Academic Advising Services
For more information, contact Christina Cortez at 210-486-2894.

Office Hours:
Monday, Tuesday, Thursday, Friday  8:00 am – 5:00 pm
Wednesday  8:00 am – 7:00 pm
1st Saturday  9:00 am – 1:00 pm

Location:
MLK – Welcome Enrollment Center
SWC – Building 1, B-172

Alamo ENROLL Assistance:
MLK – NTB 116  SWC – Building 1, B-172

Quality Enhancement Plan - Ethical Decision-Making
St. Philip's College is in the process of reaffirmation by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). Part of this process is the QEP (Quality Enhancement Plan) to promote student success. Our QEP topic is Ethical Decision-Making.

QEP Focus: Ethical decision-making is the ability to connect values and choices to actions and consequences.

QEP Goal: Students engage in specific measurable academic activities to enhance their ethical decision-making skills.

Ethical Decision Making Process
Stop and think to determine the facts.
Identify the options.
Consider consequences for yourself and others.
Make an ethical choice and take appropriate action.

Student Services in the SLC – MLK Campus
For more information, contact Charleen Brammer at 210-486-2468 or 486-2275.

Office Hours:
Monday, Tuesday, Thursday, Friday  8:00 am – 5:00 pm
Wednesday  8:00 am – 7:00 pm
1st Saturday  9:00 am – 1:00 pm

SLC 102
Counseling Services, Disability Services, Service Learning, Financial Literacy, and Student Conduct/Title IX Programs

SLC 127
SPC Health Center

IMPORTANT DATES
May 8 – 13  Final Exams
May 12  Spring Commencement
May 15  Maymester Begins
May 29  Last Day to Withdraw
Memorial Day – College is Open

Student Success Leadership Team
Dr. Mordecai Brownlee
Vice President of Student Success

Dr. Paul Machen, II
Dean of Student Success

Beautrice M. Butler
Director of Enrollment Management

MESSAGE FROM OUR VICE-PRESIDENT:
Greetings St. Philip's Tigers –

Graduation and the end of the semester is finally here! Congratulations to the Class of 2017, and I wish you the best in your life’s endeavors. To all of our students, please know that SPC is committed to your success and we are here to assist you along your academic and professional journey. Let us know how we can be of service.

Dr. Mordecai Ian Brownlee
Vice President of Student Success
St. Philip's College
SACSCOC Accreditation
St. Philip's College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees and certificates.

SACSCOC Frequently Asked Questions (FAQ's)
Although St. Philip's College was denied reaffirmation, St. Philip's College continues to be an accredited institution for the next 12 months. At the end of these 12 months, our institutional reaffirmation accreditation status will be reviewed again by the SACSCOC Board of Trustees.

What is SACSCOC?
SACSCOC is an acronym for Southern Association of Colleges and Universities Commission on Colleges. It is an accreditation body for degree-granting higher education institutions and serves institutions approved by the Commission to award associate, baccalaureate, master's, or doctoral degrees in Alabama, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, Texas, Virginia, and Latin America and other international sites.

Is St. Philip's College (SPC) still accredited?
Yes, currently St. Philip's College continues to be an accredited institution. SPC has been accredited by SACSCOC since 1951.

Will St. Philip’s College shut down like Career Point College, ITT Technical Institute and similar schools?
SPC was not found to be in non-compliance regarding financial stability, like Career Point College and ITT Technical Institute. SPC remains financially stable with strong academic programs, and we will work collaboratively with District representatives to earn the reaffirmation of SPC.

Will I still be able to transfer to/from St. Philip's College?
Yes, students can still transfer to/from SPC; however the “receiving institution” determines the transferability of all coursework.

Will I still be able to enroll at St. Philip's College?
Yes, currently SPC continues to be an accredited institution.

Will I still be able to graduate from St. Philip's College?
Yes, currently St. Philip's College continues to be an accredited institution. Students are encouraged to meet with their advisor and apply for graduation. St. Philip's has two annual commencement ceremonies (one in December and one in May every year). For more information, visit https://www.alamo.edu/spc/graduation/

Is my financial aid affected by this warning?
No, the warning does not affect students who receive financial aid at this time. Currently, SPC continues to be an accredited institution.

