ST. PHILIP’S COLLEGE

ALL ACCESS PASS
2020-2021
HISTORY AND TRADITION

St. Philip’s College is among the oldest and most diverse community colleges in the nation. We are a comprehensive multi-campus institution dedicated to meeting educational needs of San Antonio’s growing and diverse community. We are the only college in the nation with distinct dual designation as a Historically Black College and Hispanic Serving Institution.

With an enrollment of almost 13,000 students, St. Philip’s is one of the fastest growing colleges in Texas.

ACCREDITATION STATEMENT

St. Philip’s College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate degrees and certificates. Contact SACSCOC at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions regarding accreditation and reaffirmation.

To maintain accreditation with SACSCOC, St. Philip’s College must comply with the standards contained in the Principles of Accreditation: Foundations for Quality Enhancement and with the policies and procedures of the Commission on Colleges. SACSCOC applies the requirements of its Principles to all applicants, candidates, and member institutions, regardless of type of institution (public, private for-profit, private not-for-profit).

The college website is the primary source for the most up-to-date information, especially during a national crisis. Please visit department web pages. Contact information is located at the bottom of each web page.
Welcome to St. Philip’s College. For over 122 years, St. Philip’s has been guiding students like you through the pathway to completion. Our commitment to performance excellence resulted in a 2018 Governor’s award, the Texas Award for Performance Excellence and the 2020 Texas Award for Performance Excellence-Next; the highest awards in the state. St. Philip’s College as a member of the Alamo Colleges District received the highest award in the nation, the Malcom Baldrige National Quality Award.

There is a place for you in the St. Philip’s family. Your decision to attend St. Philip’s College demonstrates your commitment to enhancing your intellectual assets and transforming your life and the lives of others in your sphere of influence.

As you expand your knowledge base and pursue your educational journey, it is important to develop key strategies for accomplishing your goals. Developing short-term and long-range objectives, establishing priorities, scheduling your time wisely and making a commitment to your study habits is vital to achieving your career goals and becoming a great St. Philip’s student.

This handbook is an essential instrument to assist you in attaining your goals. You will be establishing an accountability system in preparation for the most significant event during your time at St. Philip’s College – Your Commencement.

The St. Philip’s family is here to help. If you need any assistance pursuing your educational and career goals please contact an advisor in the Welcome Center, SW Campus Student Services Office, or a faculty member; they are your lifeline.

I wish you well and thank you for selecting St. Philip’s College – “A Point of Pride in the Community.”

Sincerely,

Adena Williams Loston, Ph.D.
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Important Numbers

Academic Advising (MLK) ................................................................. (210) 486-2008
Academic Advising (SWC) ............................................................... (210) 486-7281
Academic Advising (CTTC) ............................................................ (210) 486-7400
Admissions .......................................................... (210) 486-2700
Bookstore (MLK) ................................................................. (210) 534–8024
Business Office ................................................................. (210) 486-2200
Campus Police (24-hour Dispatch) .................................................... (210) 485-0099
Campus Police: Emergency Phone Number ................................... (210) 485-0911
Center for Distance Learning ....................................................... (210) 486-2239
Child Development Center ......................................................... (210) 486-2500
Community & Public Relations ...................................................... (210) 486-2100
Computer Labs ................................................................... (210) 486-2777
Counseling Services ................................................................. (210) 486-2333
Disability Services ................................................................ (210) 486-2199
Dr. Lanier E. Byrd Tutoring Lab (Science) ................................. (210) 486-2097
Financial Literacy Services ....................................................... (210) 486-2140
First Year in College ................................................................. (210) 486-2473
Good Samaritan Veterans Outreach & Transition Center ............. (210) 486-2185
Health & Fitness Center ............................................................. (210) 486-2160
International Student Services ..................................................... (210) 486-2287
Interpreter Services ................................................................. (210) 486-1110
Library ................................................................................ (210) 486-2330
Mathematics Tutoring Lab (MathWorld) ....................................... (210) 486-2893
Military Support Services: JBSA-Lackland ................................. (210) 486-7224
Military Support Services: JBSA-Randolph ................................ (210) 486-2901
Military Support Services: JBSA-Fort Sam Houston ...................... (210) 486-2004
Operator ............................................................................ (210) 486-2000
Post Office ................................................................. (210) 486-2175
Records & Registration ............................................................ (210) 486-2700
Safe Space................................................................. (210) 486-2827
Scholarship Office........................................................... (210) 486-2498
Service Learning......................................................... (210) 486-2473
Student Financial Services ............................................. (210) 486-2517
Student Health Center ................................................ (210) 486-2222
Student Life ................................................................. (210) 486-2135
Student Organizations Coordination ........................... (210) 486-2641
Technology Help Desk (SPC) ......................................... (210) 486-2777
Technology Support Central (After hours) .................. (210) 485-0555
Testing Center ............................................................. (210) 486-2444
Tutoring Services ....................................................... (210) 486-2527
Veterans Affairs......................................................... (210) 486-2111
Weather Line (for College Closures) ........................... (210) 485-0189
Welcome Enrollment Center (WEC) ......................... (210) 486-2700

