Quality Enhancement Plan - Ethical Decision-Making

St. Philip’s College is in the process of reaffirmation by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). Part of this process is the QEP (Quality Enhancement Plan) to promote student success. Our QEP topic is Ethical Decision-Making.

QEP Focus: Ethical decision-making is the ability to connect values and choices to actions and consequences.

QEP Goal: Students engage in specific measurable academic activities to enhance their ethical decision-making skills.

Ethical Decision Making Process

- Stop and think to determine the facts
- Identify the options
- Consider consequences for yourself and others
- Make an ethical choice and take appropriate action

Student Services in the SLC – MLK Campus

For more information contact Charleen Brammer @ 210-486-2275.

Office Hours:
Monday – Thursday 8:00 am – 7:00 pm
Friday 8:00 am – 5:00 pm
Saturday 9:00 am – 1:00 pm

SUITE 102
Counseling Services, Disability Services, Service Learning, and Financial Literacy

SUITE 127
Student Health Center

Welcome Week Tents/Tables
Do you know your way around the campus? Do you enjoy helping others? Would a $50 Bookstore gift card help you pay for books? Let’s talk.

The Department of Student Life is looking for volunteers to provide maps, schedules, and information to students during the first week of school (Tuesday, January 19 through Friday, January 22). Email Kim Cleveland (kcleveland6@alamo.edu) to sign up today!!!
Academic and Career Advising Services
For more information, contact Christina Cortez @ 210-486-2894.

An organization of six career pathways designed for students who have key interests, such as, but not limited to the following areas:

<table>
<thead>
<tr>
<th>Creative &amp; Communication Arts Institute</th>
<th>The Arts, Audio/Video Technology and Communications*.</th>
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<tbody>
<tr>
<td>Business &amp; Entrepreneurship Institute</td>
<td>Business Management &amp; Administration, Finance, Hospitality &amp; Tourism, and Marketing*.</td>
</tr>
<tr>
<td>Health &amp; Biosciences Institute</td>
<td>Health Sciences*.</td>
</tr>
<tr>
<td>Advanced Manufacturing &amp; Logistics Institute</td>
<td>Architecture, Construction, Manufacturing, Transportation, Distribution &amp; Logistics*.</td>
</tr>
<tr>
<td>Public Service Institute</td>
<td>Education, Training, Government, Public Administration, Human Services, Law, Public Safety, Correction and Security*.</td>
</tr>
</tbody>
</table>

*National Career Cluster
Be Wise, Get Advised: Have you met with your advisor? Contact your advisor today. Below are the steps to identify who your advisor is:

1. Log into ACES
2. Click on the My Page tab (4th tab from the left)
3. Under Academic Profile (on the left) select the current term & press Go
4. Your advisor’s name will appear under the "Advisors" title
5. Visit your advisor

Institute 1: Creative & Communication Arts
Monica Guerrero  mguerrero151@alamo.edu
Larry Medina  lmedina46@alamo.edu

Institute 2: Business and Entrepreneurship
Yolanda Ward  yward@alamo.edu
Margaret Houser  mhouser@alamo.edu
Robert Bryant  rbryant21@alamo.edu

Institute 3: Health and Biosciences
Janet Hart  jhart26@alamo.edu
Frances Calderon  fcalderon4@alamo.edu
Irma Lopez  isanchez17@alamo.edu
Edmund Dunn  edunn11@alamo.edu
Teresa Hopwood  thopwood2@alamo.edu
Alicia Stolte  astolte2@alamo.edu
Paul Lede  plede@alamo.edu

Institute 4: Advanced Manufacturing and Logistics
Automotive Technology
Yvonne Benton  ybenton@alamo.edu
Christine Saucedo  csauceda1@alamo.edu

Institute 4: Advanced Manufacturing and Logistics Southwest Campus
Gina Jasso  gherrera@alamo.edu
Valerie Vasquez  vvasquez124@alamo.edu
Sarah Ramirez  sramirez260@alamo.edu
Carlos Solis  csolis@alamo.edu

Institute 5: Public Service
Yvonne Benton  ybenton@alamo.edu
Christine Saucedo  csauceda1@alamo.edu

Institute 6: Science and Technology
Meredith Bess  mbess@alamo.edu
Deborah Woods  dwoods54@alamo.edu
Sunny Hernandez  shernandez823@alamo.edu
Academic and Career Advising Services (cont’d)
For more information, contact Christina Cortez @ 210-486-2894.