Are students who are enrolled in dual credit courses or at any of the Early College High Schools at SPC affected by this warning?
SPC is working with the Alamo Community College District to develop a contingency plan in the event that dual credit or Early College High School students are affected by changes in accreditation status in December of 2017.
St. Philip’s College
AlamoCARES

For more information, contact Dr. Mordecai Brownlee, Vice President of Student Success at 210-486-2252.

St. Philip’s College is committed to providing a supportive learning environment and to fostering safe, healthy relationships among our students. In this effort, Alamo Colleges initiated AlamoCARES, a prevention, education and support program regarding dating violence, domestic violence, sexual assault and stalking. It is our sincere hope that AlamoCARES will empower you to make well-informed decisions about life issues that affect your college years and beyond.

Within the AlamoCARES site, you will find information on rights granted by Title IX and resources to help educate and assist you when dealing with harassment and sexual violence. Coming soon are events, training and opportunities to bring awareness when dealing with difficult issues and creating discussion opportunities with students. Visit us at http://alamo.edu/spc/alamocares/ for more information.

The Alamo Colleges District encourage individuals to bring forward information/complaints about sexual harassment and sexual violence. Retaliation against any individual who reports or participates in the investigation of alleged violations is strictly forbidden and will be enforced by the College administration.

If you believe you have experienced Sexual Misconduct you may consider the following options:

- Contact Campus Police at (210) 485-0099 (non-emergency) or (210) 485-0911 (emergency)
- Seek medical attention at a hospital or with a physician
- Report the incident at www.alamo.edu/TitleIXCoordinator/
- Contact SPC Counseling Services at (210) 486-2333 (for confidential counseling and or referrals)
- Contact parents, relatives or close friends for support

H.1.1 Equal Education and Employment Opportunities (Policy) www.alamo.edu/district/policies/
Alamo CARES has additional Title IX information and resources at: www.alamo.edu/spc/AlamoCARES

ATTENTION STUDENTS! Required Haven Training

Haven is an online survey and course addressing critical life skills. Haven is our way of informing St. Philip’s College students about Title IX standards, reporting violations and resources available. All entering freshmen, former and transfer students are required to complete Part 1 of Haven: Understanding Sexual Assault, by November 1st or a registration hold will be placed on their account.

Haven Instructions:
1. Always sign in through ACES at https://alamoaces.alamo.edu
2. Look for the AlamoCARES box on the Student tab and read the important message before accessing the course. Note: an alternative training is available; see your Vice President for Student Success for assistance.
3. Click on the link provided, and complete the confidential pre-survey at the start of the course. The Alamo Colleges District does not receive a copy of your responses.
4. The quiz at the end of the course is required to document your completion, but the score is not recorded and will not impact you in any way. Completion is documented on your student record.

No One has the Right to Harm You or Make YOU feel Uncomfortable.
Academic and Career Advising Services (MLK Campus)

For more information, contact Christina Cortez at 210-486-2894.

Event: Freshmen Experience
Date: May 2017
Time: Tuesday: 9:30 am – 11:30 am
       Wednesday: 4:30 pm – 6:30 pm
Location: Center for Learning Resources (CLR) 108 – MLK Campus
Summary: Check your student email as you will be receiving periodic emails from your assigned certified Advisor with important information. You can register for Freshman Experience here.

APPOINTMENT-BASED ACADEMIC ADVISING
HOURS OF OPERATION AND SERVICES
BEGINNING SPRING 2017
Schedule your appointment via your ACES e-mail!
Banner ID and Photo ID Required!