ADMINISTRATION PHONE NUMBERS

President’s Office ......................................................... (210) 486-2900
Vice President for Academic Success ............................ (210) 486-2276
Vice President for College Services ............................... (210) 486-2178
Vice President for Student Success ............................... (210) 486-2252
Dean of Advanced Manufacturing & Logistics
Business & Entrepreneurship Institutes ....................... (210) 486-7014
Dean of Creative & Communication Arts
Science & Technology Institutes ................................. (210) 486-2597
Dean of Public Service Health & Biosciences Institutes .... (210) 486-2056
Dean of Academic Services ....................................... (210) 486-2344
Dean for Student Success (Educational Support Services) (210) 486-2468
Dean for Student Success (Enrollment Management and Advising) (210) 486-2670
CHAIRPERSON PHONE NUMBERS
Chairperson-Aircraft, Construction & Manufacturing Technology .... (210) 486-7095
Chairperson-Applied Electrical & Mechanical Technology ..... (210) 486-2495
Chairperson-Business Information Solutions .................. (210) 486-2873
Chairperson-Communications & Learning ....................... (210) 486-2611
Chairperson-Fine Arts ............................................ (210) 486-2325
Chairperson(s)-Health Sciences ................................... (210) 486-2050
Chairperson-Library .............................................. (210) 486-2337
Chairperson-Mathematics ....................................... (210) 486-2270
Chairperson-Natural Sciences ................................... (210) 486-2548
Chairperson-Nursing Education .................................. (210) 486-2084
Chairperson-Social & Behavioral Sciences ...................... (210) 486-2017
Chairperson-Tourism, Hospitality & Culinary Arts .......... (210) 486-2313
Chairperson-Transportation Services Technology ............ (210) 486-2559

DIRECTOR PHONE NUMBERS
Director-Academic Advising ....................................... (210) 486-2381
Director-Center of Excellence for Mathematics ............... (210) 486-7119
Director-Center of Excellence for Science ..................... (210) 486-7119
Director-College Services (Facilities) ......................... (210) 486-7231
Director-Community & Public Relations ...................... (210) 486-2712
Director-Enrollment Management ............................. (210) 486-2670
Director-G.S. Veterans Outreach & Transition Center ...... (210) 486-2185
Director-Information & Communication Technology (IT) .. (210) 486-2510
Director-Institutional Advancement ........................... (210) 486-2887
Director-Institutional Planning, Research, & Effectiveness .. (210) 486-2897
Director-Instructional & Professional Development .......... (210) 486-2355
Director-Military Support Services ........................... (210) 486-2610
Director-Marketing & Strategic Communications ............ (210) 486-2100
Director-Student Life ........................................... (210) 486-2090
Director-Student Success..................................................(210) 486-2473
Enrollment Coach Team Leader ......................................(210) 486-2300
Associate Director-Student Financial Services .............(210) 486-2269

SOUTHWEST CAMPUS
Academic Advising .....................................................(210) 486-7281
Bookstore........................................................................(210) 486-7129
Business Office ............................................................(210) 486-2200
Chairperson-Aircraft, Construction & Manufacturing Tech.... (210) 486-7256
Chairperson-Applied Electrical & Mechanical Technology ..... (210) 486-2065
Chairperson-Transportation Services Technology ..............(210) 486-2568
Computer Labs..............................................................(210) 486-2777
Disability Services (LIFEspace Center)..............................(210) 486-7175
Library .............................................................................(210) 486-7023
Operator ...........................................................................(210) 486-2000
Student Life .....................................................................(210) 486-2241
Student Support Services ................................................(210) 486-7281
Technology Help Desk (SPC) ..........................................(210) 486-2777
Testing .............................................................................(210) 486-7281

CENTRAL TEXAS TECHNOLOGY CENTER
(2189 FM 758, New Braunfels, TX 78130)
Academic Advising/Testing ..................(830) 609–2100 or (210) 486-7400
Vocational Nursing Program ......................(210) 486-7402

My Academic Advisor is:


Alamo Colleges does not discriminate on the basis of race, religion, gender, national origin, age, disability, veteran status, genetic information or sexual orientation with respect to access, employment programs, or services. Inquiries or complaints concerning these matters should be brought to the attention of: Linda Boyer-Owens, Associate Vice Chancellor of Human Resources and Organizational Development, Title IX Coordinator, (210) 485-0200. Address: Human Resources Department, 201 W. Sheridan, Bldg. A, San Antonio, Texas 78204.

Alamo Colleges Civil Rights Policy and Procedures: H.1.1 Equal Education and Employment Opportunities (Policy)

  H.1.1 Attachment-A Title IX/VII/ADA/504 Coordinator Organization
  H.1.2 Civil Rights Discrimination, Harassment and Retaliation (Policy)
  H.1.2.1 Civil Rights Complaint and Resolution (Procedure)
  H.1.2.1 Civil Rights Complaint (Diagram)
  H.1.2.2 Civil Rights Complaint Appeal (Procedure)
  H.1.2.2 Civil Rights Appeal (Diagram)
  H.1.2.3 Bully Free Workplace and Campuses (Procedure)

For further questions or concerns contact:
Dr. Mordecai Brownlee, Vice President of Student Success
Sutton Learning Center, Suite 306
1801 Martin Luther King Dr.
San Antonio, TX 78203
(210) 486-2252

www.alamo.edu/spc/alamocares
Ethical Decision-Making is the ability to connect values and choices to actions and consequences.