Spring 2016 Registration NOW thru 01/10/16
Sign-up for classes TODAY!

Event: New Student Orientation
Date: January 2016
Time: M, W & F: 8:30 am - 10:30 am; 11:30 am – 1:30 pm and 3:00 pm – 5:00 pm
T & Th: 10:30 am – 12:30 pm; 2:00 pm – 4:00 pm and 5:00 pm – 7:00 pm
Location: CLR 108 – MLK Campus
Summary: Link: http://spcdev1.alamo.edu/NewStudentOrientation/Registration.aspx

Veterans Affairs Office
For more information, contact Javier Barron @ 210-486-2540.

Veterans Affairs Advisors
Tony Gable lgable@alamo.edu
Allison Joubert ajoubert@alamo.edu
Gloria De Luna mdeluna@alamo.edu
Visit the St. Philip's College VA website:
http://www.alamo.edu/spc/veterans-affairs/

ST. PHILIP’S COLLEGE
NEW STUDENT CONVOCATION

WIN A $500 SCHOLARSHIP AND PRIZES!

January 14th  8:00 am – 1:00 pm
Southwest Campus in Cafetorium
Register at: http://alamo.edu/spc/convocation

January 15th  8:00 am – 1:00 pm
MLK Campus in the Watson Theater

4
MLK Day March
Monday, January 18, 2016

Sign up TODAY for the Dr. Martin Luther King, Jr. March on Monday, January 18, 2016. Students, faculty, staff, and administrators will join the community by participating in the largest march in the nation. Sign up for the MLK march using the link http://spcdev1.alamo.edu/MLK/MLKVolunteer. Visit the Department of Student Life on both campuses for more information.

For more information, contact George H. Johnson, III, Interim Vice President of Student Success @ 210-486-2252.

St. Philip's College
AlamoCARES

St. Philip's College is committed to providing a supportive learning environment and to fostering, safe, healthy relationships among our students. In this effort, Alamo Colleges initiated AlamoCARES, a prevention, education and support program regarding dating violence, domestic violence, sexual assault and stalking. It is our sincere hope that AlamoCARES will empower you to make well-informed decisions about life issues that affect your college years and beyond.

Within the AlamoCARES site, you will find information on rights granted by Title IX and resources to help educate and assist you when dealing with harassment and sexual violence. Coming soon are events, training and opportunities to bring awareness when dealing with difficult issues and creating discussion opportunities with students. Visit us at http://alamo.edu/spc/alamocares/ for more information. The Alamo Colleges encourage individuals to bring forward information/complaints about sexual harassment and sexual violence. Retaliation against any individual who reports or participates in the investigation of alleged violations is strictly forbidden and will be enforced by the College administration.

If you believe you have experienced Sexual Misconduct you may consider the following options:

- Contact Campus Police at (210) 485-0099 (non-emergency) or (210) 485-0911 (emergency)
- Seek medical attention at a hospital or with a physician
- Report the incident at www.alamo.edu/TitleIXCoordinator/
- Contact SPC Counseling Services at (210) 486-2333 (Confidential)
- Contact parents, relatives or close friends for support

H.1.1 Equal Education and Employment Opportunities (Policy) www.alamo.edu/district/policies/
Alamo CARES has additional Title IX information and resources at: www.alamo.edu/spc/AlamoCARES
Men of SPC
For more information, contact Dr. Paul Machen @ 210-486-2468.

Event: Pro Football Pick’em
Date: January 2016
Location: Yahoo Fantasy Football - Online
Summary: SPC students, faculty and staff are invited to join our very own online Fantasy Football League. Members will submit weekly football picks for a chance to win awards and prizes.

Student Life – MLK Campus
For more information, contact Dr. Angela McPherson Williams @ 210-486-2090.

Event: Welcome Week: SPC Welcomes New Tigers
Date: Tuesday - Friday, January 19 – January 22, 2016
Time: 7:00am – 7:00pm (Tuesday through Thursday) and 7:00 am – 5:00 pm (Friday)
Location: Heritage Pavilion (MLK Campus)
Summary: The Department of Student Life will assist in printing schedules, getting directions and maps, and provide snacks under the blue tents.

