MESSAGE FROM OUR VICE-PRESIDENT:

Greetings St. Philip’s College –

April is an exciting time of the year with the anticipation of graduation next month. Please be sure you have met with your certified advisor to discuss graduation plans and prepare for summer courses. Also, don’t forget to speak with your certified advisor regarding the summer momentum program – which grants eligible students FREE summer courses. Remember, St. Philip’s College is committed to your success.

Dr. Mordecai Ian Brownlee
Vice President of Student Success
St. Philip’s College

Important Dates

Mar. 30-Apr. 1 Easter Holiday (College Closed)
April 9 Last day for Incomplete “I” grades
April 13 Last day to withdraw (16-week)
April 20 Last day to withdraw (Start Two 14-week)
April 26 CultureFest – Official Fiesta event
April 27 Fiesta Holiday – College Closed
  (Weekend classes will meet)
April 30 Last day to withdraw (Flex II)

Quality Enhancement Plan – Ethical Decision-Making

St. Philip’s College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). Part of this process is the QEP (Quality Enhancement Plan) to promote student success. Our QEP topics Ethical Decision-Making.

QEP Focus: Ethical decision-making is the ability to connect values and choices to actions and consequences.

QEP Goal: Students engage in specific measurable academic activities to enhance their ethical decision-making skills.

Ethical Decision Making Process:
* Stop and think to determine the facts.
* Identify the options.
* Consider consequences for yourself and others.
* Make an ethical choice and take appropriate action.

Student Success in the SLC – MLK Campus

For more information, contact Charleen Brammer at 210-486-2468 or 210-486-2275.

SLC 102 Point of Contact
Counseling Services Rosalinda Rivas
Disability Services Maria Botello
Student Conduct/Title IX Programs John Martin
Service Learning/Financial Literacy Elizabeth Castillo

SLC 127 Point of Contact
SPC Health Center Janet Feathers

SPC Office Hours for Spring 2018

Monday, Tuesday, Thursday, Friday 8:00 am – 5:00 pm
Wednesday 8:00 am – 7:00 pm
Every first Saturday of the month 9:00 am – 1:00 pm
For more information, contact Dr. Mordecai Brownlee, Vice President of Student Success at 210-486-2252.

St. Philip's College is committed to providing a supportive learning environment and to fostering, safe, healthy relationships among our students. In this effort, Alamo Colleges District initiated AlamoCARES, a prevention, education and support program regarding dating violence, domestic violence, sexual assault and stalking. It is our sincere hope that AlamoCARES will empower you to make well-informed decisions about life issues that affect your college years and beyond.

Within the AlamoCARES site, you will find information on rights granted by Title IX and resources to help educate and assist you when dealing with harassment and sexual violence. Coming soon are events, training and opportunities to bring awareness when dealing with difficult issues and creating discussion opportunities with students. Visit us at http://alamo.edu/spc/alamocares/ for more information.

The Alamo Colleges District encourage individuals to bring forward information/complaints about sexual harassment and sexual violence. Retaliation against any individual who reports or participates in the investigation of alleged violations is strictly forbidden and will be enforced by the College administration.

If you believe you have experienced Sexual Misconduct you may consider the following options:
• Contact Campus Police at 210-485-0099 (non-emergency) or 210-485-0911 (emergency)
• Seek medical attention at a hospital or with a physician
• Report the incident at www.alamo.edu/TitleIXCoordinator/ (call John Martin 210-486-2746)
• Contact SPC Counseling Services at 210-486-2333 (for confidential counseling and or referrals)
• Contact parents, relatives or close friends for support

H.1.1 Equal Education and Employment Opportunities (Policy) www.alamo.edu/district/policies/ AlamoCARES has additional Title IX information and resources at: www.alamo.edu/spc/AlamoCARES

ATTENTION STUDENTS! Required Haven Training
Haven is an online survey and course addressing critical life skills. Haven is our way of informing St. Philip’s College students about Title IX standards, reporting violations and resources available. All entering freshmen, former and transfer students are required to complete Part 1 of Haven: Understanding Sexual Assault, by Nov. 1, 2017 (to avoid a registration hold being placed on their account).

Haven Instructions:
2. Look for the AlamoCARES box on the Student tab and read the important message before accessing the course.
   Note: an alternative training is available; see your Vice President for Student Success for assistance.
3. Click on the link provided, and complete the confidential pre-survey at the start of the course. The Alamo Colleges District does not receive a copy of your responses.
4. The quiz at the end of the course is required to document your completion, but the score is not recorded and will not impact you in any way. Completion is documented on your student record.

You Have the Right to Feel Safe.
Academic and Career Advising Services (MLK Campus)

For more information, contact Christina Cortez at 210-486-2894.

Event: Freshmen Experience
Date/Time: Tuesday 9:00 am – 12:00 pm
Wednesday 3:00 pm – 6:00 pm
Location: Center for Learning Resources (CLR), Room 108
Summary: Check your student email as you will be receiving periodic email from your assigned Certified Academic Advisor with important information. You can register for Freshman Experience at http://spcweb.alamo.edu/StudentSuccess/Registration.aspx.

