



- 1. Apply Texas <https://www.applytexas.org/>
  - Apply Texas takes about 4-5 business days to process.
- 2. To find your **ACES and Banner ID** email SPC Dual Credit Office (contact information below)
  - SPC IT (210) 486 – 2777
- 3. Login into **ACES** and begin with **Alamo ENROLL** under **START HERE** tab
  - Complete the Test Prep module prior to taking the TSI Assessment \*\*
  - High School Program New Student Orientation
- 4. Test Scores - SPC Testing (<http://www.alamo.edu/spc/testing-center/>)
  - TSI Assessment - *Student must have completed Test Prep module in Alamo ENROLL prior to testing* **Schedule Appointment with SPC Testing Center** through their website.
  - \*\*If the student is eligible with SAT, ACT, or STARR, then they **DO NOT** have to take **Test Prep Module**.
- 5. St. Philip's College Forms
  - High School Programs Student/ Parent Consent Form
  - Parent Invoice Registration Form
- 6. Official High School Transcript must be **(notarized for Homeschool Students)**.
- 7. Bacterial Meningitis **DO NOT SUBMIT TO ACES** must show a copy of vaccination record to the **SPC Dual Credit Office**
  - Bacterial Meningitis Vaccination Record **(ONLY if taking a course on St. Philip's Campus)**
  - Bacterial Meningitis Online Waiver **(ONLY if taking an online course)**
- 8. Email SPC Dual Credit Office Representative

<b>DC Website</b>	<a href="http://www.alamo.edu/spc/dual-credit/">http://www.alamo.edu/spc/dual-credit/</a>	
<b>DC Contact</b>	Laura Flores	<a href="mailto:Lflores274@alamo.edu">Lflores274@alamo.edu</a>
	Regina Ozuna	<a href="mailto:Rozuna1@alamo.edu">Rozuna1@alamo.edu</a>
	Marivel De Leon	<a href="mailto:mnanez@alamo.edu">mnanez@alamo.edu</a>
	Jessica Flores	<a href="mailto:Jflores999@alamo.edu">Jflores999@alamo.edu</a>
	Christopher Valdovinos	<a href="mailto:cvaldovinos4@alamo.edu">cvaldovinos4@alamo.edu</a>
	Odilia "Lily" Gonzalez	<a href="mailto:Ogonzalez88@alamo.edu">Ogonzalez88@alamo.edu</a>
	Sunny Hernandez	<a href="mailto:Shernandez823@alamo.edu">Shernandez823@alamo.edu</a>