Event: Spirit Day
Date: Wednesdays
Time: 11:00 am – 1:00 pm
Location: CLR Breezeway – MLK Campus
Summary: Wear your favorite St. Philip’s shirt or wear school colors – royal blue & white and stop by Heritage Pavilion. Prizes will be awarded weekly to the student showing the most school spirit.

Event: Basketball Game: SPC Tigers at Our Lady of the Lake University
Date: Wednesday, January 20, 2016
Time: 8:00 pm
Location: Our Lady of the Lake University
Summary: Cheer the Tigers to Victory!!!

Event: Volleyball game: SPC Lady Tigers vs. Trinity University
Date: Thursday, January 21, 2016
Time: 7:00 pm
Location: SPC Health and Fitness Center – MLK Campus
Summary: Students, faculty, staff and SPC sports fans are invited to watch the game.

Event: Club Rush: S'more Student Organizations
Date: Wednesday, January 27, 2016
Time: 11:00 am – 1:00 pm
Location: CLR Breezeway – MLK Campus
Summary: Learn more about student organizations, recreational activities and intramural sports. Information will be provided to help students join a group or start a new group on campus.

Event: Basketball Game: SPC Lady Tigers at Northwest Vista College
Date: Wednesday, January 27, 2016
Time: 6:00 pm
Location: Northwest Vista College
Summary: Cheer the Tigers to Victory!!!
Student Life – MLK Campus (cont’d)
For more information, contact Dr. Angela McPherson Williams @ 210-486-2090.

Event: Basketball Game: SPC Tigers vs. Victoria College
Date: Wednesday, January 27, 2016
Time: 8:00 pm
Location: SPC Health and Fitness Center – MLK Campus
Summary: Students, faculty, staff and SPC sports fans are invited to a watch the game.

Event: Volleyball game: SPC Lady Tigers at Victoria College
Date: Thursday, January 21, 2016
Time: 7:00 pm
Location: Victoria College
Summary: Cheer the Tigers to Victory!!

Tutoring Services – MLK Campus
For more information, contact Kevin Schantz @ 210-486-2246.

Tutoring Services
Event: General Tutoring and a great place to study
Days & Times: Monday - Thursday 8:00 am – 7:00 pm
Friday 8:00 am – 5:00 pm
Saturday 10:00 am – 3:00 pm
Location: Norris Technical (NTB) Building, room 116 – MLK Campus
Summary: Tutoring in speech, history, accounting (I & II), Spanish classes

To participate in the Book Loan, Calculator Loan or Laptop Loan Programs visit:
http://www.alamo.edu/spc/bookloan/

The list of books available for Spring 2016 will be available on January 7, 2016 at the above web site.

Center for Learning Resources – MLK Campus
For more information, contact Jill Zimmerman @ 486-2345

Event: SPC Fall 2015 Library Hours
Days & Times: Monday – Thursday 7:00 pm – 8:00 pm
Friday 7:00 am – 5:00 pm
Saturday 9:00 am – 3:00 pm
Sunday Closed
Note: December 13th is the final Saturday the library will be open for Fall 2015!

Tip:
• Library resources available 24/7 through the library website
• Have a research project? Schedule an hour session with a librarian through the Individual Research Assistance form under Services on the library’s website at http://www.alamo.edu/spc/ira-form/
• New resource – Check out the library’s newest digital collection, Today’s Science. Today’s Science explains important developments in biology, chemistry, the environment, space, physics, and technology, in clearly explained and abundantly illustrated content.
Disability Services – MLK Campus
For more information, contact Maria Botello @ 486-2199

Event: Disability Services (DS) at St. Philip’s College- MLK Campus (A resource for students in need of information on disability services, ADA accommodations, and community referrals.)

Date: Spring 2016
Time: 8:00 am – 7:00 pm (Monday – Friday)
Location: Sutton Learning Center – MLK Campus
Summary: The Disability Services office offers guidance and services to students with disabilities.