Event: Tiger Advising Days
Date/Time: April 3 10:00 am – 6:00 pm
Location: Turbon Student Center (TSC), Lobby
Summary: Take a paws. Meet your Advisor at Tiger Advising Days and get cleared for Summer/Fall registration. Learn about important campus resources, network with academic program representatives, and enjoy refreshments and door prizes.

Banner ID and Photo ID Required!

Hours of Operation for Appointment-Based Academic Advising:
Monday - Thursday: 8:00 am – 5:00 pm

Hours of Operation for Walk-In Advisement Services:
Wednesday: 8:00 am – 7:00 pm
Friday: 1:00 pm – 5:00 pm
1st Saturday of the month: 9:00 am – 1:00 pm

www.alamo.edu/spc/academic-advising

Be Wise, Get Advised: Have you met with your Certified Academic Advisor? Contact your Advisor today. Below are the steps to identify who your advisor is:

1. Log into ACES
2. Click on the My Page tab (4th tab from the left)
3. Under Academic Profile (on the left) select the current term and press Go
4. Your advisor’s name will appear under the "Advisors" title
5. Visit your advisor
Academic and Career Advising Services (continued)

For more information, contact Christina Cortez at 210-486-289494.

Institute 1: Creative and Communication Arts
Larry Medina  lmedina46@alamo.edu
Victor Natera  vnatera@alamo.edu

Institute 2: Business and Entrepreneurship
Yolanda Ward  yward@alamo.edu
James Satchell  jsatchell@alamo.edu
Joseph Hernandez  jhernandez31@alamo.edu

Institute 3: Health and Biosciences
Janet Hart  jhart26@alamo.edu
Frances Calderon  fcalderon4@alamo.edu
Irma Lopez  isanchez17@alamo.edu
Teresa Hopwood  thopwood2@alamo.edu
Tricia McElligott  tmcelligott@alamo.edu
Nathaniel Martinez  nmartinez324@alamo.edu
Doug Gable  dgable@alamo.edu

Institute 4: Advanced Manufacturing and Logistics
Automotive Technology (MLK Campus)
Yvonne Benton  ybenton@alamo.edu
Christine Sauceda  csauceda1@alamo.edu
Konnie Harper-Thompson  kharper-thompson@alamo.edu

Institute 4: Advanced Manufacturing and Logistics
(Southwest Campus)
Sarah Ramirez  sramirez260@alamo.edu
Carlos Solis  csolis@alamo.edu
Jennifer Salmon  jleal@alamo.edu

Institute 5: Public Service
Yvonne Benton  ybenton@alamo.edu
Christine Sauceda  csauceda1@alamo.edu
Konnie Harper-Thompson  kharper-thompson@alamo.edu

Institute 6: Science and Technology
Meredith Bess  mbess@alamo.edu
Deborah Woods  dwoods54@alamo.edu
Monica Guerrero  mguerrero151@alamo.edu

The Career Services team will be hosting a series of workshops designed to assist students by helping them prepare for entry into the workforce. The third and fourth workshop in this series are Job Applications and Dress for Success. Job Applications will cover the basics of how to fill online job applications while the Dress for Success career workshops will cover the basics of how to dress professionally in the workplace. Light refreshments will be served.

Event:  Job Applications
Date/Time:  April 3     12:30 pm – 1:30 pm
Location:  Center for Learning Resources (CLR), Room 108

Event:  Dress for Success
Date/Time:  April 10    12:30 pm – 1:30 pm
Location:  Sutton Learning Center (SLC), Room 126

Do you need a job this semester? Visit Career Services Online and start your free job search. Once registered, you can log in daily to view postings and apply for jobs. For more information contact Career Services at 210-486-2008, or visit the Career Services Online Employment Center at https://www.myinterface.com/stphilips/Account/LogOn?ReturnUrl=%2fstphilips%2fstudent%2f.

Students requiring more in-depth assistance with their resume are asked to schedule an appointment with their advisor at one of the following locations:

St. Philip's College, 1801 Martin Luther King Dr., 210-486-2008
Southwest Campus, 800 Quintana Rd., 210-486-7281
Alumni Affairs (MLK Campus)
For more information, contact Dr. Sharon Crockett-Ray at 210-486-2887.

The Alumni and Friends Association is committed to bringing together alumni and friends from all walks of life. We are a rapidly expanding organization and are proud to carry forward the St. Philip’s College legacy. If you are looking for a great way to stay in touch with SPC and the community, there is no better way than with a membership into the Alumni and Friends Association. For more information on membership visit http://www.alamo.edu/spc/alumni-affairs/ or click here.

