

# Viva Fiesta! Viva CultureFest!

St. Philip's College, one of the oldest and most diverse community colleges in the nation, is the only college to be federally designated as both a Historically Black College and University (HBCU) and a Hispanic-serving institution (HSI).

St. Philip's College has hosted the CultureFest since 1995. CultureFest, an official Fiesta San Antonio event, celebrates the cultural influences of St. Philip's College as one of San Antonio's most historically distinguished and ethnically diverse institutions of higher learning. The CultureFest and Rib Cook-Off have become a tradition on our campus. Every year, on the Thursday before the Battle of Flowers Parade, we welcome one and all to celebrate with us. Admission is free and open to the public. Parking is free.

Thank you for your interest in participating in the St. Philip's College CultureFest, on Thursday, April 26, 2018. If you are interested in participating in this event, give us a call: Food Vendor Co-Chairs are Jessica Garza (210) 486-2655 or Deborah Gee (210) 486-2529. Non-Food Vendor Co-Chairs are Liza Chapa (210) 486-2732 or Jacqueline Stevenson at (210) 486-2518. **Please note that vendors are required to attend a mandatory vendor meeting on Wednesday, April 4, from 6-7 pm. A make-up meeting will be held on Saturday, April 7, at 9 am in the Turbon Student Center. Please check in at the front desk.** Please click [here](#) to let us know which session you plan to attend.

St. Philip's College CultureFest and Rib Cook-Off  
1801 Martin Luther King Dr.  
San Antonio, TX 78203

April 26, 2018 from 10:00am – 4:00pm

## What you will need (for food vendors only)

- You will need 3 five gallon buckets marked wash, rinse, and sanitize for hand washing
- Disposable towels for hand drying
- Hair restraints such as hairnets and baseball caps are required at all times
- One gallon sanitation bucket and 5 towels to keep table tops and work areas clean
- Hot holding units for keeping hot foods hot
- Cold holding units for keeping cold foods cold
- All necessary utensils, plates and eating utensils
- Trash bags for garbage generated by your booth
- Fire extinguisher

## What we will provide (for food vendors)

- Fiesta Booth
- 1 Table
- 2 Chairs
- Security
- Advertisement of the event
- Fire and food permit

## What we will provide (for 15 non-food vendors)

- Fiesta Booth
- 1 Table
- 2 Chairs

A limited number of non-food vendors can pay \$100 to get a booth, table and two chairs. Other non-food vendors will pay \$50 and must provide their own table, booth/tent and chairs. **ALL FOOD VENDORS MUST ACCEPT TICKETS ONLY-NO EXCEPTIONS.**

All vendors may set-up on April 26th from 6:00am – 9:00am. Space is issued on a first come first served basis. Vendors participating in the St. Philip's College CultureFest are required to pay a \$75.00 refundable security deposit fee. Your security deposit and payment can be made online at the Alamo Colleges Marketplace Mall ([https://secure.touchnet.com/C20015\\_ustores/web/index.jsp](https://secure.touchnet.com/C20015_ustores/web/index.jsp)) or bring cash, check, or money order to the Turbon Student Center Room 110. The security deposit holds your vendor space. Full refund will be issued to the vendor who attends CultureFest, leaves before the end of the event, accepts anything other than a refundable security deposit, or does not completely clean their area. Food vendors will also be required to pay 10% of the total sales of the event. After the event ends, vendors will bring their tickets to cash out. All proceeds from the event will be used to fund St. Philip's College students through scholarships.

**Please note: Most of our food items are not duplicated. We do have items that are duplicated, meaning there will be more than one vendor selling them: funnel cakes, barbecue chicken, sausage, ribs, turkey legs, brisket, etc.**

**Refundable Deposit-If you pay the deposit by credit card, your deposit refund will go back to that card.**

# 2018 CULTUREFEST VENDOR APPLICATION

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Description of Item(s):  
\_\_\_\_\_

**Set Up Time\*: 6am to 9am Thursday, April 26, 2018 | Show Hours: Thursday, April 26, 2018 10am – 4pm**

**Food vendors will be required to pay the required fee plus 10% of all proceeds collected at the event. All proceeds will benefit St. Philip's College students through the scholarship program.**

<i>Description</i>	<i>Fee</i>	<i>Deposit**</i>	<i>Total Received</i>	<i>Balance</i>
<b>Food Space</b>	<b>\$ 150.00</b>	<b>\$ 75.00</b>	\$ _____	\$ _____
<b>Non-Food/Booth</b>	<b>\$ 100.00</b>	<b>\$ 75.00</b>	\$ _____	\$ _____
<b>Non Food/No Booth</b>	<b>\$ 50.00</b>	<b>\$ 75.00</b>	\$ _____	\$ _____
<b>Total Enclosed</b>			\$ _____	\$ _____

**\* Vendors cannot sell drinks of any kind!!!!**

\*\* The deposit holds your event space until **March 23, 2018**. This fee is forfeited if the vendor fails: 1) To pay the full vendor fee by **April 3, 2018 at 5:00pm**, 2) To remain until the 4pm closing time, or 3) To properly clean the vending area. The deposit is fully refundable at the end of the event.

We recommend that food vendors have a \$6.00 maximum on food items, so that we can make our event accessible to everyone. **ALL FOOD VENDORS MUST ACCEPT TICKETS ONLY-NO EXCEPTIONS. ALL food vendors will be required to take tickets instead of cash, credit or debit cards.** Tickets will be cashed out at the end of the event.

## **Disclaimer of Liability** | Please read, sign and date

*It is agreed and understood that the vendor will indemnify St. Philip's College, the Alamo Community College District, and any and all affiliates and hold them harmless from and against any and all claims, damages, actions, liability, and expense in connection with loss of life, personal injury, and/or damage to property arising from or out occupancy or use by vendor, of the premises or part thereof of any part of St. Philip's College Campus or occasioned wholly or in part by any act or omission of vendor, its agents, contractors, or employees. St. Philip's College reserves the right to cancel the show at any time without cause. If for any reason, the Culture Fest & Rib Cook-Off is not held or canceled, the vendor will be refunded his/her booth fee only. St. Philip's College reserves the right to remove any vendor for cause. Any vendor may be refused the right to display or sell merchandised deemed objectionable or unacceptable to the theme of the show.*

*The undersigned hereby acknowledges that St. Philip's College, the Alamo Community College District, and any and all affiliates shall not be liable or responsible for and shall be saved and held harmless by the undersigned, its contractors, agents or employees from and against any and all claims and damages of every kind for injury to or death of any person or persons, and for damage to or loss of property, whether or not caused by the negligence of St. Philip's College, the Alamo Community College District, and any and all affiliates, or any of its agents and instrumentalities arising from or attribution directly or indirectly, to the operations or events conducted by St. Philip's College, of which the undersigned is participant.*

Signature \_\_\_\_\_ Date \_\_\_\_\_