

## St. Philip's College Dual Credit 2024 – 2025 Apply Texas Steps

#### **Create an Account**

- https://goapplytexas.org/
- 2. Create your own username/password and provide an email.
- 3. Check your email immediately as you MUST verify email.
- 4. As soon as you verify and click continue, you will receive a follow up email with login information.
- 5. PLEASE Write or Photograph Apply Texas:
  - Application ID: Located in the middle of the screen.
  - User Name: Located on the email sent after clicking continue.
  - Password: The password you just created.





**Note:** You will receive an automated e-mail from Apply Texas titled **"Verify your email address for goapplytexas.org."** 

This e-mail will be sent to the email address you enter on your profile. This email is **NOT** verification that the application has been completed or submitted.

6. Before you start an application, you must complete your profile by clicking "Start/Edit Profile". Complete all "REQUIRED" items in the "Start/Edit Profile" button and click "Done" when finished.

#### <u>High School / Secondary School: Page 8</u>

- 1. Type the name of your high school without any special characters (Ex: &, ., /). This will display high schools that match the school name you entered. From the list of results, select the high school with the correct name.
  - a. If home school, type in "Home School"
- 2. **Expected Graduation Date:** Ensure to enter the month (**June**) and **YEAR** of your high school graduation.
- 3. DO NOT ADD PREVIOUS HIGH SCHOOLS
- 4. Do you have a GED or have you completed another high school equivalency program?

  Yes or No?

## **College History: Page 9**

Have you taken any college courses? Yes or No?

Do you consent and agree that ApplyTexas and its partners [...] help with finding a job.

Yes or No?

Are you currently on academic suspension from the last college or university attended? Yes or No?

#### Click Done

It will take you back to the Welcome page.



## **Creating an Application**

- 1. Click on "Start/Edit Application"
- 2. Click "Start a New Application"

Would you like to apply to a two-year or four-year college/university? Two-year community/junior college

Select the institution to which you would like to apply: St. Philip's College (San Antonio)

Select your application type: Two Year

Select your semester:

- Fall 2024 for classes beginning August 2024
  - The regular deadline for Two Year Institution
- 2. **Spring 2025** for classes beginning January 2025
  - The regular deadline for Two Year Institution

#### Select a School

Select one of the bolded options for First Choice School: Select a major that aligns with your high school endorsement.

- Advanced Manufacturing and Logistics Dual Credit
- Business and Entrepreneurship Dual Credit
- Creative and Communication Arts Institute Dual Credit
- Public Service Institute Dual Credit
- Science and Technology Dual Credit

### **Select a Major**

Note: Choosing the wrong major may impact registration into your program's specific courses. Select the First Choice Major:

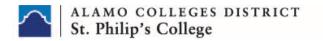
- Advanced Manufacturing and Logistics Dual Credit
- Business and Entrepreneurship Dual Credit
- Creative and Communication Arts Institute Dual Credit
- Public Service Institute Dual Credit
- Science and Technology Dual Credit

## Deadline options for this application are listed below: Regular Deadline

#### Click "Select Choices and Start Application"

Note: <u>Your application ID is provided on this page. Write it down for future reference</u>. The information on this page will auto-populate from the information you provided in your profile. Please scroll through and ensure all information listed is correct.

- After taken back to list of applications scroll down to the St. Philip's College application you just created. (BLUE SQUARE)
- Click on "+ Admissions Application" in the blue box.
- Select "Two Year Questions"



#### **Admissions Application Pages**

#### **Education Background/Plans**

- At any time in your life were you placed in foster care or adopted from foster care in Texas?
   Yes or No? If Applicable
  - IF YES: If admitted, would you like to receive information on possible eligibility for financial and other assistance for students who were placed in foster care in Texas? Yes or No
- Are you home-schooled? **No**? If Applicable
- Did you take a Tech Prep course or courses for college credit? Answer NO
- Please indicate on what basis you are seeking admission. Select the option that is most appropriate. Any/all of these may require additional documentation: <a href="Dual Credit (receiving both high school and college credit">Dual Credit (receiving both high school and college credit)</a>

**Note:** Selecting another option will affect your College's ability to consider your application for the program.

- Please indicate the primary reason for attending classes at this college:
  - Earn credits for transfer
- Please respond to the next 4 questions as best to your ability. You may select "Unknown or not applicable" if you do not know your Parent/Guardian's Education Level.

#### **Texas Residency Information**

Answer all questions, unless, otherwise notified within the guidance provided in this section.

- 1. Selected "United States" and "Texas" if applicable.
- 2. Is the parent or legal guardian upon whom you base your claim of residency a U.S. Citizen?

  Yes or No

IF NO: Answer REQUIRED questions accordingly

### \*\*Continue to answer the REQUIRED questions accordingly\*\*

• If your parent or legal guardian is currently living in Texas, how many months (not including the years you entered above) have they been living here? **Enter a number between 1-12** 

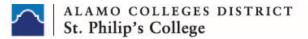
During the 12 months prior to the term for which you are applying, did you attend a public college or university in Texas in a fall or spring term (excluding summer)? Yes or No?

### Skip to Page 4 and Click DONE

- Scroll down to the St. Philip's College application you just created. (BLUE SQUARE)
- Click on "+ Admissions Application" in the blue box.
- Select "Questions Specific to St. Philip's College"

## **Custom Questions**

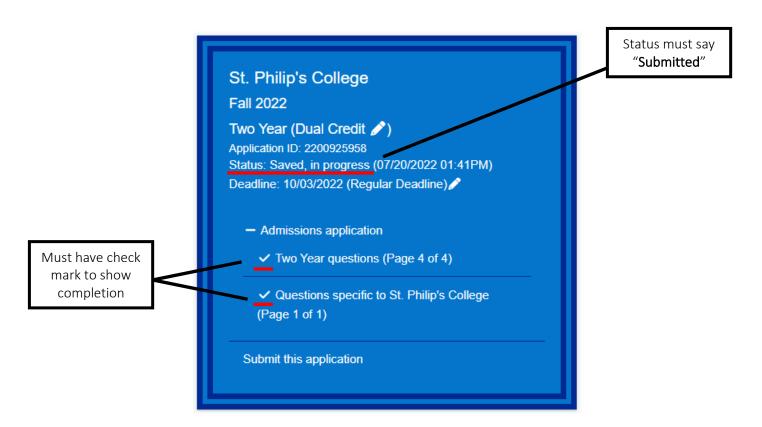
- Online Courses Only? The answer is No
- College Connection Senior The answer is No, DO NOT select Yes.
- CC-App at another Institution The answer is No
- CC-Alamo College First Choice The answer is YES



### **Submit Application**

# Scroll down to the St. Philip's College application you just created and Select Submit Application.

Note: Status must be "Submitted". A status of "Saved" means that your application has not been sent to St. Philip's College.



## Your next steps:

- ☐ Wait 3-5 days for your application to process
- ☐ Get Banner ID and Username ID
  - ✓ Student SPC Dual Credit Office (210) 486 -2761
  - ✓ Counselor email SPC Dual Credit Representative for Argos Report
- ☐ Complete Go FAARR and Test Prep Modules in ACES
- ☐ Take the TSI exam -OR- request your official SAT/ACT scores

St. Philip's College Dual Credit Office Phone Number: (210) 486 – 2761

Website: <a href="http://www.alamo.edu/spc/dual-credit/">http://www.alamo.edu/spc/dual-credit/</a>