Bae-B-Safe (MLK Campus)
For more information, contact Tracy Watts at 210-486-2538.
BAE-B-SAFE works to support educational success and increase graduation rates by preventing unplanned pregnancies and preparing young people with life skills to protect their future. Empower and educate yourself about healthy sexual behaviors. Participate in one of our programs to earn gift cards! Visit us in the Center for Health Professionals (CHP) Building, Room 202A. (Must be 14-19 years of age to participate.)

Business Office (MLK Campus)
For more information, contact Sophia Zavala at 210-486-2247.

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<thead>
<tr>
<th>Day</th>
<th>Hours</th>
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<tr>
<td>Monday, Tuesday, Thursday, Friday</td>
<td>8:00 am – 5:00 pm</td>
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<tr>
<td>Wednesday</td>
<td>8:00 am – 7:00 pm</td>
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<tr>
<td>1st Saturday of the Month</td>
<td>9:00 am – 1:00 pm</td>
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Child Development Center (MLK Campus)
For more information, contact Monica Guzman at 210-486-2501.

The Child Development Center (CDC), located at 2207 Wyoming Dr., provides excellent learning opportunities for every child. Payment assistance and subsidized rates are available for SPC students who qualify. For more information call us or visit www.alamo.edu/spc/cdc/.
Counseling Services (MLK Campus)
For more information, contact Rosalinda Rivas at 210-486-2333.

Event: Personal Counseling – Safe Space
Date/Time: Monday – Friday 8:00 am – 5:00 pm
Wednesday 8:00 am – 5:00 pm (or 10:00 am – 7:00 pm)
Location: Sutton Learning Center (SLC), Suite 102
Summary: Students talk to Counselors about many different types of issues, like career concerns, anxiety, academic stress, relationships, stress associated with deportation/family legal status, coping with illness, procrastination, and more. Make an appointment with a Counselor at 210-486-2333 if you want to talk about strategies that can help you manage your stress, school and life activities. See important links on our website [www.alamo.edu/spc/counseling-services/](http://www.alamo.edu/spc/counseling-services/).

Disability Services (MLK Campus)
For more information, contact Maria Botello at 210-486-2199.

Event: Schedule your appointment. To be eligible for disability-related services, students must have a disability as defined by the Americans with Disabilities Act of 1990 (ADA) and Section 504 of the Rehabilitation Act of 1973.
Date/Time: Monday – Friday 8:00 am – 5:00 pm
Wednesday 8:00 am – 7:00 pm
Location: Sutton Learning Center (SLC), Suite 102
Summary: Disability Services ensures reasonable academic support to qualifying students with disabilities. We follow national best practices to ensure that our students have access to the latest information and technologies. Disability Services is a hub of activities, support, referrals and encouragement for our students with disabilities. For more information visit [http://www.alamo.edu/spc/disability-services/](http://www.alamo.edu/spc/disability-services/).
Good Samaritan Veteran’s Outreach and Transition Center  
(MLK Campus)
*For more information, contact William Moseley at 210-486-2506.*

The GSVOTC, located at 202 Connelly St. (near the St. Philip’s College campus), provides free personalized services to active duty service members, veterans, their families and the community. This includes a variety of referral services, job training, financial counseling, health and wellness, legal services, business start-up, and academic advisement. We are available Monday-Friday from 8:00 am to 5:00 pm. We look forward to seeing you. For more information come by or visit [http://www.alamo.edu/spc/gsvotc/](http://www.alamo.edu/spc/gsvotc/).

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**Inclement Weather Closure**

Dear Students,

St. Philip’s College may cancel classes from time to time due to inclement weather. Please be safe and take precaution. For the most up-to-date information on college closures, go to [www.alamo.edu/spc](http://www.alamo.edu/spc) or check social media channels.

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**Student Interfaith Dialogue (MLK Campus)**

| Event                                      | Date/Time         | Location                        | Summary                                                        |
|--------------------------------------------|-------------------|---------------------------------|                                                               |
| Better Together Week – Musical Expressions | April 9, 1:00 pm – 3:00 pm | Sutton Learning Center (SLC), Room 115 | Join us for this musical event.                               |

| Event                                      | Date/Time         | Location                        | Summary                                                        |
|--------------------------------------------|-------------------|---------------------------------|                                                               |
| Better Together Week – Volunteer Fair      | April 11, 11:00 am – 1:00 pm | Heritage Pavilion               | We invite students to join us to learn more about serving a purpose and helping a cause. |

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**7th Annual Wellness Fair**

| Event                                      | Date/Time         | Location                        | Summary                                                        |
|--------------------------------------------|-------------------|---------------------------------|                                                               |
| Wellness Fair                              | April 11, 11:00 am – 2:00 pm | Health & Fitness Center (Gym)    | Many community partners. Free health screenings, items and bags. There will be a raffle for prizes every 30 minutes. Zumba Class at 1:00 pm. For more information call 210-486-2178. |

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**7th Annual Wellness Fair**

**Secrets to finding those hidden & unadvertised jobs**

**Free Career Training Classes for Veterans & Military Families**

**Tues, April 24, 2018, 9am-3pm**

**Hosted by:**

Good Samaritan Veterans Outreach & Transition Center (GSVOTC)