Appointment-Based Advising Services:
- Academic Probation/Dismissal Petition
- Transfer/Career Exploration
- Degree Planning
- Financial Aid Appeal
- Course Substitution/Transfer
- Degree/Program Information
- Equivalency/Experiential Credit
- Graduation Advising/Application
- Certificate/Developmental Education Registration
- Degree Audit/Individual Success Plan (GPS Planner)
- Advising PIN

Walk-In Advisement Services:
- Change of Pre major/Major
- Change of Primary Institution
- Registration of Refresher/
- Freshmen Experience
- Post Assessment Advising

Hours of Operation:
Monday, Tuesday, Thursday: 8:00 am – 5:00 pm
Wednesday: 8:00 am – 7:00 pm
Friday: 1:00 pm – 5:00 pm
1st Saturday of the Month: 9:00 am – 1:00 pm
Academic and Career Advising Services (continued)
For more information, contact Christina Cortez at 210-486-2894.

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<thead>
<tr>
<th>Creative &amp; Communication Arts Institute</th>
<th>The Arts, Audio/Video Technology and Communications*.</th>
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<tr>
<td>Business &amp; Entrepreneurship Institute</td>
<td>Business Management &amp; Administration, Finance, Hospitality &amp; Tourism, and Marketing*.</td>
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<tr>
<td>Health &amp; Biosciences Institute</td>
<td>Health Sciences*.</td>
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<tr>
<td>Advanced Manufacturing &amp; Logistics Institute</td>
<td>Architecture, Construction, Manufacturing, Transportation, Distribution &amp; Logistics*.</td>
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<tr>
<td>Public Service Institute</td>
<td>Education, Training, Government, Public Administration, Human Services, Law, Public Safety, Correction and Security*.</td>
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*National Career Cluster
Academic and Career Advising Services (continued)

Be Wise, Get Advised: Have you met with your advisor? Contact your advisor today. Below are the steps to identify who your advisor is:

1. Log into ACES
2. Click on the My Page tab (4th tab from the left)
3. Under Academic Profile (on the left) select the current term & press Go
4. Your advisor's name will appear under the "Advisors" title
5. Visit your advisor

Institute 1: Creative & Communication Arts
Monica Guerrero  mguerrero151@alamo.edu
Larry Medina    lmedina46@alamo.edu
Victor Natera   vnatera@alamo.edu

Institute 2: Business and Entrepreneurship
Yolanda Ward    yward@alamo.edu
Margaret Houser mhouser@alamo.edu

Institute 3: Health and Biosciences
Janet Hart      jhart26@alamo.edu
Frances Calderon fcalderon4@alamo.edu
Irma Lopez      isanchez17@alamo.edu
Teresa Hopwood  thopwood2@alamo.edu
Tricia McElligott tmcelligott@alamo.edu
Alicia Stolte   astolte2@alamo.edu

Institute 4: Advanced Manufacturing and Logistics Automotive Technology
Yvonne Benton   ybenton@alamo.edu
Christine Sauceda csaucedal1@alamo.edu
Fidel Simmons   fsimmons10@alamo.edu

Institute 4: Advanced Manufacturing and Logistics – Southwest Campus
Valerie Vasquez vvasquez124@alamo.edu
Sarah Ramirez   sramirez260@alamo.edu
Carlos Solis    csolis@alamo.edu

Institute 5: Public Service
Yvonne Benton e ybenton@alamo.edu
Christine Sauceda csaucedal1@alamo.edu
Fidel Simmons   fsimmons10@alamo.edu

Institute 6: Science and Technology
Meredith Bess mbess@alamo.edu
Deborah Woods   dwoods54@alamo.edu
Sunny Hernandez shernandez823@alamo.edu
Academic and Career Advising Services (continued)

For more information, contact Christina Cortez at 210-486-2894.

Event: Commencement Career and Transfer Fair
Date: May 5
Time: 1:30 pm – 4:30 pm
Location: Watson Fine Arts Center (WFAC)
Summary: The Career Services team will be hosting the Commencement Career and Transfer Fair. Employers and universities will be on hand to discuss job and transfer opportunities for students. Light refreshments will be served. The Career Services team of St. Philip’s College asks that students requiring more in-depth career assistance schedule an appointment with their Advisor at one of the following locations:

St. Philip’s College, 1801 Martin Luther King Dr. (78203) 210-486-2008
Southwest Campus, 800 Quintana Rd. (78211) 210-486-7281

Campus Ministry

For more information, contact Carolyn James at 210-533-9819.