Process of Ethical Decision-Making:

1. Stop and think to determine the facts. Avoid an immediate emotional reaction. Consider the viewpoint of others.

2. Identify options. What are my values? What choices do I have?

3. Consider consequences for yourself and others. Evaluate choices and possible short and long-term effects.

4. Make an ethical choice and take appropriate action. Accept responsibility.

Please visit our website often for updates and other exciting activities.

www.alamo.edu/spc/qep
Academic Advisors  
(Transfer Services, Career/Job Placement)

MLK CAMPUS  
Welcome Enrollment Center (WEC), 
Room 100

HOURS  
Monday, Tuesday, Thursday & Friday  
8 a.m.–5 p.m.  
Wednesday  
8 a.m.–7 p.m.  
First Saturday of the Month  
9 a.m.–1 p.m.  
(Closed Friday & Saturday during summer)

PHONE  
(210) 486-2008

SW CAMPUS  
Bldg. 1, Room B–172

PHONE  
(210) 486-7281

Institutes:
1. Creative & Communication Arts  
2. Business & Entrepreneur  
3. Health & Biosciences  
4. Advanced Manufacturing & Logistics  
5. Public Service  
6. Science & Technology

SERVICES OFFERED  
Students must see a Certified Advisor in the Welcome Enrollment Center or SW Campus Student Support Services area. 

Advising is appointment based and the services provided include:

- Academic Advising  
- Graduation Evaluation  
- Academic Probation and Dismissal Conferences, and Progress Reports  
- Financial Aid Appeal  
- College and University Campus Visits  
- Career Advising and Exploration  
- Interest Inventories  
- Job Bank/Job Placement  
- Employee Skills Development  
- Resume Assistance

POINT OF CONTACT:  
Arianna Lay

www.alamo.edu/spc/transfer-center  
www.alamo.edu/spc/career-services  
www.alamo.edu/spc/academic-advising  
www.alamo.edu/spc/experience-spc/current-student/transfer
Martin Luther King Campus ................................................................. (210) 486-2008
Certified Advisors:
  Gilbert Palomo, Advising Team Leader .......................................... (210) 486-2396
  Gloria Jose .......................................................... (210) 486-2684
  Juan Venegas ....................................................... (210) 486-2804
  Konnie-Harper-Thompson ......................................................... (210) 486-2056
  Meredith Bess ............................................................... (210) 486-2147
  Irma Lopez ................................................................. (210) 486-2456
  Joseph Hernandez ....................................................... (210) 486-2298
  Nathan Martinez .......................................................... (210) 486-2380
  Tricia McElligott ............................................................. (210) 486-2295
  Yolanda Ward ............................................................. (210) 486-2142
  Shannon Johns ......................................................... (210) 486-2662
  Cathy Vega, Advising Team Leader .............................................. (210) 486-2368
  Yvonne Benton ........................................................... (210) 486-2822
  Frances Calderon .......................................................... (210) 486-2584
  Doug Gable ................................................................. (210) 486-2499
  Teresa Hopwood .......................................................... (210) 486-2484
  Christine Saucedo ............................................................ (210) 486-2466
  James Satchell ................................................................. (210) 486-2088
  Jessica Perez ................................................................. (210) 486-2139
  Xavier Toussaint ............................................................... (210) 486-2814
  Brandy Burrel ................................................................. (210) 486-2690
VA Advisors:
  Tony Gable ................................................................. (210) 486-2521
  Alicia Stolte ............................................................... (210) 486-2539
  Vincent Garcia ............................................................... (210) 486-2522

Southwest Campus ........................................................................... (210) 486-7281
Certified Advisors:
  Gina Jasso, Advising Team Leader ............................................ (210) 486-7185
  Jennifer Salmeron ......................................................... (210) 486-7046
  Sarah Ramirez ............................................................... (210) 486-7020
  Carlos Solis ................................................................. (210) 486-7099
ACCESSING ACES

- www.alamo.edu/spc
- Click on the “login to ACES” tab; Click on link “Click Here to Login”
- To obtain your ACES username — Click “How do I get user name...” (last name and last 4 digits of social security number)
- Password: First two letters of your last name in upper case, plus your birth date MMDDYY (I.E. Tom Smith born on October 11, 1999 = SM101199)

15-STEP BANNER REGISTRATION

1. Log into the Secure Access Login with your Alamo Colleges User Name and Password.
2. Select “Student” tab.
3. Select “Web Services:”
4. Select “Student and Financial Aid:”
5. Select “Registration:”
6. Select “Look up Classes:”
7. Select correct Term and Submit (e.g., Fall 2015; no CE Terms will reflect current schedule).
8. Select “Search by College:”
9. Choose the Subject you are looking for by highlighting any Subject (type the first letter of your course to manipulate finding the Subject: i.e., typing “B”, scrolls to BIOL, Select). Enter course number if known. (For optimum results, gather all course names/numbers first: i.e., BIOL 2401, MATH 1314, SDEV 0370). You can filter your options by selecting particular attributes (i.e., look at all campuses, or a particular one). For no restrictions, default is “All”; this will show all courses at all campuses
10. Enter information and select “Section Search” at the bottom. This returns a list of all courses meeting your criteria. Open or available courses for which you may register will have a check-box. Select the course (check the box next to the course).

11. Scroll to the bottom, select “Register” (or “Add to Worksheet” which allows for continuous search by saving the selected CRN).

12. You will be taken back to your Schedule with the new class added. If there were any errors or holds (pre-requisite, co-requisite, lab), the error/hold will display with your schedule, and the course will not be added. You will need to make corrections. Select “New Search” for additional classes. If registering for linked courses (lecture/lab, etc.), do not select Register, instead select “Add to Worksheet” (which allows for selecting additional courses by placing a check mark, and then repeating the “Add to Worksheet” process).

13. Repeat steps to search for additional classes (select “New Search”).

14. To remove classes from your schedule, click the drop-down menu next to the course you wish to remove, and select “**Web Dropped Prior to Term**”. Proceed to next step (you are not yet dropped).