202 Connelly Street, San Antonio, TX 78203

**Sign-up Today! Breakfast & Lunch Included**

[www.Facebook.com/LeftRightStep](http://www.Facebook.com/LeftRightStep)
VETERANS & STUDENT RESOURCE FAIR

JOIN US APRIL 25, 2018 9:00 AM - 3:00 PM

Know the resources available to you. Please join the Good Samaritan Veterans Outreach & Transition Center and Financial Literacy in meeting community, academic and student services on April 25, 2018, from 9:00 am – 3:00 pm. These services such as Women’s Peer Support, V.A. Re-adjustment Counseling and Claims, Job Coaching and so much more are able to assist you in becoming familiar with resources on campus and within the community.
International Student Services (MLK Campus)
For more information, contact Sunny Hernandez at 210-486-2605.

Event: International Student Services provides many resources for all visa holders.
Location: Welcome Enrollment Center (WEC)
Summary: St. Philip’s College supports a variety of cultures and languages at our college. For more information visit http://www.alamo.edu/spc/international/.

Library Resources and Services (MLK Campus)
For more information, contact Rita Castro at 210-486-2337.

Event: Spring 2018 Library Hours
Date/Time: Monday – Thursday 7:00 am – 8:00 pm
Friday 7:00 am – 5:00 pm
Saturday 9:00 am – 3:00 pm
Location: Center for Learning Resources (CLR)
Summary: The College has two physical libraries: one is located in the Center for Learning Resources (CLR) at the MLK campus, and the other is located at SWC in the Industrial Technology Center (ITC), Room C-123. Students can use the Ask-A-Librarian button on our website to call, email, text or chat with a librarian. If you would like in-depth research help, use the Individual Research Assistance Form under Library Services on our website to schedule an appointment. The online resources, including e-books, video, and credible, authoritative information sources, are always available through our online databases. For more information visit http://www.alamo.edu/spc/library/.

Event: Got Game?
Date/Time: April 25 10:00 am – 12:00 Noon
Location: Center for Learning Resources (CLR), 3rd floor
Summary: Join us in the Library to play some fun board games, and learn more about the library services available to you! You can even bring you own board game. First-time gamers are welcomed.

Military Support Services (Off-Campus Military Sites)
For more information, contact Betsy Hamilton at 210-486-7223.

The St. Philip’s College, Military Support Services team is honored to serve our Active Duty Military, National Guard and Reserve students and their dependents. Our offices are located on the military installations listed below and at the Good Samaritan Veterans Outreach and Transition Center. We assist students with academic guidance, admission, ACES navigation, registration, military residency classification (Military Verification Forms) and initial advising. Additionally, we help students with questions and issues related to Military Tuition Assistance (TA) and the Military Spouse Career Advancement Account (MyCAA) scholarship program.

Military, Veterans and Dependents

SPC now offers a variety of terms, reserved online and on-campus courses specifically for military members, veterans and their dependents. These courses are in addition to the courses traditionally offered on JBSA Ft. Sam Houston, Lackland and Randolph.

- New Reserved Online courses for Military, Veterans and Dependents (Look for these classes in the online class schedule marked, “Reserved Mil/Vet/Dependents.”)
Military Support Services (Off-Campus Military Sites - continued)
For more information, contact Betsy Hamilton at 210-486-7223.

- **New Reserved Face to Face high demand biology courses held at SPC main campus** (Look for these classes in the online class schedule marked, “Reserved Mil/Vet/Dependents.”)

- **New 5-week evening courses held on JBSA Lackland and Randolph.** Some courses are offered in a hybrid format, (in class/online combination).

- **8-week evening courses held on Ft. Sam Houston, Lackland and Randolph** (Registration priority is based on DoD MoU). Upon registration in one of these courses, **Civilian** students must submit a Consent for Release of Personal Information form and are subject to a Military Security Forces background check.

Check the JBSA Combined Class Schedule as a Quick Reference for these Courses: [JBSA Combined Class Schedule](#)

Questions? Email us at: DST-Military@alamo.edu

**District Military Webpage:** [alamo.edu/military](#)

**JBSA- Ft. Sam Houston**
- 2478 Stanley Rd.
- Bldg. 2268, Room 207
- Office (210) 486-2004
- Fax (210) 486-9907
- [alamo.edu/fortsam](#)

**JBSA –Lackland**
- 1550 Wurtsmith St.
- Bldg. 5725, Room 144
- Office (210) 486-7224
- Fax (210) 486-9878
- [alamo.edu/lackland](#)

**JBSA- Randolph**
- 301 B Street West,
- Bldg. 208, Room 10
- Office (210) 486-2901
- Fax (210) 486-9877
- [alamo.edu/randolph](#)

**Classroom Location**
- [Phi Theta Kappa Honor Society (MLK Campus)](#)
  - For more information, contact Maria Botello at 210-486-2199.