Event: Exam Week Activities
Date: May 8 – 11
Time: 11:30 am – 1:30 pm
Location: The Porch Campus Ministry
Summary: The staff will provide healthy brain-power smoothies and healthy snacks during Exam Week to help everyone be mentally and physically at their best.

Counseling Services (MLK Campus)

For more information, contact Rosalinda Rivas at 210-486-2333.

Event: Crisis / Personal Counseling
Date: Monday – Friday
Time: 8:00 am – 5:00 pm
Location: Sutton Learning Center (SLC), Suite 102
Summary: The Spring semester is rushing to a close. Are you feeling overwhelmed? You can call 486-2333 to make an appointment or stop by SLC 102 to talk.
Disability Services (MLK Campus)
For more information, contact Maria Botello at 210-486-2199.

Event: **Schedule your appointment.** To be eligible for disability-related services, students must have a disability as defined by the Americans with Disabilities Act of 1990 (ADA) and Section 504 of the Rehabilitation Act of 1973.

Dates/Times:
- Monday, Tuesday, Thursday, Friday 8:00 am – 5:00 pm
- Wednesday 8:00 am – 7:00 pm
- 1st Saturday of the Month 9:00 am – 1:00 pm

Location: Sutton Learning Center (SLC), Suite 102

Summary: Disability Services ensures reasonable academic support to qualifying students with disabilities. We follow national best practices to ensure that our students have access to the latest information and technologies. Disability Services is a hub of activities, support, referrals and encouragement for our students with disabilities.

GO TIGERS!

Counseling Services can help address problems that interfere with your academic growth in college. See a Counselor if you believe your substance use is affecting your academic success.

The only thing that can get alcohol out of the system is time – about one hour per drink.

Black coffee, a shower, or fresh air won’t sober someone up.

Monthly Motivational Minute

*Life is 10% what happens to you and 90% how you react to it.*

- Charles R. Swindoll
Financial Aid (MLK Campus):
For more information, contact the staff at 210-486-2600.

Financial Aid representatives will be available on Wednesdays from 8:00 am – 7:00 pm

Summer Applications AVAILABLE
February 13-July 15, 2017

Summer Financial Aid Application STEPS:
1. Log into ACES at https://alamoaces.alamo.edu
2. Click MY PAGE then click on Web Services to get into Self Service
3. Click on Financial Aid Tab
Select “Summer Aid Application” from the menu

*NOTE: Applications are processed in date order within 6 weeks from the date of submission. Students are required to cover registration expenses, including books, until eligibility is determined.
Library Services (MLK Campus)
For more information, contact Rita Castro at 210-486-2337.

Dates/Times: May 1 – 13 (Monday – Thursday) 7:00 am – 8:00 pm / (Friday) 7:00 am – 5:00 pm / (Saturday) 9:00 am – 3:00 pm
May 15 – 26 (Monday – Friday) 8:00 am – 5:00 pm
May 29 – June 2 (Monday – Thursday) 7:00 am – 7:00 pm
Location: Center for Learning Resources (CLR)
Summary: For more information, visit http://www.alamo.edu/spc/library. Use the Ask-A-Librarian button to call, email, text or chat with a SPC librarian.

Records and Registration
For more information, contact Tracy Shelton at 210-486-2700.

Graduation Rehearsal for students is Friday, May 5 at 2:00 pm in the Watson Fine Arts Center (cap and gown are not required for rehearsal). The Graduation Ceremony is at 7:00 pm at the Freeman Coliseum (3201 E. Houston St.). For more information refer to http://www.alamo.edu/spc/graduation/.

SPC Health Center (MLK Campus)
For more information, contact Janet Feathers at 210-486-2222.

Prescription for an Active Lifestyle: Move more, Sit less.
The American College of Sports Medicine and the American Heart Association recommend that every U. S. adult should accumulate 30 minutes of more of moderate-intensity physical activity 5 days per week. Take the stairs instead of the elevator. Park your car away from the building and walk more.