15. Scroll to the bottom, select “Submit Changes” and the course(s) will be removed. (If no drops, then your registration is completed.)
MLK CAMPUS
Welcome Enrollment Center (WEC),

HOURS
Monday, Tuesday, Thursday & Friday
8 a.m.–5 p.m.
Wednesday
8 a.m.–7 p.m.
First Saturday of the Month
9 a.m.–1 p.m.
(Closed Friday & Saturday during summer)

PHONE
(210) 486-2700

SERVICES OFFERED
• Admissions
• Residency Verification
• Bacterial Meningitis
• Military Verification
• Biographical Update
• Undocumented Student Services
• Alamo Student ID Cards

Active duty military and dependent family members, see page 35, Military Support Services.

POINT OF CONTACT:
Angela Molina
www.alamo.edu/spc/admissions
SERVICES OFFERED

• Leadership Development
• ROTC Uniforms
• Military Science Textbooks
• FREE ROTC Equipment
• Competitive ROTC Scholarship Opportunities
• Military Training
• Commissioning as a Second Lieutenant (upon completion of the 4-year program)

POINT OF CONTACT:
Lydia Ortega

MLK CAMPUS
Sutton Learning Center (SLC), Room 219Q

E-MAIL
mbalog2@alamo.edu

PHONE
(210) 486-2280
SERVICES OFFERED

- Book rental
- Book buyback
- Course materials
- Apparel and accessories
- Technology
- School supplies
- Gift cards
- Snacks

MLK CAMPUS
Turbon Student Center (TSC)

HOURS
Monday–Thursday
7:30 a.m.–5 p.m.
Friday
7:30 a.m.–1 p.m.
Saturday & Sunday
Closed

PHONE
(210) 534-8024

SW CAMPUS
LOCATION
Bldg. 1, Room A–165

HOURS
For SW Campus
Bookstore hours, visit
www.stphilipsshop.com

PHONE
(210) 486-7129

www.stphilipsshop.com
Shop 24/7 @ www.efollett.com
SERVICES OFFERED

• FREE online tutoring
• Submit writing to the “online writing lab.”
• Submit a question and receive a reply from a tutor.

ACCESSING BRAINFUSE
In your Canvas Course:

1. Open your course
2. Click on the Brainfuse Online Tutoring link on the left-hand side

LOCATION
Canvas

HOURS
24 hours a day, Everyday

PHONE
(210) 486-2527

POINT OF CONTACT:
Elizabeth Castillo
Services Offered

- Assist students with completion of the “Orientation to Online Learning” (OLRN) Course
- Provide Academic Support with Canvas
- Assist with ACES Portal (registration, view grades, and email)
- Provide student assistance by e-mail, phone, walk-ins or Zoom Conferencing
- Open Computer Lab in Sutton Learning Center, SLC 213
- Assist with accessing in MS Office 365 and OneDrive (ACES Portal)
- Provide basic assistance with accessing Word, Excel, and PowerPoint
- Troubleshoot issues with BioSig-ID Online ID Authentication

Check the Center for Distance Learning website for updates.

www.alamo.edu/spc/distance-learning/
SERVICES OFFERED

• Short-term workforce training programs
• College academic core courses (day, evening and Saturday classes)
• Occupational training including Licensed Vocational Nursing-LVN
• Free training opportunities
• Scholarship opportunities

LOCATION
2189 FM–758
New Braunfels, TX 78130

HOURS
Monday–Friday
8 a.m.–5 p.m.

PHONE
(830) 609–2100
(210) 486-7400

POINT OF CONTACT:
Janice Roth

www.alamo.edu/cttc
Child Development Center

MLK CAMPUS
Child Development Center (CDC)
2207 Wyoming St.

HOURS
Monday–Friday
7:30 a.m.–4:30 p.m.
(Closed during Summer)

PHONE
(210) 486-2500

SERVICES OFFERED

- Center Accredited by the National Association for the Education of Young Children (NAEYC)
- Texas Rising Star - 4 Star Provider
- Accepts CCS Parents through Workforce Solutions Alamo (WSA)
- Educational services provided for SPC students, faculty, staff and community
- Accepting 18 months (and walking) to age 5. *Small ratios with Bachelor’s Degree lead teachers
- Weekly rate based on the age of the child. *Subsidy (to aid in the cost) based on eligibility and availability

CONTACT PERSON:
Aileen Hartfield
ahartfield5@alamo.edu

www.alamo.edu/spc/child-dev-center
SERVICES OFFERED

• Network, Internet-ready Computers
• E-mail Access
• MS Word, Excel, PowerPoint and Adobe Acrobat assistance
• Help guides available for use
• Laptop check outs for in room use

*Computers are available on a first-come, first-served basis during open lab hours No Food or Drinks allowed in lab areas.

POINT OF CONTACT:
John Orona

www.alamo.edu/spc/computer-labs
www.alamo.edu/spc/library

MLK CAMPUS
(CLR) Library 2nd floor
PHONE
(210) 486-2777

SW CAMPUS
Bldg. 3, Room 103
PHONE
(210) 486-2777

FALL/SPRING HOURS
Monday–Thursday
8 a.m.–7 p.m.
Friday
8 a.m.–5 p.m.
Saturday
10 a.m.–3 p.m.

SUMMER HOURS
Monday–Thursday
7 a.m.–7 p.m.