Students who have a cumulative (overall) GPA of 3.5 or higher and have completed at least 12 college hours are qualified! Graduate with honors by accepting membership! For more information, contact a Chapter advisor at [http://www.alamo.edu/spc/Phi-Theta-Kappa/](http://www.alamo.edu/spc/Phi-Theta-Kappa/) and visit the organization’s website [http://www.ptk.org/Join.aspx](http://www.ptk.org/Join.aspx).

**Records and Registration (MLK Campus)**
*For more information, contact Tracy Shelton at 210-486-2292.*

The Records and Registration staff is dedicated to your success as a student. You can find some resources to help continue your journey here at SPC. Let us know how we can help by calling 210-486-2700, or visiting [http://www.alamo.edu/spc/records/](http://www.alamo.edu/spc/records/). The last day for Incomplete “I” Grades to be completed are as follows:

<table>
<thead>
<tr>
<th>Due Date</th>
<th>For all parts of the term</th>
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<tbody>
<tr>
<td>April 9, 2018</td>
<td>Fall 2017</td>
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<tr>
<td>September 10, 2018</td>
<td>Spring 2018</td>
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<tr>
<td>December 7, 2018</td>
<td>Maymester and Summer 2018</td>
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</tbody>
</table>
Strategies of Behavioral Intervention (MLK Campus)
For more information, contact Maria Botello at 210-486-2199.

The Strategies of Behavioral Intervention (SOBI) mission is to promote student, faculty and staff success and campus safety. The SOBI protocol guides our college community to recognize, prevent and respond to incidents.

Student Conduct/Title IX (MLK Campus)
For more information, contact John Martin at 210-486-2746.

All entering freshmen, former and transfer students are now required to complete Part 1 of Haven, Understanding Sexual Assault. Registration holds have been placed on student accounts who still need this training.

Student Financial Services (MLK Campus)
For more information, contact Grace Zapata at 210-486-2269.

Stop by our office to learn more about Federal Work Study positions and the application process. There may be an opening for you! For more Financial Aid news (priority dates and deadlines, resources and more) call our staff at 210-486-2600 or visit: http://www.alamo.edu/district/financial-aid/.

Student Life (MLK Campus)
For more information, contact Dr. Angela McPherson Williams at 210-486-2090.

Event: Spirit Day with Birthday Cake
Date/Time: April 4 11:00 am – 1:00 pm
Location: Heritage Pavilion (Turbon Student Center for inclement weather)
Summary: Wear your favorite St. Philip’s shirt or wear our school colors (royal blue and white)!

Event: Spirit Day
Date/Time: April 11, 18 and 25 11:00 am – 1:00 pm
Location: Heritage Pavilion (Turbon Student Center for inclement weather)
Summary: Wear your favorite St. Philip’s shirt or wear our school colors!

Event: CultureFest
Date/Time: April 26 10:00 am – 4:00 pm
Location: MLK Campus Greens
Summary: The 2018 St. Philip’s College CultureFest and Rib Cook-Off, an official San Antonio Fiesta event, will include a full slate of Fiesta® royalty, mariachis, dance troupes, amusements, food, crafts, car show, and cultural information booths. Don’t miss out on the fun!
Tutoring Services & Service Learning (MLK Campus)
For more information, contact Elizabeth Castillo at 210-486-2473.

Financial Literacy
Event: Free Online Financial Coaching
Date/Time: By appointment
Location: www.TG.org/FinancialCoaching
Summary: This free service in partnership with TG is designed to help you make smart financial decisions.

Tutoring Services
Seminars on Success are free mini-workshops that empower students with better study and organizational skills. New topics are explored throughout the semester. *All Seminars on Success take place in Sutton Learning Center (SLC), Room 126. Contact the TNT staff at 210-486-2527, or at spc-tutoring@alamo.edu.

- Event: General tutoring, a great place to study, a computer lab and free Book Loan program!
  - Date/Time: Monday – Friday 8:00 am – 7:00 pm
    Saturday 10:00 am – 3:00 pm
  - Location: Norris Technical Building (NTB), Room 116
  - Summary: Tutoring in speech, history, business, accounting (I and II) and Spanish.

- Event: Seminar on Success: Preparing to Make a Speech or Presentation
  - Date/Time: April 9 (10:30 am), April 10 (12:15 pm), April 11 (4:30 pm)*

- Event: Seminar on Success: Earthstock
  - Date/Time: April 16 (10:30 am), April 17 (12:15 pm), April 18 (4:30 pm)*

- Event: Seminar on Success: Test-Taking Strategies
  - Date/Time: April 23 (10:30 am)*

Veterans Affairs (MLK Campus)
For more information, contact Veronica Griego at 210-486-2540.

