

JBSA Randolph
Civilian Student Base Access Information

Civilian students may take courses on Randolph AFB alongside our military service men and women. However, civilian students must do the following to obtain access to the military base:

1. Must complete a Registration Request form for a JBSA Randolph class. (form link can be found in the online Class Schedule course listing)
2. Complete a **Consent for Release of Personal Information Form**, scan and email the form to dst-military@alamo.edu. Note: The form must be submitted upon registration.

On the **first day of the term** or on the **first day of class**, students will need to do the following:

1. Go to the RAFB Visitor's Center located at the Lindsey Gate:
(Note, on the first day of the **term** the list will not be available until 9:00am.) Students are encouraged to arrive in enough time to obtain a base pass and be on time for your class start time. Visitor Center hours are 7:00am-4:30pm. The Visitor's Center is closed on Weekends, Federal Holidays and Family Days.
2. Students must present the following documents:
 - a) **Current Driver's License**
 - b) **Current insurance card/proof of insurance**
 - c) **License plate number**
 - d) **Class schedule (optional)**
3. Students will be issued a base pass, which they will present upon entering the installation at the Lindsey Gate. Students are advised to secure their passes where they cannot be lost or stolen.
The RAFB Visitor's Center is located just to the right of the Lindsey gate at the intersection of Pat Booker Road and FM 78 in Universal City.

Important Notes: Students are advised that the RAFB Security Police will conduct a *Wants and Warrants* (criminal) background check, for the purpose of accessing the base. Individuals found to have an outstanding Want or Warrant may be detained.

Civilians without a base pass will not be granted access to JBSA Randolph.

Have questions? Please contact:

Alamo Colleges District Office on RAFB	(210) 486-2901
RAFB Visitor's Center	(210) 652-3939