Center for Learning Resources (CLR), Library
2nd Floor (See hours on page. 19)
PHONE
(210) 486-2330
Counseling Services

MLK CAMPUS
Sutton Learning Center (SLC), Room 102

HOURS
Monday, Tuesday, Thursday & Friday
8 a.m.–5 p.m.
or by appointment

Wednesday
8 a.m–5 p.m or
10 a.m–7 p.m
or by appointment

PHONE
(210) 486-2333 to make
an appointment

SW CAMPUS
Bldg. 1, Room A–135
Industrial Technology Center (ITC)

HOURS
Vary by semester

Monday
8 a.m.–5 p.m.
or by appointment

PHONE
(210) 486-2333

SERVICES OFFERED
• Brief Solution-focused Counseling
• Crisis Intervention
• Skills Coaching
• Free, anonymous online mood, alcohol and eating disorder screenings on our department website
• Referral Counseling
• For immediate resources Dial 2-1-1 or (210) 227–4357 (Texas/United Way Help Line), or visit:
  www.unitedwaysatx.org/get-help

Director of Student Advocacy Center
Alexandria Wilhelm
awilhelm3@alamo.edu
210 486-2827

COUNSELORS:
Eitandria Tello, M.A., LPC
(210) 486-2378

Rosalinda Rivas, M.A., M.Ed., RTC
(210) 486-2117

www.alamo.edu/spc/counseling-services
SERVICES OFFERED

ADA Accommodations:

• Extended test time
• Private testing room
• Adaptive technology and equipment (Ex. CCTV, Kurzweil, Dragon, etc.)

Additional information or services:

• Students must be eligible under the Americans with Disabilities Act and/or Section 504 of the Rehabilitation Act of 1973
• Academic and career advising services

POINT OF CONTACT:

Maria Botello
Sr. Coordinator

Margaret Houser
Certified Advisor

www.alamo.edu/spc/disability services
Dr. Lanier E. Byrd
Tutoring Lab (Science)

MLK CAMPUS
William C. Davis Science Building (SCI), Room 202

FALL/SPRING HOURS
Vary by semester:
Monday–Thursday
8 a.m.–6 p.m.

SUMMER HOURS
Monday–Thursday
7 a.m.–7 p.m.

PHONE
(210) 486-2097

SERVICES OFFERED
• Tutoring in Science subjects such as Biology, Chemistry, Physics, Anatomy & Physiology, etc.
• Access to computerized tutoring Modules, Biology and Anatomy & Physiology models, and Anatomy & Physiology DVD study resources

The “Byrd Sanctuary” is a free tutoring lab available to students studying concentrations in the Natural Science Department. The “Byrd Sanctuary” is staffed by knowledgeable professionals in various concentration areas and is well-equipped with materials and study resources that are essential for student success.

POINT OF CONTACT:
Ismael Torres

www.alamo.edu/spc/natsci-tutoring
SERVICES OFFERED

• Educational Approach for Financial Planning
• Budgeting
• Credit
• Credit Card
• Student Loan Information
• Scholarship Information
• Banking Information
• Identity Theft
• Free Online Coaching
• Default Prevention

POINT OF CONTACT:
Enida Rehome
erehome@alamo.edu

www.alamo.edu/spc/financial-literacy

MLK CAMPUS
Sutton Learning Center (SLC), Room 102–C

HOURS
Monday–Friday
8 a.m.–5 p.m.
(Closed Friday during summer)

PHONE
(210) 486-2140
SERVICES OFFERED
We provide No Cost personalized services and referrals to ALL Active Duty, Transitioning Service Members, Retired, Veterans, their families and the Community in the greater San Antonio Area to include:

- Educational and Workforce Training
- Claims Assistance
- Health and Wellness Assistance
- Career Planning and Job Coaching
- Personal Financial Coaching and Counseling
- Emergency Housing Services
- Legal Assistance
- Real Estate and Home Buying
SERVICES OFFERED

• Publication of Tiger PAWS Literary Art Journal

• www.alamo.edu/spc/tigerPAW/

POINT OF CONTACT:
Stephanie Gibson
Jamie Miranda

www.alamo.edu/spc/english-lab
SERVICES OFFERED

• One-on-one tutoring for reading comprehension and writing skills
• Supplemental instruction, study skills and test taking strategies for INRW 0420 Plus, EDUC, ENGL, SPCH, and SDEV
• One-on-one tutoring and materials
• Workshops that enhance student learning
• Close collaboration with course faculty
• Workshops and tutoring aligned with course objectives.
• Workshops and tutoring aligned with course objectives.
• Go Print Available

POIN OF CONTACT:
Alicia Dominguez

www.alamo.edu/spc/reading-lab
SERVICES OFFERED
• Advising on all matters as it relates to visa status
• U.S. Immigration advising as it relates to F1 students
• International Student admission
• Academic and career advising services
• English as a Second Language (ESL) referrals

POINT OF CONTACT:
Meredith Bess
Irma Lopez
mbess@alamo.edu
Isanchez17@alamo.edu

spc-intl@alamo.edu

MLK CAMPUS
Welcome Enrollment Center (WEC), Room 100

HOURS
Monday–Friday
8 a.m.–5 p.m.
(Closed Friday during summer)

PHONE
(210) 486-2056
(210) 486-2147
MLK CAMPUS
Health & Fitness Center (HFC), Room 100

HOURS
(Vary by semester per activity)

PHONE
(210) 486-2477

SERVICES OFFERED
• General activity classes
• Swimming pool
• Aerobic studio
• Weight room
• Gymnasium
• Open gym
• Locker rooms

POINT OF CONTACT:
Mary Gentry

www.alamo.edu/spc/academics/programs/health-and-biosciences/kinesiology
MLK CAMPUS
Center for Learning Resources (CLR)

FALL/SPRING HOURS
(Subject to change)
Monday–Thursday
7 a.m.–8 p.m.

Friday
7 a.m.–5 p.m.

Saturday
9 a.m.–3 p.m.

SUMMER HOURS
Monday–Thursday
7 a.m.–7 p.m.