Veterans Affairs
Tony Gable lgable@alamo.edu 210-486-2521
Certified Academic Advisors:
Gloria (Maria) De Luna mdeluna@alamo.edu 210-486-2522
Alicia Stolte astolte2@alamo.edu 210-486-2539

- Event: VA Work Study Opportunity
  - Location: Welcome Enrollment Center (WEC), Room 205
  - Summary: If you receive GI Bill Educational Benefits and are certified at least ¾ time, you could be eligible to work for the Veterans Affairs office. The federal work study positions have flexible work schedules. To apply, call 210-486-2111, or visit http://www.alamo.edu/spc/veterans-affairs/.

SPC's Automotive Technology program is a finalist for the Texas Higher Education Coordination Board (THECB) 2017 Star Award.
Volunteer Income Tax Assistance (MLK Campus)
For more information contact Kenneth Bankston at (210) 486-2872.

Event:  
VITA - Free Income Tax Preparation Program
Date:  
January 16 – April 17
Time:  
Monday, Wednesday, Friday 1:00 pm – 7:00 pm
Tuesday, Thursday 1:00 pm – 6:00 pm
Saturdays: 8:00 am – 6:00 pm
Location:  
Bowden Building, Room 110
Summary:  
The Volunteer Income Tax Assistance (VITA) Program offers free tax preparation assistance to individuals and families who earn up to $60,000 annually. What documents should clients bring? For more information visit http://www.alamo.edu/spc/vita/.

Academic and Career Advising Services (SW Campus)
For more information, contact Gina Jasso at 210-486-7185.

Event:  
Freshmen Experience
Date/Time:  
Monday 9:30 am – 12:30 pm
Location:  
Industrial Technology Center (ITC), Building 1, Room B172, Conference Room
Summary:  
Check your student email as you will be receiving periodic email from your assigned Certified Academic Advisor with important information. You can register for Freshman Experience at http://spcweb.alamo.edu/StudentSuccess/Registration.aspx.

Event:  
Tiger Advising Days
Date/Time:  
April 3 10:00 am – 6:00 pm
Location:  
Industrial Technology Center (ITC), Building 1, Crossroads
Summary:  
Take a paws. Meet your Advisor at Tiger Advising Days and get cleared for Summer/Fall registration. Learn about important campus resources, network with academic program representatives, and enjoy refreshments and door prizes.

Event:  
Job Applications
Date/Time:  
April 5 3:00 pm – 4:00 pm
Location:  
Industrial Technology Center (ITC), Building 1, Conference Room B-172
Summary:  
The Career Services team is hosting a series of workshops designed to assist students by helping them prepare for entry into the workforce. The third and fourth workshop in this series are Job Applications and Dress for Success. Job Applications will cover the basics of how to fill online job applications, while the Dress for Success career workshops will cover the basics of how to dress professionally in the workplace. Light refreshments will be served.
Academic and Career Advising Services (continued)
For more information, contact Gina Jasso at 210-486-7185.

Event: Dress for Success
Date/Time: April 12 3:00 pm – 4:00 pm
Location: Industrial Technology Center (ITC), Building 1, Conference Room B-172

Event: Career Fair
Date/Time: April 19 11:00 am – 3:00 pm
Location: Industrial Technology Center (ITC), Building 1, Crossroads
Summary: Employers will be in attendance to hire qualified applicants for openings in high demand career fields.

Do you need a job this semester? Visit Career Services Online and start your free job search. Once registered, you can log in daily to view postings and apply for jobs. For more information contact Career Services at 210-486-7281, or visit the Career Services Online employment center at https://www.myinterfase.com/stphilips/Account/LogOn?ReturnUrl=%2fstphilips%2fstudent%2f.

Students requiring more in-depth assistance with their resume are asked to schedule an appointment with their advisor at one of the following locations:

St. Philip’s College, 1801 Martin Luther King Dr., 210-486-2008
Southwest Campus, 800 Quintana Rd., 210-486-7281

Business Office (SW Campus)
For more information, contact Claudia Hernandez at 210-486-7002.

Hours of Operation:
Monday, Tuesday, Thursday 9:00 am – 1:00 pm
Wednesday 8:30 am – 3:30 pm
Closed Fridays and weekends ---

For additional services visit http://www.alamo.edu/district/virtual-business-office/.

Counseling Services (SW Campus)
For more information, contact Rosalinda Rivas at 210-486-2333.

Event: Personal Counseling – Safe Space
Date/Time: Monday and Wednesday
8:00 am – 5:00 pm (or 10:00 am – 7:00 pm)
Location: Industrial Technology Center (ITC), Building 1, Room A-135
Summary: Students talk to counselors about many different types of issues, like career concerns, anxiety, academic stress, relationships, stress associated with deportation/family legal status, coping with illness, procrastination, and more. Make an appointment with a Counselor at 210-486-2333 if you want to talk about strategies that can help you manage your stress, school and life activities. See important links on our website www.alamo.edu/spc/counseling-services/. Let us know how we can help!
Disability Services (SW Campus)
For more information, contact Maria Botello at 210-486-2199.