Event: San Antonio Fighting Back - Free HIV Testing
Date: May 1 – May 4
May 8 – May 11
May 15 – May 18
May 22 – May 25
Time: 10:30 am – 2:00 pm
Location: Health Center, Sutton Learning Center (SLC), Room 127
Summary: San Antonio Fighting Back will be performing preventive health measures free of charge for students. Please come and find out your status.

Event: Daughters of Charity Insurance Navigator
Date: May 16
Time: 11:00 am – 1:00 pm
Location: CLR Breezeway
Summary: The Daughters of Charity will be available to help students and employees work through the insurance process and help students fill out forms.

Event: Information Session on Epilepsy
Date: May 16
Time: 11:00 am – 1:00 pm
Location: CLR Breezeway
Summary: The Epilepsy Foundation will provide information on epilepsy and the community resources available to assist someone with epilepsy.
Join us for the 7th Annual EMBODI Conference. EMBODI stands for: "Empowering Males to Build Opportunities for Developing Independence." The conference is sponsored by Delta Sigma Theta Sorority, Incorporated. The theme this year is Disciplined Men with Disciplined Thoughts Taking Disciplined Actions.

Event: EMBODI Conference
Date: Saturday, May 6
Time: 7:45 am – 2:45 pm
Location: Heritage Room (in the Campus Center), and Watson Fine Arts Center
Summary: The conference anticipates hosting 150 male students from several middle schools, high schools and colleges. The conference will begin with registration, free breakfast and an Expo of community agencies. A Panel of Distinguished Gentlemen and age-appropriate breakout sessions will follow. At the end of the day, our Vice-President for Student Success, Dr. Mordecai I. Brownlee, will provide closing remarks. There will be door prizes and free t-shirts for each participant.

Event: Spirit Day
Date: Every Wednesday, May 3, May 10, May 17, May 24, May 31
Time: 11:00 am – 1:00 pm
Location: CLR Breezeway – MLK Campus
Summary: Wear your favorite St. Philip’s shirt, or wear our school colors – royal blue and white.

Event: Power Up for Finals
Date: Monday and Tuesday, May 8 – 9
Time: 8:00 am – 12:00 pm
Location: Student Center, Norris Technical Building (NTB), Room 307
Summary: Snacks for students while they are studying for Finals.
Student Life (continued)
For more information, contact Dr. Angela McPherson Williams at 210-486-2090.

Event: Student Organizations/Athletic Awards Luncheon
Date: Thursday, May 4
Time: 11:45 am – 1:00 pm
Location: Bowden Alumni Center, Sutton Learning Center, 3rd Floor
Summary: The department of Student Life will celebrate student organization members and all athletes at this luncheon. Awards will be given in several categories, as we thank the students for their academic achievement and service to SPC. Students involved in organizations or athletics may contact Kimberly Abrego to RSVP at 210-486-2641, or kcleveland@alamo.edu.

Tutoring Services and Service-Learning Program (MLK Campus) For more information, contact Dr. Paul Machen at 210-486-2157.

Tutoring Services
Event: General Tutoring and a great place to study
Dates/Times: Monday - Thursday 8:00 am – 7:00 pm
Friday 8:00 am – 5:00 pm
Saturday 10:00 am – 3:00 pm
Location: Norris Technical Building (NTB), Room 116
Summary: Tutoring in speech, history, accounting (I & II) and Spanish

Veterans Affairs Office
For more information, contact Javier Barron at 210-486-2540.

Veterans Affairs Advisors
Tony Gable lgable@alamo.edu
Allison Joubert ajoubert@alamo.edu
Gloria De Luna mdeluna@alamo.edu
Visit the St. Philip's College VA website: http://www.alamo.edu/spc/veterans-affairs/

St. Philip's College is committed to providing a supportive learning environment and to fostering, safe, healthy relationships among our students. Here is some information about making decisions within your personal relationships. Visit the Counseling Services website for more information.

Survivors of sexual assault could experience academic problems, mental health issues including depression and PTSD, misuse of alcohol and drugs or even contemplate suicide. However, survivors can recover from an assault through counseling and other resources.
Academic and Career Advising Services (SW Campus)
For more information, contact Gina Jasso at 210-486-7185.