PHONE
(210) 486-2330

SW CAMPUS
Bldg. 1, Room C–123

FALL/SPRING HOURS
(Subject to change)
Monday–Thursday
8 a.m.–7 p.m.

Friday
8 a.m.–5 p.m.

SUMMER HOURS
Monday–Thursday
8 a.m.–7 p.m.

PHONE
(210) 486-7023

SERVICES OFFERED
• Ask-a-Librarian
• Individual Research Assistance
• Inter–Library Loan
• Library Catalog (books, e-books)
• Online databases
• Lib Guides
• Additional services

POINT OF CONTACT:
Andrew Rivera

www.alamo.edu/spc/library
SERVICES OFFERED

• Tutoring in math and math-related subjects
• Math counseling
• Computer lab for completing online assignments

www.alamo.edu/spc/mathworld

POINT OF CONTACT:
Pete Perez
SERVICES ON INSTALLATIONS:

• Accelerated evening classes offered on-site
• AlamoENROLL application assistance
• Military residency assistance
• Assessment and state testing (TSI) waiver processing
• Registration hold assistance
• General advising and schedule planning
• Unofficial transfer credit evaluations
• Financial aid assistance
• Department of Defense funding, payment extension, billing and grade assistance (TA, MyCAA)

For more information related to our military-connected students, visit www.alamo.edu/military.

Questions? E-mail the Military Support Team at dst-military@alamo.edu

www.alamo.edu/spc/militarybaselocations

JOINT BASE SAN ANTONIO
Lackland AFB
Bldg. 5725, Rm. 144

PHONE
(210) 486-7224
alamo.edu/spc/lackland

Randolph AFB
Bldg. 208, Rm. 10

PHONE
(210) 486-2901
alamo.edu/spc/randolph

Ft. Sam Houston
Bldg 2248, Rm.207

PHONE
(210) 486-2004
alamo.edu/spc/fortsam

E-MAIL
dst-military@alamo.edu
SERVICES OFFERED

• Leadership Development
• Service to Others
• Scholarship Opportunities
• Fun and Fellowship!
• Commit to Complete!

www.cccompletioncorps.org

Phi Theta Kappa is an honor society. Membership is permanent recognition of hard work and academic achievement. Membership is based on superior academic achievement and is conferred only by invitation through Psi Kappa Chapter of SPC. Students must have completed at least twelve college hours with a minimum cumulative 3.5 grade point average.

POINT OF CONTACT:
Maria Botello

www.alamo.edu/spc/Phi-Theta-Kappa
SERVICES OFFERED

• Registration
• 3-Peat Waiver Request
• 6-Drop Appeal Request
• FERPA: Family Education Rights & Privacy Act Disclosure/Non-Disclosure of Directory Information Request
• Individual Approval Conditional Admission Request
• Non-Traditional Credit, CLEP, and Departmental Exam
• Grade Changes, GPA Recalculations, Course Substitutions
• Academic Fresh Start
• Enrollment Verification
• Change of Primary Institution, Concentration/Degree
• Transcripts (Official Transcript Request, official office that receives ALL incoming official high school/college transcripts)
• Graduation (Application to Graduate, Commencement, Degree Conferment, Diploma Reorders)
• Biographical Information Update Request
• ACES Portal Self Service Assistance

POINT OF CONTACT: Tracy Shelton
www.alamo.edu/spc/experience-spc/current-students/records-and-transcripts
SERVICES OFFERED

- Grammar/Mechanics/Sentence Structure
- Writing Revising
- MLA and APA writing formats
- Resumes & Business Letters
- Personal Narratives for Scholarships
- Tutorials Offered

MLK CAMPUS
Sutton Learning Center (SLC) Rm. 201

HOURS
Monday, Tuesday and Friday
8 a.m. to 5 p.m.
Wednesday and Thursday
8 a.m. to 6 p.m.

SUMMER HOURS
Monday – Thursday
8 a.m. to 7 p.m
(Closed Friday during summer)

PHONE
(210) 486-2625

POINT OF CONTACT:
San Juan San Miguel

www.alamo.edu/spc/writing-center
SERVICES OFFERED

- Apply for student scholarships (Student Engagement Grants {SEG}, Allied Health Scholarships)
- Locate external scholarships
- Fulfill eligibility requirements (complete FAFSA for need-based consideration and required program forms)
- Resource information (Annual Scholarship Golf Tournament, Donate to SPC, Math Student Engagement, Writing Center)

POINT OF CONTACT:
Gloria P. Hernandez

www.alamo.edu/spc/scholarships
SERVICES OFFERED

• Title IX and Substance Abuse Prevention
• Campus By-stander Intervention
• Behavioral Intervention
• College Conduct Training and Awareness
• Forming Relationships based on Equity & Empowerment (F.R.E.E.) Program funded by the Office on Violence Against Women Campus Program Grant

The mission of Student Conduct/Title IX is to support an academic environment wherein students can pursue their academic and career goals free of behaviors that are threatening, disruptive and otherwise distracting. Student behavior is governed by the Alamo College Board Policies; St. Philip’s College rules and guidelines; and local, state and federal law.