Event: Schedule your appointment. To be eligible for disability-related services, students must have a disability as defined by the Americans with Disabilities Act of 1990 (ADA) and Section 504 of the Rehabilitation Act of 1973.
Date/Time: Tuesday and Thursday 8:00 am – 5:00 pm
Location: Industrial Technology Center (ITC), Building 1, Room A-135
Summary: Disability Services ensures reasonable academic support to qualifying students with disabilities. We follow national best practices to ensure that our students have access to the latest information and technologies. Disability Services is a hub of activities, support, referrals and encouragement for our students with disabilities. For more information visit http://www.alamo.edu/spc/disability-services/.

Library Resources and Services (SW Campus)
For more information, contact Rita Castro at 210-486-2337.

Event: Spring 2018 Library Hours
Date/Time: Monday – Thursday 8:00 am – 7:00 pm
Friday 8:00 am – 5:00 pm
Closed Saturday and Sunday
Location: Industrial Technology Center (ITC), Building 1, C-123
Summary: Students can use the Ask-A-Librarian button on our website to call, email, text or chat with a Librarian. If you would like in-depth research help, use the Individual Research Assistance Form under Library Services to schedule an appointment with a Librarian! The online resources, including e-books, video, and credible, authoritative information sources, are available through our online databases. For more information visit http://www.alamo.edu/spc/library/.

Student Interfaith Dialogue (SW Campus)

Date/Time: April 10 12:00 pm – 1:00 pm
Location: Industrial Technology Center (ITC), Building 1, Tiger Bistro Conference Center
Summary: Join us for dialogue on faith perspectives and life journeys.

Student Life (SW Campus)
For more information, contact Dr. Angela McPherson Williams at 210-486-2090.

Event: Spirit Day with Birthday Cake
Date/Time: April 4 11:00 am – 1:00 pm
Location: Industrial Technology Center (ITC), Building 1, Crossroads
Summary: Wear your favorite St. Philip's shirt or wear our school colors (royal blue and white)!

Event: Spirit Day
Date/Time: April 11, 18, and 25 11:00 am – 1:00 pm
Location: Industrial Technology Center (ITC), Building 1, Crossroads
Summary: Wear your favorite St. Philip’s shirt or wear our school colors!
Tutoring Services & Service Learning (SW Campus)
For more information, contact Elizabeth Castillo at 210-486-2473.

Tutoring Services
With Brainfuse students experience online tutoring that is simple, fast and always available. Students connect to live educators from any computer that has Internet access, with no special software installation or equipment required. Students work one-on-one, in real-time with a tutor, communicating using a virtual whiteboard technology. To access Brainfuse, Canvas

Course: Open your course in Canvas and click on the Brainfuse Online Tutoring Link on the left-hand side.

Event: General tutoring, a great place to study, a computer lab and free Book Loan program!
Date/Time: Tuesday and Thursday 10:00 am – 12:00 pm, and 1:00 pm – 4:00 pm
Location: Industrial Technology Center (ITC), Building 1, Room C-150
Summary: Tutoring in accounting, business, computer literacy, history, Spanish and speech.

St. Philip's College

Do you want to give feedback to SPC? Did you have a great experience with a service offered at the college or something you want to address? You can now do that with our "Feed the Tiger" form. This form is available to all that would like to express their experience at SPC and rate how we are doing. Please feel free to share your thoughts with us. We want to make sure you are heard and that we address any concerns you might encounter.

Click on the orange “Feed the Tiger” button at http://spcweb.alamo.edu/feedback/index.html.

U.S. Department of Education
For more information contact Curtis Johnson at 1-800-USA-LEARN

There are opportunities with the Peace Corps and SPIGA (Office of Strategic Partnerships & Intergovernmental Affairs)! The Peace Corps is offering unpaid internships in their Department of External Affairs. For more information contact curtin.johnson@arkansasbaptist.edu or visit www.peacecorps.gov.

Application deadlines:
Summer 2018 Apply by April 15, 2018
Fall 2018 Apply by July 15, 2018
Spring 2019 Apply by November 15, 2018
Deferred Action for Childhood Arrivals (DACA)

For more information, contact Carmen de Luna Jones at 210-485-0280.

To locate resources on immigrant rights to advocate for yourself and protect your community, visit http://www.alamo.edu/district/daca/. View an important immigrant’s training video, “Know Your Rights & Family Preparedness”. The video can also be viewed in Spanish.

What should I do if I believe an enforcement action has taken place that is inconsistent with this guidance?

DHS has explained that there are a number of locations where an individual may lodge a complaint with DHS about a particular immigration enforcement action that may have taken place in violation of these or other policies. You may find information about these locations, and information about how to file a complaint, on the DHS website at https://www.dhs.gov/, the CBP website at https://www.cbp.gov/, or ICE website at https://www.ice.gov/.

You may contact ICE Enforcement and Removal Operations (ERO) through the Detention Reporting and Information Line at 888-351-4024 or through the ERO information email address at ERO.INFO@ice.dhs.gov, also available at https://www.ice.gov/webform/ero-contact-form. The Civil Liberties Division of the ICE Office of Diversity and Civil Rights may be contacted at 202-732-0092 or ICE.Civil.Liberties@ice.dhs.gov.

