

Viva Fiesta! Viva CultureFest!

St. Philip's College, one of the oldest and most diverse community colleges in the nation, is the only college to be federally designated as both a Historically Black College and University (HBCU) and a Hispanic-serving institution (HSI).

St. Philip's College has hosted the CultureFest since 1995. CultureFest, an official Fiesta San Antonio event, celebrates the cultural influences of St. Philip's College as one of San Antonio's most historically distinguished and ethnically diverse institutions of higher learning. The CultureFest and Rib Cook-Off has become a tradition on our campus. Every year, on the Thursday before the Battle of Flowers Parade, we welcome one and all to celebrate with us. Admission is free and open to the public. Parking is free.

Thank you for your interest in participating in the St. Philip's College CultureFest, on Thursday, April 27, 2017. If you are interested in participating in this event, give us a call: Food vendors call Jessica Garza at (210) 486-2655 or Deborah Gee at 486-2529. Non-food vendors call Liza Chapa at (210) 486-2732 or Jacqueline Stevenson at (210) 486-2518. **Please note that there will be a mandatory vendor meeting on Saturday, April 1 at 9 am.** The location will be provided at a later date.

St. Philip's College CultureFest and Rib Cook-Off
1801 Martin Luther King Dr.
San Antonio, TX 78203

April 27, 2017 from 10:00am – 6:00pm

What you will need (for food vendors only)

- You will need 3 five gallon buckets marked wash, rinse, and sanitize for hand washing
- Disposable towels for hand drying
- Hair restraints such as hair nets and baseball caps are required at all times
- One gallon sanitation bucket and 5 towels to keep table tops and work areas clean
- Hot holding units for keeping hot foods hot
- Cold holding units for keeping cold foods cold
- All necessary utensils, plates and eating utensils
- Trash bags for garbage generated by your booth
- Fire extinguisher

What we will provide (for food vendors)

- Fiesta Booth
- 1 Table
- 2 Chairs
- Security
- Advertisement of the event
- Fire and food permit

Non-food vendors must provide their own table, booth and chairs. Vendors are able to set-up on April 27th from 6:00am – 9:00am. Space is issued on a first come first served basis. All vendors that will be participating in St. Philip's College CultureFest are required to pay a \$75.00 refundable security deposit fee. on the Alamo Colleges Marketplace Mall (https://secure.touchnet.com/C20015_ustores/web/index.jsp) or in the Student Center, room 327 of the Norris Technical Building before 04/1/17. The security deposit holds your vendor space. Full payment confirms your food item. Security deposits may also be paid by money order, cash or certified check only. Security deposits will be refunded at the end of the event. The security deposit is forfeited if a vendor fails to attend CultureFest, leaves before the end of the event, or does not completely clean their area. Food vendors will also be required to pay 10% of the revenue collected at the event. All proceeds collected will benefit St. Philip's College students through scholarships.

2017 CULTURE FEST VENDOR APPLICATION

Name: _____

Business Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ E-mail: _____

Description of Item(s): _____

ST. PHILIP'S COLLEGE

Set Up Time*: 6am to 9am Thursday, April 27, 2017 | Show Hours: Thursday, April 27, 2017 10am – 6pm

Food vendors will be required to pay the required fee plus 10% of all proceeds collected at the event. All proceeds will benefit St. Philip's College students through the scholarship program.

Description	Fee	Deposit**	Total Received	Balance
Food Space	\$ 150.00	\$ 75.00	\$ _____	\$ _____
Non-Food/no Booth	\$ 50.00	\$ 75.00	\$ _____	\$ _____
Total Enclosed			\$ _____	\$ _____

*** Vendors cannot sell drinks of any kind!!!!**

****** The deposit holds your event space until **April 1, 2017**. This fee is forfeited if the vendor fails: 1) To pay the full vendor fee by **April 1, 2017 at 12:00 pm**, 2) To remain until the 6pm closing time, or 3) To properly clean the vending area. The deposit is fully refundable at the end of the event.

We recommend that food vendors have a \$6.00 maximum on food items, so that we can make our event accessible to everyone. **ALL food vendors will be required to take tickets instead of cash, credit or debit cards.** Tickets will be cashed out at the end of the event.

Disclaimer of Liability | Please read, sign and date

It is agreed and understood that the vendor will indemnify St. Philip's College, the Alamo Community College District, and any and all affiliates and hold them harmless from and against any and all claims, damages, actions, liability, and expense in connection with loss of life, personal injury, and/or damage to property arising from or out occupancy or use by vendor, of the premises or part thereof of any part of St. Philip's College Campus or occasioned wholly or in part by any act or omission of vendor, its agents, contractors, or employees. St. Philip's College reserves the right to cancel the show at any time without cause. If for any reason, the Culture Fest & Rib Cook-Off is not held or canceled, the vendor will be refunded his/her booth fee only. St. Philip's College reserves the right to remove any vendor for cause. Any vendor may be refused the right to display or sell merchandised deemed objectionable or unacceptable to the theme of the show.

The undersigned hereby acknowledges that St. Philip's College, the Alamo Community College District, and any and all affiliates shall not be liable or responsible for and shall be saved and held harmless by the undersigned, its contractors, agents or employees from and against any and all claims and damages of every kind for injury to or death of any person or persons, and for damage to or loss of property, whether or not caused by the negligence of St. Philip's College, the Alamo Community College District, and any and all affiliates, or any of its agents and instrumentalities arising from or attribution directly or indirectly, to the operations or events conducted by St. Philip's College, of which the undersigned is participant.

Signature _____ Date _____