POINT OF CONTACT:
John Martin

www.alamo.edu/spc/AlamoCARES
SERVICES OFFERED
• Online FAFSA worksheets
• Federal and State Grant information
• Federal student loan information
• College work-study information
• Scholarship information

POINT OF CONTACT:
Grace Zapata

www.alamo.edu/district/financial-aid
SERVICES OFFERED

• Consultations on health-related problems
• Basic first aid treatment
• Basic over-the-counter medications
• General health monitoring
• Free HIV testing
• Health information pamphlets
• Information on community-based health organizations

POINT OF CONTACT:
Eliah Casillas R.N.
Health Centers Coordinator, MLK
Campus 210 486-2222
ecasillas7@alamo.edu
Brenda Major,LVN
SWC 210 486-7161
bmajor3@alamo.edu

www.alamo.edu/spc/student-health-center
SERVICES OFFERED

- Student Organizations
- Leadership Opportunities
- Intramural Activities
- Recreational Sports
- Student Center (lounge, recreational center, pool, gaming)
- Campus Activities and Events
- Lockers

EVERY WEDNESDAY IS SPIRIT DAY (11 a.m.–1 p.m.)—Wear your school colors (royal blue and white)!!!

POINT OF CONTACT:
Dr. Angela Williams

www.alamo.edu/spc/student-life
www.alamo.edu/spc/athletics

MLK CAMPUS
Turbon Student Center (TSC)

HOURS
Monday–Friday
8 a.m.–6 p.m.
(Closed Friday during summer)

PHONE
(210) 486-2135

SW CAMPUS
Student Center
Bldg. 1, Room D–143

HOURS
Monday–Friday
8 a.m.–5 p.m.
(Closed Friday during summer)

PHONE
(210) 486-2517
<table>
<thead>
<tr>
<th>Student Organizations</th>
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<tbody>
<tr>
<td>20/20 Vision Club</td>
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<tr>
<td>Basketball (Men/Women)</td>
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<tr>
<td>Cardiovascular Club</td>
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<tr>
<td>Collegiate 100 (C100)**</td>
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<tr>
<td>Culinary, Hospitality, and Tourism (C.H.A.T.)</td>
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<tr>
<td>Cyber Tigers</td>
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<tr>
<td>Diesel Club</td>
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<tr>
<td>Engineering World Health (EWH)</td>
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<tr>
<td>Eureka Science Club</td>
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<tr>
<td>Future Latino Leaders for Change (FULLC)**</td>
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<tr>
<td>Garden Club</td>
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<tr>
<td>Histology Technician Club</td>
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<tr>
<td>I Am Woman</td>
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<tr>
<td>Lambda Nu Honor Society- Sigma Phi Chi Chapter (for Radiologic and Imaging Science programs)</td>
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<tr>
<td>LVN to AND Mobility Program</td>
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<tr>
<td>Student Nursing Organization (LAMPSNO)</td>
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<tr>
<td>Math and Engineering Club</td>
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<tr>
<td>Med Lab Tech Club</td>
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<tr>
<td>Music and Art Club (MAC)</td>
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<tr>
<td>National Association of Home Builders (NAHB)**</td>
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<td>National Society of Minorities in Hospitality</td>
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<tr>
<td>Occupational Therapy Assistant Student Organization (OTA)</td>
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<tr>
<td>Phi Sigma Tau</td>
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<tr>
<td>Phi Theta Kappa**</td>
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<tr>
<td>Philosophy Club</td>
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<tr>
<td>Respiratory Care Club</td>
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<tr>
<td>Sojourners Club</td>
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<tr>
<td>SPC Music and Art Club (MAC)</td>
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<tr>
<td>Spirit and Pride Crew</td>
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<tr>
<td>Student Alliance for Military and Veteran Advocacy</td>
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<tr>
<td>Student Government Association **</td>
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<tr>
<td>Surgical Technology Club</td>
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<tr>
<td>T.I.G.E.R. Club</td>
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<tr>
<td>The Rad Club</td>
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<tr>
<td>Tiger 1 Electric Car Club</td>
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<tr>
<td>Tiger Lanes Bowling League</td>
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<td>Tiger Paws</td>
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<tr>
<td>Tiger Spirit Squad</td>
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<tr>
<td>Tiger Techs Automotive Club</td>
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<tr>
<td>Vocational Nursing Student Association – New Braunfels (VNSA-NB)</td>
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<tr>
<td>Vocational Nursing Student Association (VNSA)</td>
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<tr>
<td>Welding Club</td>
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</tbody>
</table>

www.alamo.edu/spc/clubs-organizations
SERVICES OFFERED

• Placement testing for new and returning students (retesting)

• Texas Success Initiative (TSI) questions

• Transcript evaluation for TSI placement

• Military documentation for TSI exemptions

• High School Equivalency Testing (GED)

• CLEP Testing

• Proctoring Services

• TSI Assessment Schedule, an appointment is required. Schedule at:

  Testing lab closes 15 minutes prior to closing time.

  Mon. & Tues.  9 a.m., 10:30 a.m. & 1 p.m.
  Wednesday  9 a.m., 10:30 a.m., 1 p.m. & 3 p.m.
  Thursday  9 a.m., 10:30 a.m. & 1 p.m.
  Friday  Group testing & Special Accommodations testing
  Saturday  9 a.m. (First Saturday of the mo.)

POINT OF CONTACT:
Blanca Padilla

www.alamo.edu/spc/admissions/testing-center
Tutoring Services

SERVICES OFFERED

• Class-specific Tutoring
• Small Group Tutoring
• TSI Test Prep (reading, writing, math)
• Academic Support for Students with Disabilities
• Brainfuse Online Tutoring
  (Available 24/7. Log in through your course canvas and select Tutor Match for SPC tutors)
  Zoom Online Tutoring
• TEAS VI Prep

POINT OF CONTACT:
Jared Boggs
www.alamo.edu/spc/tutoring-services

POINT OF CONTACT:
Elizabeth Castillo

MLK CAMPUS
Center of Learning Resource (CLR)
3rd floor
Testing rooms CLR
2nd floor

FALL/SPRING HRS.
Mon.–Thurs.: 8 a.m.–7 p.m.
Fri.: 8 a.m.–5 p.m.
Sat.: 10 a.m.–3 p.m.