You may contact the CBP Information Center to file a complaint or compliment via phone at 877-227-5511, or submit an email through the website at https://help.cbp.gov.

Where should I report discrimination if I believe it is taking place in my school?

Anyone with information about discrimination occurring in schools, including discrimination on the basis of race, color, or national origin (which may include citizenship or immigration status), may file a complaint by contacting the U.S. Department of Education, Office for Civil Rights via www.ed.gov/ocr, ocr@ed.gov, 800-421-3481 or TDD: 800-877-8339 (for language assistance contact 800-USA-LEARN (800-872-5327)) or by contacting the U.S. Department of Justice, Civil Rights Division, Educational Opportunities Section via www.justice.gov/crt/edo, education@usdoj.gov, 877-292-3804, or TTY: 800-514-0383.

Will enforcement actions ever occur at sensitive locations?

DHS has explained that immigration enforcement actions may occur at sensitive locations in limited circumstances, but should generally be avoided. DHS officers and agents from U.S. Immigration and Customs Enforcement (ICE) or U.S. Customs and Border Protection (CBP) may conduct an enforcement action at a sensitive location only with prior approval from an appropriate supervisory DHS official, or if the enforcement action involves exigent circumstances related to national security, terrorism, or public safety, or where there is imminent risk of destruction of evidence material to an ongoing criminal case.

For more information about these civil rights protections, please see the U.S. Department of Education (ED) and U.S. Department of Justice joint Dear Colleague letter http://www2.ed.gov/about/offices/list/ocr/letters/colleague-201405.pdf
FACT SHEET FOR FAMILIES AND SCHOOL STAFF: LIMITATIONS ON DHS IMMIGRATION ENFORCEMENT ACTIONS AT SENSITIVE LOCATIONS

All children have a right to a free public education, regardless of their actual or perceived immigration or citizenship status or that of their parents. Education leaders, teachers, students, and families, have asked questions about guidance that was released by the U.S. Department of Homeland Security (DHS) that limits immigration enforcement actions from occurring at schools and other “sensitive locations.” This DHS guidance is at: https://www.cbp.gov/border-security/sensitive-locations-faq. To respond to those questions, the U.S. Department of Education has worked with DHS to prepare this fact sheet, intended to help parents, families, educators, and other school staff understand the DHS guidance.

In general, DHS has explained that immigration enforcement actions may not occur at or in “sensitive locations.” These locations include:

- Schools, such as known and licensed daycares, preschools and other early learning programs; primary schools; secondary schools; post-secondary schools up to and including colleges and universities, as well as scholastic or education-related activities or events.
- School bus stops that are marked and/or known to the officer, during periods when children are present at the stop.
- Medical treatment and health care facilities, such as hospitals, doctors’ offices, accredited health clinics, and emergent or urgent care facilities.
- Places of worship, such as churches, synagogues, mosques, and temples.
- Religious or civil ceremonies or observances, such as funerals and weddings.
- During public demonstrations, such as a march, rally, or parade.
Hello! I am the Assistant Program Manager for Summer Programs at Johns Hopkins Center for Talented Youth, and I am writing to share some information with students at St. Philip's College about summer employment opportunities at Johns Hopkins University's Center for Talented Youth (CTY).

Please see the attached flyer and links below for more details.

We are seeking applicants to join our 2018 summer staff as teaching assistants, RAs, instructors, and administrators in our program for academically talented students. As a CTY instructor or TA, you would develop a vibrant class for highly able children and teens. As an administrator (such as a senior RA or academic dean, for instance), you would develop skills in coaching and leading colleagues in a fast-paced setting under the aegis of Johns Hopkins.

We have a number of sites around the nation, including in California, Connecticut, Washington, New York, Rhode Island, Pennsylvania, Maryland, and Virginia. We also have two sites in Hong Kong. We are excited to open our new location at Yale this summer.

CTY offers challenging academic programs that attract young learners from around the world. Each student takes just one class for three weeks -- with a total of about 100 contact hours in the course over that period. The classes are intense and -- we hope -- deeply intellectually and personally rewarding. We offer classes across the disciplines, including Astrophysics; Special Relativity; Organic Chemistry; Game Theory; Micro- and Macroeconomics; Law and Politics; Playing God: The Ethics of Human Subject Research; and Fiction and Poetry -- to name just a few. Nearly 10,000 students take a CTY summer course each year. Our staff includes upwards of 2000 adults (across more than twenty locations).

Join our team for three to seven weeks. Dates may vary by location:

- Sites open for administrators: June 18
- Session 2: July 14 - August 4
- Session 1: June 21 - July 14
- Sites close: August 5

I am happy to serve as a point of contact, and I encourage anyone interested to visit our summer employment website at http://cty.jhu.edu/jobs/summer/ for more details (and to apply online). I can be reached at mirande.bissell@jhu.edu.

Mirande Bissell
cty.jhu.edu