Event: Academic Advising by appointment
Dates/Times: Monday, Tuesday, Thursday, Friday 8:00 am – 5:00 pm
       Wednesday 8:00 am – 7:00 pm
       1st Saturday of the month 9:00 am – 1:00 pm
Location: Building 1, Room B-172
Summary: The SWC Advising hotline is 210-486-7281. The Career Services team of St. Philip’s College asks that students requiring more in-depth career assistance schedule an appointment with their advisor at one of the following locations:

St. Philip’s College, 1801 Martin Luther King Dr. (78203), 210-486-2008
Southwest Campus, 800 Quintana Rd. (78211), 210-486-7281

Bursar’s Hours of Operation (SW Campus)
For more information, contact the staff at 210-486-2200.

Office Hours (Spring 2017):
Monday 9:00 am – 1:00 pm      Tuesday 9:00 am – 1:00 pm
Wednesday 8:30 am – 3:30 pm   Thursday 9:00 am – 1:00 pm
Friday   (Closed)

Counseling Services (SW Campus)
For more information, contact Rosalinda Rivas at 210-486-2333.

Event: Crisis / Personal Counseling
Date: Tuesday and Wednesday only; hours may vary
Time: 8:00 am – 5:00 pm (Tuesday)
       8:00 am – 5:00 pm or 10:00 am – 7:00 pm (Wednesday)
Location: LIFFEspace Center, Building 1, Room A-135
Summary: The Spring semester is rushing to a close. Are you feeling overwhelmed? You can call 486-2333 to make an appointment, or go by Building 1, A-135 to talk to a Counselor.

Disability Services (SW Campus)
For more information, contact Maria Botello at 210-486-2199.

Event: LIFFEspace Center is a hub of services including personal and crisis counseling and disability services. The Disability Services office offers services to qualifying students with disabilities to help level the playing field and create opportunities for success.
Date: Monday and Thursday only
Time: 8:00 am – 5:00 pm
Location: Building 1, Room A-135
Summary: To be eligible for disability-related services, students must have a disability as defined by the Americans with Disability Act of 1990 (ADA) and Section 504 of the Rehabilitation Act of 1973.
Library Services (SW Campus)
For more information, contact Rita Castro at 210-486-2337.

Location: Center for Learning Resources, Building 1
Date: May 1 - 13
Time: Monday – Thursday 8:00 am – 7:00 pm
     Friday 8:00 am – 5:00 pm
     Weekends (Closed)
     May 15 – 26 (Closed)
     May 29 – June 2 (Closed)
Summary: For more information, contact the SPC Library at http://www.alamo.edu/spc/library. Use the Ask-A-Librarian button to call, email, text or chat with a SPC librarian.

SPC Health Center (SW Campus)
For more information, contact Brenda Major at 210-486-7166.

Prescription for an Active Lifestyle: Move More, Sit Less
The American College of Sports Medicine and the American Heart Association recommends that every U. S. adult should accumulate 30 minutes of more of moderate-intensity physical activity 5 days per week. Take the stairs instead of the elevator. Park your car away from the building and walk more.

Student Life (SW Campus)
For more information, contact Dr. Angela McPherson Williams at 210-486-2090.

Event: Spirit Day
Date: Every Wednesday, May 3, May 10, May 17, May 24, May 31
Time: 11:00 am – 1:00 pm
Location: Building 1, Crossroads
Summary: Wear your favorite St. Philip's shirt, or wear our school colors – royal blue and white.

Event: Power Up for Finals
Date: Monday and Tuesday, May 8 - 9
Time: 8:00 am – 12:00 pm
Location: Student Center, Building 1, Crossroads
Summary: Snacks for students while they are studying for Finals.

Tutoring Services (SW Campus)
For more information, contact Dr. Paul Machen at 210-486-2157.

Event: General Tutoring and a great place to study
Date/Times: Monday – Thursday 10:00 am – 12:00 pm; 1:00 pm – 4:00 pm
Location: Learning Resource Center/Library (Building 1, Room C123)
Summary: Let us help you improve your grades!