SUMMER HRS.
Mon.–Thurs.: 8 a.m.–7 p.m.

SW CAMPUS
Library, Bldg. 1, C-123

FALL/SPRING HRS.
Mon. & Wed.: 10 a.m.–12 p.m., 1 p.m.–4 p.m.
Tues. & Thurs.: 1:30 p.m.–5:30 p.m.

Friday
10 a.m.–12 p.m.
1 p.m.–2 p.m.

SUMMER HRS.
Mon. & Wed.: 10 a.m.–12 p.m.
Tues. & Thurs.: 1 p.m.–6 p.m.

E-MAIL
spc-tutoring@alamo.edu

PHONE
(210) 486-2473
SERVICES OFFERED

• General information on Department of Veterans Affairs
• Educational benefits for veterans and dependents. All chapters supported for eligible students
• Certification requests
• Eligibility information for the Hazlewood Exemption Act for qualified veterans and dependents
• Hazlewood Exemption processing for tuition and fees
• Approved work-site for VA Work Study Program students
• Academic and career advising services

POINT OF CONTACT:
Veronica Griego
www.alamo.edu/spc/veterans-affairs
Safe SPACE

MLK CAMPUS
Sutton Learning Center (SLC) 102

HOURS:
MONDAY, TUESDAY, THURSDAY, FRIDAY
8 AM- 5 PM
WEDNESDAY
8 AM- 7 PM
FIRST SATURDAY OF THE MONTH
9 AM- 1 PM

ALAMO DISTRICT HELPLINE
210-486-1111
MONDAY- THURSDAY
8 AM-7 PM
FRIDAY 8 AM-5 PM
210-486-1111

SERVICES OFFERED
• Mental Health Counseling
• Case Management
• Food Pantry
• Clothing Closet
• Student Emergency Aid
• Grab ‘n’ Go Snacks

We support our students by providing wraparound support services. We help with issues that are outside the classroom but can negatively impact stress, focus, and student performance. We provide counseling and case management support as well as emergency aid and access to community resources.

POINT OF CONTACT:
Alexandra “Sasha” Wilhelm, MS, LPC, LBSW
Director of Student Advocacy Center
awilhelm3@alamo.edu
210-486-2827
First Year Experience (FYE) strives to support students through coordinating, enhancing, and supporting a broad array of programs, services, experiences, and educational activities. Our efforts begin with Tiger Nation Family Day, a student’s official induction into the Tiger Nation Family and activities during the first week of classes, creating opportunities for new students to meet and interact with other students, faculty, and staff and conclude with an End of First Year Banquet.

A student’s first year of college is a time to meet new people, discover more about who they are and who they are becoming. The FYE team is here to support students in their academic and personal growth.

POINT OF CONTACT:
Liz Castillo
ecastillo262@alamo.edu
www.alamo.edu/spc/AlamoCARES
SERVICES OFFERED

• General College Information
• Campus Tours
  • Individual Campus Tours
  • Group Campus Tours

Campus tours consist of a walk-through of our beautiful campuses and various academic buildings. Tours are led by SPC tour guides who are currently-enrolled SPC students or SPC staff. The SPC tour guides will provide you with an overview of campus to include information about our history, programs of study, and student services. Should you have questions at the end conclusion of your tour, your tour guide will connect you to the appropriate staff member for assistance. Tours can range between an hour and an hour and a half in length.

For more information and to schedule your tour at:

www.alamo.edu/spc/visit-our-campus
St. Philip’s College
Southwest Campus Map

1 Industrial Technology Center (ITC), Building 1
   Section A - Air Conditioning Program, Bookstore, Electrical Program, Plumbing Program, Manufacturing Technology Program, Life Space Center
   Section B - Auto Collision Repair Program, Business Office (Bursar), Home Building Program, Mailroom, Student Support Services Center (Advising, Financial Aid, Records and Registration)
   Section C - Centers of Excellence for Math and Science, Division of Workforce Development and Continuing Education, Learning Resource Center (Library), Phoenix Middle College Program
   Section D - Campus Police, Tiger Bistro, Welding Program, Student Activity Center

2 Aircraft Technology Center (ATC), Building 2
   Aircraft Classrooms and Lab

3 Multi-Disciplinary Instructional Center (MDIC), Building 3
   Alamo Area Aerospace Academy, College Health Center, College Services, IT Open Computer Lab, Information and Communications Technology, Multi-Modal Transportation Technology, Office for Dean of Applied Science and Technology

4 Building 4

5 Building 5

6 Diesel Technology Center (DTC), Building 6
   Diesel Classrooms

7 Diesel Technology Lab (DTL), Building 7
   Diesel Technology Lab

8 Workforce Center for Excellence, Building 8
Find out what’s going on at St. Philip’s College. Come and socialize with us. We can’t wait to meet you!

**WHAT’S THE BUZZ?**
Ask questions. Socialize. Share ideas.

Engage with us on our Social Media sites.
alamo.edu/spc/goSPC
#goSPC

Facebook.com/goSPC
Twitter@goSPC
YouTube.com/goSPC
Instagram@goSPC

#SPCtigers
#goSPC
VISIT ONE OF OUR TWO CAMPUS, TODAY!

ST. PHILIP’S COLLEGE
MLK CAMPUS
1801 Martin Luther King Dr.
San Antonio, Texas 78203

ST. PHILIP’S COLLEGE
SOUTHWEST CAMPUS
800 Quintana Road
San Antonio, Texas 78211