Counseling Services – MLK Campus
For more information, contact Melissa Sutherland @ 210-486-2378

Days: Monday-Friday (Fall and Spring semesters)
Times: 8:00 am – 7:00 pm (walk-in crisis counseling, otherwise by appointment @ 210-486-2333)
Location: Sutton Learning Center (SLC), Room #102 – MLK Campus
Summary: Come by to make an appointment (210-486-2333), pick up informational brochures, or just to get to know us. Counselors assist with crisis counseling, substance abuse, relationship, grief, anxiety and depression. We also provide community referrals. Let us know how we can be of service. For free, anonymous online alcohol and mood disorder screenings follow the link on our department website: http://www.alamo.edu/spc/counseling-services/.

Counseling Services – MLK Campus (cont’d)
For more information, contact Melissa Sutherland @ 210-486-2378

Alcohol and Drug Abuse Prevention Program - 12 Nuggets

Counseling Services at St. Philip’s College wants students to know about our Alcohol and Drug Abuse Prevention Program. We also want students to know they are not alone, treatment works, there is help, and hope for individuals struggling with alcohol or drug use or abuse. Counselors work to help remove barriers to learning and safety for all. Come by to see a Counselor (Sutton Learning Center, #102), or call (210) 486-2333 for an appointment. Here are important words of truth, or nuggets of information:

1. What’s the problem with drinking? Alcohol affects feelings - sometimes as soon as the first drink. A person can suddenly become angry, depressed or happy. Alcohol can also lower judgment and self-control.
2. Treatment has three parts: The person must stop using the drug and receive treatment for withdrawal symptoms if necessary. The person must learn how the drug worked in his or her life. The person must learn how to avoid using the drug again.
3. Good reasons not to drink or use drugs: You avoid embarrassment. (You won't throw up, say or do something you regret or get arrested.) It’s safer. You lower your risk of injury and death (from car crashes, fights, alcohol poisoning and overdose). You don’t break the law. You do better at school or work.
4. The person who is drinking is not the only person who is at risk.
5. Get counseling. Treatment works.
6. Suicide: Alcohol, used alone or with other illegal drugs, can increase a person’s risk of suicide. Drinking can make bad feelings last longer or seem worse. People who use alcohol to deal with depression are less likely to get help.
Alcohol and Drug Abuse Prevention Program - 12 Nuggets (cont'd)

7. Murder: Guns, angry feelings and alcohol are a dangerous combination. Two out of three murder victims are killed with guns. Most murders happen when two people get into an argument that turns into a fight.
8. Alcohol and angry feelings can lead to physical abuse among families, friends and dating partners. When guns or other weapons are involved, the violence can lead to serious injury or death.
9. Eight out of ten rapists know the person they rape. Often the rapist, the victim or both have been drinking.
10. Someone who is drinking and feels angry might be more likely to argue, fight or be violent in other ways.
11. Call 911 if you think you or someone you know has been given a date rape drug. Stay with the person until help arrives.
12. Using drugs can make it hard to learn and remember things. School or work may seem harder. You can even get more colds and flus.
13. Refusing a drink is easier if you plan what you will say ahead of time and practice.
14. Taking too much of a prescription drug or using it with other drugs or alcohol can cause the drug to interfere with important body functions such as breathing, heart rate and blood pressure.
15. Binge Drinking: Drinking a lot in a short amount of time, often with the intention of getting drunk.
16. The only thing that can get alcohol out of the system is time – about one hour for each drink. Black coffee, a shower or fresh air won’t sober someone up.

Campus Ministry (525 S. Mittman Street)
For more information, contact Olga Samples Davis @ 533-9819

Event: Campus Ministry at St. Philip’s College
Date: Monday - Thursday
Time: 10:00 am - 3:00 pm

Event: Prayer in the Chapel
Date: Monday thru Thursday/ Campus Ministry
Time: 10:00 am - 3:00 pm
Summary: Join us for individual and group prayers throughout the day

Event: W.O.W. (Worship on Wednesday)
Date: Every Wednesday during Fall Semester
Time: 12:15 pm - 12:45 pm/ Free Lunch Following Service
Location: 525 S. Mittman (across from SPC Bookstore) – MLK Campus
Summary: Join us for Bible Study and Discussion /Free lunch to follow!

Student Services @ Southwest Campus (SW Campus)
For more information, contact Shawnta Davis @ 210-486-7107.

