas.org) and begin with [Alamo ENROLL](http://www.applytexas.org) under START HERE tab
   - Complete the Go FAARR module for dual credit (complete Quiz)
   - Complete the Test Prep module prior to taking the TSI Assessment (complete Quiz)**

4. **Test Scores**
   - TSI Assessment - *Student must have completed GO FAARR and Test Prep module in Alamo ENROLL prior to testing* Schedule Appointment with SPC Testing Center through their website. (Link below)
   - **If the student is eligible with SAT, ACT, or STARR, then they DO NOT have to take Test Prep Module; but, still need to complete the GO FAAR Module.

5. **St. Philip’s College Forms**
   - High School Programs Student/ Parent Consent Form
   - Homeschooling Parent Invoice Registration Form

6. **Official High School Transcript must be** ([notarized for Homeschool Students](http://www.applytexas.org)).

7. **Bacterial Meningitis**
   - *DO NOT SUBMIT TO MAGNUS – provide it to the SPC Dual Credit Office*
   - Bacterial Meningitis Vaccination Record ([ONLY if taking a course on St. Philip’s Campus](http://www.applytexas.org))
   - Bacterial Meningitis Online Waiver ([ONLY if taking an online course](http://www.applytexas.org))

8. Make an appointment with St. Philip’s College Dual Credit Representative
   - 210-486-2761 [http://www.alamo.edu/spc/dual-credit/](http://www.alamo.edu/spc/dual-credit/)

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<th>St. Philip’s College Dual Credit</th>
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<tr>
<td>SPC Testing Center</td>
<td><a href="http://www.alamo.edu/spc/testing-center/">http://www.alamo.edu/spc/testing-center/</a> Schedule appointment with SPC Testing Center 210-486-2444 (is located on the 2nd floor of the Welcome Center (WEC))</td>
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<tr>
<td>Look up degree and certificate</td>
<td><a href="http://www.alamo.edu/spc/dual-credit/">Degree and Certificates</a></td>
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