Office Hours:
Monday – Thursday 8:00 am – 7:00 pm
Friday 8:00 am – 5:00 pm
Saturdays 9:00 am – 1:00 pm

Location: Bldg. 1, Room B172
SWC Advising hotline: 210-486-7281
Student Services @ Southwest Campus (SW Campus) (cont’d)

For more information, contact Shawnta Davis @ 210-486-7107.

Financial Aid: Representative available on Wednesdays from 8:00am-7:00pm

Bursar’s Hours of Operation

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<th>Monday</th>
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<td>8:30 am to 1:30 pm</td>
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<td>1:30 pm to 6:30 pm</td>
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Library:

For more information, contact @ 486-7023

Hours:

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<tr>
<th></th>
<th>Monday – Thursday</th>
<th>Friday</th>
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<tr>
<td></td>
<td>8:00 am – 7:00 pm</td>
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Location: Bldg. 1, Room C123 (SW Campus)

Tip:

- Library resources available 24/7 through the library website
- Have a research project? Schedule an hour session with a librarian through the Individual Research Assistance form under Services on the library’s website at http://www.alamo.edu/spc/ira-form/
- New resource – Check out the library’s newest digital collection, Today’s Science. Today’s Science explains important developments in biology, chemistry, the environment, space, physics, and technology, in clearly explained and abundantly illustrated content.

Academic and Career Advising Services – SW Campus

For more information, contact Christina Cortez @ 210-486-2894.

Event: New Student Orientation

Date: January 2016

Time: M – F: 9:30 am – 11:30 pm and 2:30 pm – 4:30 pm

Location: Building 1 B-172 – SW Campus

Summary: Link: http://spcdev1.alamo.edu/NewStudentOrientation/Registration.aspx

Student Life – SW Campus

For more information, contact John Martin @ 210-486-2241.

Event: Welcome Week: SPC Welcomes New Tigers

Date: Tuesday - Friday, January 19 – January 22, 2016

Time: 7:00am – 7:00pm (Tuesday through Thursday) and 7:00 am – 5:00 pm (Friday)

Location: Building #1 Crossroads – SW Campus

Summary: The Department of Student Life will assist in printing schedules, getting directions and maps, and provide snacks under the blue tents.
**Student Life – SW Campus**

For more information, contact John Martin @ 210-486-2241.

Event: Spirit Day  
Date: Wednesdays  
Time: 11:00 am – 1:00 pm  
Location: Building 1 Crossroads – SW Campus  
Summary: Wear your favorite SPC shirt or royal blue & white and stop by Crossroads in Building 1.

**Disability Services – SW Campus**

For more information, contact Maria Botello @ 486-2199.

Event: Disability Services - LIFEspace Center at St. Philip's College-Southwest (A resource for students in need of information on disability services, counseling, community referrals, and general VA information.)  
Date: Spring 2016  
Time: Thursdays 8:00 am – 5:00 pm  
Location: Building 1, Room A-135 – SW Campus

**Tutoring Services – SW Campus**

For more information, contact Kevin Schantz @ 210-486-2246.

Event: Tutoring  
Days & Time: Monday – Wednesday 10:00 am – 12:00 pm; 1:00 pm – 5:00 pm  
Times: Thursday 11:00 am – 1:00 pm; 2:00 pm – 5:00 pm  
Location: Learning Resource Center/Library (Room C123, Building #1) – SW Campus  
Summary: Let us help you improve your grades!

To participate in the Book Loan, Calculator Loan or Laptop Loan Programs visit:  
http://www.alamo.edu/spc/bookloan/
1. Watson Fine Arts Center (WFAC)
2. Applied Science Building (ASB)
3. Grounds Building (GB)
4. Continuing Education (CEB)
5. Maintenance (M)
6. Central Plant (CP)
7. Health and Fitness Center (HFC)
8. Welcome Center (WEC)
9. William C. Davis Science Building (SCI)
10. Sutton Learning Center (SLC)
11. Norris Technical Building (NTB)
12. Campus Center (CC)
13. Turbon Student Center (TURB)
14. Bowden (BOWD)
15. Electrical Plant (EP)
16. Campus Police (DPS)
17. Learning and Leadership Development Center (LLDC)
18. Child Development Center (CDC)
19. Tennis Courts
20. Future Veterans Outreach & Transition Center - 1602 Dakota St.
21, 22, 23. Portable Buildings